

GOVERNMENT OF WEST BENGAL
Department of Urban Development & Municipal Affairs
"Nagarayan"
DF-8, Sector-I, Salt Lake, Kolkata : 700 064

No. 435-IT & e-Gov/UDMA/E 721215

Date: 04-10-2024

MEMORANDUM

The need of providing various services in Municipal areas through the Online mode in view of the Ease of Doing Business Project has been under active consideration of the State Government for some time and in view of the above State Government has decided to introduce permission for **(i) alteration and addition/ revision / revalidation and (ii) demolition and reconstruction of Building Plan** through Online mode only and accordingly it has been decided that all the applications for the above purpose will be submitted by the applicant through Online mode only and the permission will be granted by the concerned ULB also through Online mode.

For successful implementation of the initiative and in order to place a regulatory mechanism for the purpose, the following mandate shall be followed by all the Urban Local Bodies in the State of West Bengal while issuing permission for **(i) alteration and addition/ revision / revalidation (ii) demolition and reconstruction of Building Plan**.

- i) All applications are submitted online.
- ii) All payments of fees including application fee to be deposited Online.
- iii) Tracking the status of application through Online.
- iv) Download the final signed certificate/permission.
- v) Online verification of the genuineness of the permission by any third party.

This Order will take immediate effect.


Sd/-
Joint Secretary
UD & MA Department

No. 435/1(7)-IT & e-Gov/UDMA/E 721215

Date: 04-10-2024

Copy forwarded for information and necessary action to:

1. Mayor/ Chairman / Chairperson / Administrator Municipal Corporation/ Municipality/ NAA;
2. Municipal Commissioner / Commissioner Municipal Corporation;
3. Executive Officer Municipality/ NAA;
4. State EoDB Cell, MSME & T Department;
5. P.S. to the Hon'ble MIC, UD & MA Department;
6. Sr. P.S. to the Secretary, UD & MA Department;
7. SO (IT & e-Gov Cell), UD & MA Department with the request to upload this in the Departmental website.


Joint Secretary
UD & MA Department