

Government of West Bengal
Department of Urban Development & Municipal Affairs
(Municipal Affairs Branch)
Poura Prashasan Bhawan
DD-1, Sector-I,
Salt Lake, Kolkata-700 064

(By e-mail)

REMINDER

No. 875 (90)/MA/C-10/1R-4/2017

Dated, Kolkata, the 15th day of September, 2017

From: Joint Secretary
to the Government of West Bengal.

To : 1. District Magistrate,
..... District,
P.O., Dist.....

2. Sub-Divisional Officer,
..... Sub-Division,
..... District,
P.O., Dist.....

Sub: Restriction on Transfer of Fund from Scheme Head to Bank Accounts of the Directorates, Societies, Corporations, Statutory Bodies, Boards, etc. and providing information regarding bank accounts.

Ref: Finance (Audit) Department Memo No. 3368-F(Y) dated 31.05.2017.


Madam / Sir,

In inviting reference to above (copy of this Department Memo. No. 852(90)/MA/C-10/1R-5/2017 dated 08.09.2017 with its enclosure & **Annexure-A** attached for ready reference), I am directed to request you to ensure strict compliance of the aforesaid order of the Finance (Audit) Department, in respect of the Urban Local Bodies under your jurisdiction, and also furnish this Department with the relevant information as per the Annexure-A format at the earliest. The ULBs have also been instructed separately to do the needful in this regard.

The matter may be treated as topmost priority.

Yours faithfully,

Encl: As stated

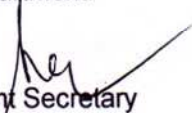

Joint Secretary

No. 875/1(135)/MA/C-10/1R-4/2017

Dated, Kolkata, the 15th day of September, 2017

Copy along with a copy of the aforesaid Memo. forwarded for information and necessary action to :

1. Chairperson / Chairman,.....Municipality / Notified Area Authority.
2. Municipal Commissioner, Kolkata Municipal Corporation.
3. Commissioner, Municipal Corporation, P.O., Dist.....
4. Director, State Urban Development Agency.
5. Financial Advisor of this Department.
6. Director of Local Bodies, West Bengal.
7. Member Secretary, West Bengal Valuation Board.
8. State Mission Directorate, AMRUT.
9. Chief Engineer, Municipal Engineering Directorate.
10. Joint Director, ILGUS.
11. Municipal Secretary, Kolkata Municipal Corporation.
12. PS to MIC, Urban Development & Municipal Affairs Department, Government of West Bengal.
13. PA to the Principal Secretary to the Government of West Bengal, Finance Department.


Joint Secretary

Government of West Bengal
Department of Urban Development & Municipal Affairs
(Municipal Affairs Branch)
Poura Prashasan Bhawan
DD-1, Sector-I,
Salt Lake, Kolkata-700 064

(By e-mail)

No. 852 (90)/MA/C-10/1R-4/2017

Dated, Kolkata, the 8th day of September, 2017

From: Joint Secretary
to the Government of West Bengal.

To : 1. District Magistrate,
..... District,
P.O., Dist.....

2. Sub Divisional Officer,
..... Sub-Division,
..... District,
P.O., Dist.....

Sub: Restriction on Transfer of Fund from Scheme Head to Bank Accounts of the Directorates, Societies, Corporations, Statutory Bodies, Boards, etc. and providing information regarding bank accounts.

Madam / Sir,

In inviting reference to the Finance Department Memo. No. 3368-F(Y) dated 31.05.2017 on the above subject, I am directed to request you to furnish this Department with the information in respect of the Urban Local Bodies under your jurisdiction, as per the order of the Finance Department, in the **Annexure-A** format (copy of the Memo. along with Annexure- A enclosed) very early. The ULBs have also been instructed separately to do the needful in this regard.

The matter may be treated as topmost priority.

Yours faithfully,

Encl: As stated


Joint Secretary

No. 852/1(3)/MA/C-10/1R-4/2017

Dated, Kolkata, the 8th day of September, 2017

Copy forwarded for information and necessary action to :

1. Municipal Secretary, Kolkata Municipal Corporation with a copy of the aforesaid Memo. and Annexure-A.
2. PS to MIC, Urban Development & Municipal Affairs Department, Government of West Bengal.
3. PA to the Principal Secretary to the Government of West Bengal, Finance Department.

Joint Secretary

pl. put in file
by
6/8/17

Dt. 06.08.17

Government of West Bengal
Finance Department
Audit Branch

No. 3368-F(Y)

Dated, 31st May, 2017


Memorandum

Sub : Restriction on Transfer of fund from Scheme Head to Bank Accounts of the Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. and providing information regarding bank accounts

It has recently been reported that funds from different scheme heads of Government Accounts as well as from the LF / PL / Deposit Accounts of different Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. are being transferred to the Bank Accounts of such Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. This practice of transferring funds provided in the Budget of the Departments into Bank Accounts of the Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. is highly irregular and against financial norms.

With the view to promote better financial discipline in the working of the Government, the Governor is pleased to direct that no Budgetary fund unless approved by the Finance Department be transferred to Bank Accounts of the Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. either direct or through the LF / PL / Deposit Accounts, etc.

It is further directed that all the Departments shall send a "**Status Report**" on the details of Bank Accounts along with budgetary amount transferred to these bank accounts in FY 2016-17 & 2017-18 and also balance as on 31.03.2017 and 31.05.2017 as per the "**Annexure- A**" (**signed and scanned in pdf format**) related with all the Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. under the administrative Control of the Department and also a **soft copy** of the "**Status Report**", (**in excel format**) to **sogroupt@gmail.com positively by 12.06.2017**. The details of Bank Accounts in field offices may also be provided in the said report.


(H K Dwivedi)
Principal Secretary
Finance Department

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department. **He is requested to circulate the same to all Directorates / Regional Offices / Societies / PSUs / Statutory Organisations / autonomous Bodies / Parastatals under the administrative control of his Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group ____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Assistant Secretary to the
Government of West Bengal

ANNEXURE - A

Deptt Name	Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc.	Name of Scheme / Project, etc. if any, with which A/c relates	Name of the office having the bank Account (Deptt / Directorate level / District / Region / Sub-division & Block, etc.)	Name of the Bank Account (for Own fund / fund transfer from govt. / joint)	Type of Account Savings / Current / Cash / Credit / FD / Term Deposit	budgetary amount transferred to these bank accounts in FY 2015-16	budgetary amount transferred to these bank accounts in FY 2016-17	Unspent Balance as on 31/03/17	Unspent Balance as on 31/05/17	Remarks

Certified that the list is comprehensive and complete.

Signature of the Departmental Secretary

N.B. :

1. The unsigned soft copy of the report in excel format and the signed copy of the report in pdf format are to be sent by email to sogroupt@gmail.com positively by 12th June, 2017.