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Government of West Bengal  
Urban Development Department  
'Nagarayan'  
Block-DF, Salt Lake,  
Kolkata-700 064.

সীলন নগরায়ণ  
নগর উন্নয়ন বিভাগ  
- 7 AUG 2008  
ক্রমিক নং ৭৯৯৫

No. 2500<sup>(4)</sup>UD/O/M/JNRM-11/07 Dated : 17th July, 2008

From : Shri D. Bandyopadhyay, M.B.C.S. (Exe.),  
Joint Secretary to the  
Government of West Bengal.

- To :
- 1) The Chairman,  
Kalyani Municipality;
  - 2) The Special Secretary, to the  
Government of West Bengal,  
Urban Development Department;
  - 3) The Project Director,  
CMU, SUDA;
  - 4) The Chief Engineer,  
P & M Cell, K.M.D.A.

Subj. : Minutes of the 1st meeting of the State Level  
Appraisal Committee for Community Participation  
Fund (CPF) under JNRM.

Sir,

I am directed to send herewith a copy of the minutes  
of the above mentioned meeting held on 17.06.2008 for  
your kind perusal and necessary action.

Yours faithfully,

*D. Bandyopadhyay*  
Joint Secretary to the  
Government of West Bengal

Encl. : As above.

GP/170708

JS (M)  
JS (CA)

28/7  
29/7

JS (BS) may reply  
28/7

Seen  
26/8

Shri J. Mukherjee  
27/8/08

# Minutes of the 1<sup>st</sup> meeting of the State level Appraisal Committee for Community Participation Fund (CPF) Projects under JNNURM

Venue: Nagarayan

Date: 17.06.08

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The meeting was chaired by Sri Amiya Das, Mayor, Chandannagar MC and attended by the following members

- |                             |                                |
|-----------------------------|--------------------------------|
| 1. Sri Vivek Bharadwaj      | Special Secretary, UD Dept     |
| 2. Sri Santanu Jha          | Chairman, Kalyani Municipality |
| 3. Sri Kallol Kr. Mukherjee | PM, CMU                        |
| 4. Sri S.C. Karmakar        | CE, P&M Cell, KMDA             |

The Special Secretary, Urban Development Department, initiated the meeting and requested the representatives of the municipalities to present their CPF proposals. The committee reviewed all the proposals and provided their view. The key outcome of the meeting has been summarized below municipality and project wise.

## 1. Rajarhat – Gopalpur Municipality

**Name of the Project:** Kiosk for selling goods manufactured by poor urban (BPL) women (by CDS 2)

The CDS proposes to construct a kiosk at the junction of Baguiati - Joramandir to sell products manufactured by BPL women. The products will vary from home-made food products to jute and cane products. The CDS will identify the beneficiaries and arrange for their training in marketing by some external expert to run the kiosk on a professional basis.

The State Level Appraisal Committee (SLAC) reviewed the proposal and provided the following suggestions and recommendations:

- The committee raised questions about the viability of the project with regard to the quality of and demand for the products.
- The Committee raised the issue of financial viability of the CDS since following the approval of the project they would need to bear 10% of the project cost, estimated to be about Rs. 80,000/-. The Community Organiser was requested to provide details of how they proposed to mobilize resources and sustain the project.

- It was suggested that the cost structure be revised. The cost of kiosk (Rs. 3,96,000/-) should be cut down by going for a mobile one. The advertisement cost (Rs.25,500/-), the publicity campaign cost (Rs. 78,700/-) etc were found to be quite high and need to be revised.
- The proposal asked for the appointment of two “community organizers” for supervising the project. The committee advised that the names of the posts be changed to “community mobiliser” as there are already two community organizers in the municipality.
- The committee expressed its concern about availability of the proposed land and asked the CDS to get a NOC for the proposed site from the authority concerned. For this reason too the Special Secretary, UD Dept. strongly suggested setting up mobile kiosks rather than undertaking a permanent construction.
- Finally the committee suggested revising and rectifying the proposal on the basis of the feedback provided in the meeting and resubmitting it to the Appraisal Committee.

## 2. Rajarhat – Gopalpur Municipality

**Name of the Project:** Provision of drinking water by extending water pipelines in the slum (by CDS 2)

The CDS 2 proposed an extension of the pipeline (700 meters) in the slum area to provide door-to-door drinking water supply. Most of the beneficiaries belong to ward no. 14. The proposed project will provide drinking water to the residents twice a day. A minimum user fee will be applicable after one year of the project. Some women from BPL families will be trained for its operation and maintenance.

The SLAC made the following suggestions and recommendations:

- A scheme to provide drinking water to the slum dwellers is already included in the infrastructure component of BSUP. So a separate programme to supply drinking water to the slum area does not seem to be justified.
- There is a need for some clarification/declaration in this regard from the CDS and also from the Chairman.
- Community participation is not very prominent in this project. Community should participate more prominently in such projects as the name of the scheme suggests.
- The committee suggested cutting costs on the survey and on other cost heads. More than 70% of the cost was on purchasing of pipes.
- Finally the committee suggested revising and rectifying the proposal on the basis of the feedback provided in the meeting and resubmitting it to the appraisal committee.

### **3. Rajarhat – Gopalpur Municipality**

**Name of the project:** Service unit to provide domestic service assistance like engagement of maid, ayas, midwifery, driver, plumber, electrician etc. by Kanak Mukherjee Community Development Society (CDS 1)

The proposed project aims to set up a platform for trained youths of poor families to provide various domestic help to local residents. This will be a common service centre for drivers, electricians, maids, ayas etc. There are many young people from poor families who receive various vocational trainings from the ULB under different schemes. These people can get jobs by registering at this center. The proposal also has a component for providing training to unskilled youths. The unit is proposed to be located at some unused space in the existing Matrisadan.

The following are the suggestions and recommendations of the SLAC:

- The cost incurred on proposal writing is not permissible under the scheme.
- 10% of the project cost or about 1 lakh is to be borne by the CDS. The committee asked the CDS for an evidence of their financial capacity. But the CDS member did not seem to be very confident in this regard. It was suggested that the annual turnover of the CDS be reviewed before committing the fund.
- The sources of revenue need to be mentioned in the proposal. Without any revenue the sustainability of the project is questionable. The committee suggested that some fee be collected from the beneficiaries.
- Estimation of market demand for such domestic services in existing and upcoming townships is necessary for the project. Feedback from existing service centers may help in this regard.
- The service center will be located at the premises of the existing Matrisadan. The committee suggested that this need not be referred to.
- The salary of community organiser and supervisor is not admissible.
- Finally there is a need for recasting the proposal. It should be resubmitted before the committee after revising it on the basis of the feedback provided in the review meeting.

### **4. Rajarhat – Gopalpur Municipality**

**Name of the project:** Solid waste management through collecting garbage from households in the area by Rajarhat – Gopalpur Laxmi Saigal Community Development Society (CDS 4)

Due to the continuous manpower problem for conservancy work, the CDS 4 has decided to run a parallel system of collecting garbage on door-to-door basis in the slum areas. Unemployed youth from BPL families will be directly engaged in this work. They will

receive training on handling different kinds of solid waste. There will be a core group to look after the project. A user charge will be collected from the residents.

The appraisal committee made the following suggestions:

- Each ULB receives funds from the 12<sup>th</sup> FC for running their SWM programme. There is therefore a question about the practical need for such a project.
- This project may conflict with the UIG project under the JNNURM scheme.
- Development of the dumping ground cannot be done under this fund.
- Many cost heads of this project overlap with the cost heads of the SWM programme under the 12<sup>th</sup> finance commission
- According to the Mayor of Chandannagar MC this project will be better suited for ICF funds under KUSP programme.
- The Committee therefore did not approved the project proposal

## **5. Rajarhat – Gopalpur Municipality**

**Name of the project:** Construction of a Vocational training center for down trodden people of RGM by CDS 4

This is a proposal for construction of a vocational training centre to train local youth from poor families. They also plan to help them to obtain employment. The CDS will charge a nominal fee for the training.

The following are the observations of the committee:

- There are several vocational training facilities in the municipality, so an additional center may not help much.
- Even if training is provided, there is no need for the construction of a separate building as training can be provided in rented premises.
- The proposal was not approved by the committee.

## **6. Kalyani Municipality**

**Name of the Project:** Construction/ Development of Vegetable Market by CDS 2

The primary aim of this project is to provide infrastructural facilities to the existing informal vegetable market at ward no.14 in order to turn it into a hyper market in the future. The project will benefit poor urban slum dwellers. The existing market is known as “Bhutta Bazar” and daily handles 10 -15 truck loads of maize during the season and 100 -500 vanloads of banana. A large number of people earn their livelihood from this market. The existing infrastructure of the market is not adequate to handle such a large volume of business.

The appraisal committee approved this project. However, they suggested that the cost/revenue break up should be more clearly stated. Items such as – revenue/ fees from users, other services, warehousing etc. should be included. It will be better if the project is implemented in phases phase wise projection is shown.

It was decided that the project would be resubmitted after these modifications

## **7. Khardah Municipality**

**Name of the Project:** Construction of a centre for supply of cooked food (by CDS 2).

The CDS proposes to construct a canteen where some BPL women will cook and sell food. They have also proposed the construction of one bathroom and a health education programme for the families of the beneficiaries.

The appraisal committee reviewed the proposal and made the following observations:

- The proposal is not clearly comprehensible.
- The number of beneficiaries (10) is too low for a project.
- The targeted group of buyers is not specified
- The project needs to be clarified properly and reviewed in presence of the representative from the municipality.

## **8. Kardah Municipality**

**Name of the Project:** Retention drive for the drop out children of the wards

The project proposes to construct a non formal education centre to provide education to the poor drop-out children from the slum areas. The beneficiaries will also be provided with necessary learning materials and tiffin. There is also a provision of annual health check up for the beneficiaries and their families.

No representative was present in the meeting from the municipality. The appraisal committee reviewed the proposal and made the following observations:

- There is a specific programme for drop-out children at the central level (SSK, MSK). So this project will overlap existing programme.
- The principal need is to review the existing structure (i.e. the functioning of the SSK, MSK) and identify the flaws there. If the existing system is operating efficiently then there is no need for this project.
- This project may instead attempt to strengthen/support the existing system.
- The project was not approved by the Committee.

## **9. Kardah Municipality**

**Name of the Project:** Stitching Garments center with trained 40 CDS women (CDS 1)

The project proposes to empower 40 women from BPL families by providing them support to stitch garments. The beneficiaries will also get marketing support and other related facilities. There is also a component of health education programme for the beneficiaries.

The appraisal committee reviewed the proposal and made the following observations:

- The market viability of the project could not be understood from the proposal.
- There is no mention of the placement opportunity for the 40 trained women
- The sustainability of the project could not be discerned.
- The Committee did not approve the project

## **10. Kardah Municipality**

**Name of the Project:** Project on providing nursing training to BPL girls and setting up an administrative center (bureau) for them (CDS 2).

The CDS proposes to conduct a nursing training programme for 200 girls from BPL families and help them procure some job through the bureau. There is also proposal for construction of a bathroom at the bureau and provision of a health education programme.

The appraisal committee reviewed the proposal and made the following observations:

- Nursing Training Institutes need to gain recognition/ approval from the government, and training from some private organization may not help the beneficiaries get a job.
- It will be better to provide Aya training.
- The CDS may recast the proposal and submit to the committee again.

The meeting ended with a note of thanks to the chair.

(Amiya Das)  
Chairman  
Mayor, Chandannagar MC