

**GOVERNMENT OF WEST BENGAL**  
**Department of Urban Development & Municipal Affairs**  
**“Nagarayan”**  
**DF-8, Sector-I, Salt Lake, Kolkata : 700 064**  
**E-mail ID : [jsskd.udma@gmail.com](mailto:jsskd.udma@gmail.com)**

No 3271 –UD/O/M/ESTT/E-19/2014 (Pt-I)

Date :12.07.2022

**NOTIFICATION**

In exercise of the power conferred under Section 3 of the West Bengal Right to Public Services Act, 2013 the Governor is hereby pleased to specify the service along with the stipulated time limit for rendering the services, the designated officers responsible for providing the services, the Appellate Authority and the Reviewing Officer under the Urban Development and Municipal Affairs Department, Government of West Bengal, which are as follows :

Sl. No.	Service Name	Designated Officer	Stipulated Time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1)	Online issuance of “No Dues Certificate of Property Tax”	Commissioner of Municipal Corporation / Executive Officer of Municipality or NAA	Real time	Mayor of the Municipal Corporation / Chairman/Chairperson / Administrator of the Municipality / NAA	30 Days	Joint Secretary in the Department	60 days

This Notification is issued in the public interest and it will take immediate effect.

Sd/-  
**Principal Secretary**  
to the Govt. of West Bengal

No 3271 /I(11)–UD/O/M/ESTT/E-19/2014 (Pt-I)

Date : 12 .07.2022

Copy forwarded for information and necessary action to :

- 1) Mayor / Chairman / Chairperson / Administrator.....Municipal Corporation / Municipality / NAA
- 2) Principal Secretary, MSME&T Department, Govt. of West Bengal
- 3) District Magistrate.....P.O.....Dist.....
- 4) Additional Secretary, MA Branch, UD & MA Department
- 5) Commissioner, Siliguri / Asansol / Durgapur / Chandernagore / Bidhannagar Municipal Corporation
- 6) Executive Officer.....Municipality / NAA
- 7) P.S to Hon`ble MIC, UD & MA Department
- 8) S.O., IT/e-Gov. Cell, UD & MA Department – with the request to upload the Notification in the Official website.
- 9) State EoDB Team, MSME&T Department
- 10) P.S to Principal Secretary, Consumer Affairs Department
- 11) P.S to Principal Secretary, UD & MA Department

  
**Special Secretary**