GOVERNMENT OF WEST BENGAL
Department of Urban Development and Municipal Affairs
Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata -700064

No. 417-IT&eGov/UDMA/E 721215

Date: 27-09-2024

NOTIFICATION

In the exercise of power conferred by sub-section (2) of Section 3 of West Bengal Right to Public Services Act, 2013, the Governor is pleased to specify the services in respect of approving building plans in the area of all Municipal Corporations, Municipalities & Notified Area Authorities, along with stipulated time limit for rendering the services, the designated officers responsible for providing the services, the Appellate Authority and Reviewing Officer under the Urban Development and Municipal Affairs Department. Government of West Bengal, as stated below.

Sl. No.	Service name	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Alteration and Addition / Revision / Revalidation of Building Plan	Commissioner of Municipal Corporation/ Executive officer of Municipality or NAA	15 days	Mayor of the Municipal Corporation/ Chairman/ Administrators of the Municipality/ NAA	30 days	Joint Secretary in the Department	60 days

Sl. No.	Service name	Designated Officer	Stipulated time limit	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
2.	Demolition and Reconstruction of Building	Commissioner of Municipal Corporation/ Executive officer of Municipality or NAA	15 days	Mayor of the Municipal Corporation/ Chairman/ Administrators of the Municipality/ NAA	30 days	Joint Secretary in the Department	60 days

This Notification will take **immediate effect**.

By order of the Governor,

Sd/-

MD. GHULAM ALI ANSARI

Secretary to the Government of West Bengal