

**GOVERNMENT OF WEST BENGAL**  
**Department of Urban Development & Municipal Affairs**  
**“Nagarayan”**  
**DF-8, Sector-I, Salt Lake, Kolkata : 700 064**  
**E-mail ID : [jsskd.udma@gmail.com](mailto:jsskd.udma@gmail.com)**

No. 1295 /MA/O/C-4/1M-31/2015(Pt-IV)

Date :30.09.2021

**ORDER**

In exercise of the power conferred by Section 141 of the West Bengal Municipal Corporation Act, 2006 (West Bengal Act XXXII of 2006), the Governor is pleased hereby to make the following amendments in the Guidelines in relation to the Enlistment of Profession, Trade and Callings in the Municipal Corporations, issued under this Department's Notification No. 570/MA/O/C-4/3R-4/2015 dated Kolkata 19<sup>th</sup> day of August, 2015 and Notification No. 807/MA/O/C-4/3R-4/2015 dated 26.08.2019 (hereinafter referred to as the said Guidelines).

**Amendments**

In the said Guidelines in Annexure-I (referred Clause 3(i), the following nature of **trades, trade names and the corresponding annual application fees** for the Municipal Corporations shall be added.

Sl. No.	Nature of Trade	Trade Name	Application fee for the Municipal Corporations (Rs)
1.	Enterprises dealing with food items	Poultry Feed (wholesale)	80
2.	Enterprises dealing with non-food items	Building Materials	80
3.	Other Enterprises	Hardware items	80
4.	Other Enterprises	Painting/Paint	80
5.	Other Enterprises	Mobile phone shop	80
6.	Other Enterprises	Mobile phone repair	80
7.	Other Enterprises	Printing Paper Supply	
8.	Enterprises dealing with food items	Fruit Shop	80
9.	Transport Related	Automobile (3/4 wheeler) Distributor	1500
10.	Entertainment related	Musical instrument	80
11.	Other Enterprises	Finishing net and other alike product	80
12.	Educational Institution	Type School	80
13.	Other Enterprises	Concrete Mixture Machines, Vibrator, Machine Supply	200
14.	Other Enterprises	Wooden/metal pata supplier for concrete	80
15.	Enterprises of Ornamental or Fancy items	Institution Jewellery	80
16.	Other Enterprises	Jute Storing	200
17.	Other Enterprises	Sports Goods retail	80
18.	Other Enterprises	Sports Goods Wholesale	200
19.	Other Enterprises	Pulses Storing	80
20.	Enterprises with non-food items	Mosquito net and other alike product	80
21.	Health Institutions	MFG and Trading of Ayurvedic Medicines	200
22.	Other Enterprises	LPG Gas	1500

23.	Beauty Clinics	Bridal Makeup Artist (Beauty Parlour)	80
24.	Other Enterprises	Coal Depot	80
25.	Enterprises dealing with non-food items	Cosmetic Goods (Herbal/Non-Herbal)	80
26.	Other Enterprises	Outside Contractor	200
27.	Professionals	Medical Practitioner	80
28.	Enterprises dealing with food items	Parched Rice Factory	80
29.	Enterprises dealing with food items	Vegetable (any item) Seller (Small)	80
30.	Other Enterprises	Sand, Stone, Chips Supply	200
31.	Other Enterprises	Job work of readymade garments	80
32.	Restaurants or Eating Houses or Seller of Food	Hotel Small	500
33.	Other Enterprises	Khadi House	80
34.	Enterprises dealing with non-food items	Steel Furniture Workshop	300
35.	Enterprises dealing with non-food items	Steel Furniture Show Room-cum-Workshop	400
36.	Enterprises dealing with non-food items	Steel Furniture Showroom	200
37.	Health Institutions	Dispensary	80
38.	Transport Related	Motor Cycle Showroom	1200
39.	Other Enterprises	Ornamental Grill Factory	80
40.	Other Enterprises	Lottery Ticket Distributor/Retailer	80
41.	Other Enterprises	Biri Leaves and Tobacco	80
42.	Other Enterprises	Dashakarma Bhandar	80
43.	Club	Club with Meeting Hall	200
44.	Enterprises dealing with food items	Cold Drinks/Mineral Water Supplier/Distributor	200
45.	Entertainment related	Sound Box/Generator/Decorated Light Supplier	80
46.	Professionals	Licensed Building Surveyor	80
47.	Professionals	Building Planning And Estimation	80
48.	Shopping Mall or Departmental Stores	Showroom (Any type)	200
49.	Professionals	Consultant (Master in Business Administration) Health Care	80
50.	Enterprises dealing with food items	Stock and distribute milk	80
51.	Other Enterprises	Supply/Wholes seller of non-food items (Biri) to other States	80
52.	Other Enterprise	Lift/Elevator/Escalator	200
53.	Health Institutions	Retail Medicine Practice (RMP)	80
54.	Enterprises dealing with food items	Fish Stall	80
55.	Enterprises of Ornamental or Fancy Items	Gold Smith	80
56.	Enterprises dealing with non-food items	M R Distributor	200
57.	Enterprises dealing with non-food items	Green Energy Marketing & Solution	80
58.	Enterprises dealing with non-food items	Agricultural Equipment Products	80

59.	Enterprises dealing with non-food items	Dealership agency agriculture and horticulture product	200
60.	Enterprises dealing with food items	Fish commission agent	80
61.	Enterprises dealing with food items	Fish feed and aqua	80
62.	Enterprises dealing with food items	Fish feed and agro health care product	80
63.	Enterprises dealing with food items	Sugar & wheat wholesale	200
64.	Enterprises dealing with food items	Vegetable wholesale	200
65.	Enterprises dealing with food items	All types of Amul Products	80
66.	Enterprises dealing with food items	Milk Processing Business	200
67.	Enterprises dealing with food items	Tea and Sweet	80
68.	Enterprises dealing with food items	Sweet making	200
69.	Enterprises dealing with food items	Pan, Pan masala & Confectionery	80
70.	Enterprises dealing with food items	Betel and betel nut	80
71.	Enterprises dealing with food items	Zarda, Cigarette, Bidi	80
72.	Enterprises dealing with food items	Mushroom Product	80
73.	Enterprises dealing with food items	S K Oil Delaer	80
74.	Enterprises dealing with food items	Fruit Shop (Wholesale)	200
75.	Enterprises dealing with food items	Egg Wholesale	200
76.	Enterprises dealing with food items	Dairy Wholesale	200
77.	Enterprises dealing with food items	Dairy Firm	200
78.	Enterprises dealing with food items	Packaged Water Dealer	200
79.	Enterprises dealing with food items	Flavour Drinks	80
80.	Enterprises dealing with food items	Cold Drinks, Mineral Water, Beverage	80
81.	Enterprises dealing with food items	Chocolate Processing	80
82.	Enterprises dealing with food items	Bakery Biscuit (Wholesale)	200
83.	Enterprises dealing with food items	Bakery Biscuit (Retail)	80
84.	Enterprises dealing with food items	Bakery Biscuit (Wholesale)	200
85.	Enterprises dealing with food items	Biscuit Distributor	200
86.	Enterprises dealing with food items	Ata, Muri, Chira Shop	80

87.	Enterprises dealing with food items	Poultry Feed (Retail)	80
88.	Enterprises dealing with food items	Rice Shop (Wholesale)	200
89.	Enterprises dealing with food items	Rice Shop (Retail)	80
90.	Enterprises dealing with food items	Cattle Feed (Wholesale)	80
91.	Enterprises dealing with food items	Tea leaf Retail Counter	80
92.	Educational Institution	Computer Training Centre	80
93.	Other Enterprises	Contractor & General Order Supplier	200
94.	Enterprises dealing with food items	Wholesale Potato & Onion	1500
95.	Enterprises related with Computer	Computer Sales & Service	80
96.	Decorator or Agency	Electric Decoration	200
97.	Decorator or Agency	Decorator	200
98.	Eating Houses or Seller of Food items	Fast food items & Momo Seller	80
99.	Other Enterprises	Readymade Garments (up to 500 Sq.ft)	80
100.	Enterprises dealing with non-food items	Organic Product Liquid	80

The aforesaid Order shall take immediate effect.

By Order of the Governor,

*Sd/-*  
Special Secretary to the  
Govt. of West Bengal

No.1295/(9) /MA/O/C-4/1M-31/2015(Pt-IV)

Date :30.09.2021

Copy forwarded for information and necessary action to :

1. Mayor/Chairperson of the Board of Administrators/Commissioner/Administrator Municipal Corporation, P.O..... Dist.....
2. Director, State Urban Development Agency
3. P.S. to the Hon'ble Minister of State (IC), Urban Development & Municipal Affairs Department
4. P.S. to Principal Secretary, UD & MA Department

*[Signature]*  
Special Secretary to the  
Govt. of West Bengal