

Government of West Bengal
Department of Urban Development & Municipal Affairs
“Nagarayan (3rd Floor)”, DF-8, Sector-I, Salt Lake, Kolkata-700064.

No: 2871-UD/O/M/ESTT/E-19/2014 (Pt-I)

Kolkata, the 21st June, 2022.

NOTIFICATION

In exercise of the power conferred under Section 3 of the West Bengal Right to Public Services Act, 2013 and in modification of the Notification of this Department vide no. 3090-UD/O/M/ESTT/E-19/2014 (Pt-I) dated 19th July, 2021, the Governor is hereby pleased to specify the service along with the fresh stipulated time limit for rendering the services, the Designated Officer responsible for providing the services, the Appellate Officer and the Reviewing Officer under the Urban Development & Municipal Affairs Department, Government of West Bengal, which are as follows:-

Sl no	Service name	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1	Online issuance of the Certificate of Enlist of Trade, Profession or Calling	Commissioner of Municipal Corporation / Executive Officer of Municipality / NAA	Real-time	Mayor / Chairman/ Chairperson/ Administrator	30 days	Joint Secretary in the Department	60 days
2	Auto-renewal of the Certificate of Enlist of Trade, Profession or Calling	Commissioner of Municipal Corporation / Executive Officer of Municipality / NAA	Real-time	Mayor / Chairman/ Chairperson/ Administrator	30 days	Joint Secretary in the Department	60 days

This Notification is issued in the public interest and it will take immediate effect.

Sd/-
Principal Secretary
to the Govt of West Bengal

No: 2871/1(11)-UD/O/M/ESTT/E-19/2014 (Pt-I)

Kolkata, the 21st June, 2022.

Copy forwarded for information & necessary action to:-

1. Mayor / Chairman / Chairperson / AdministratorMunicipal Corporation / Municipality / Notified Area Authority
2. Principal Secretary, MSME&T Department ,Govt of West Bengal
3. District MagistrateP.O.....District.....
4. Additional Secretary , MA Brach, Urban Development & Municipal Affairs Department
5. Commissioner, Siliguri / Asansol/ Durgapur / Chandernagore / Bidhannagar Municipal Corporation
6. Executive Officer.....Municipality / NAA
7. PS to Hon'ble MIC, Urban Development & Municipal Affairs Department
8. Section Officer ,IT&e-Gov Cell, Urban Development & Municipal Affairs Department with the request to upload this Notification in the Official website.
9. State EoDB Team, MSME&T Department
10. PS to Principal Secretary, Consumer Affairs Department
11. PS to Principal Secretary, Urban Development & Municipal Affairs Department


Special Secretary

21/06/2022