

Government of West Bengal
Department of Urban Development and Municipal Affairs
Nagarayan, DF-8, Sector-I
Salt Lake, Bidhannagar,
Kolkata - 700064

No. 113—SL(AL)-3L-183/67(CF-296)

Dated: 11th January, 2017

From : Sri Asit Baran Chattopadhyay,
Joint Secretary to the
Government of West Bengal
Department of Urban Development and Municipal Affairs

To : Smt. Sunayana Agarwal,
5, Clive Row, 6th floor, Room No.6E, Kolkata - 700001

Sub: Hearing in respect of Transfer of 1/3rd share of Plot No.296,
Block-CF, Sector-I, Salt Lake City, Kolkata -700064

Sir/Madam,

Inviting reference to your letter dated 18.03.2015 regarding transfer of 1/3rd share of Plot No.296, Block-CF, Sector-I, Salt Lake City, Kolkata - 700064 you are requested to appear before the Joint Secretary, Department of Urban Development and Municipal Affairs at Nagarayan, 5th floor, DF-8, Sector-I, Salt Lake, Kolkata - 700064 for a hearing on 13.01.2017 at 2.00 p.m. along with all relevant documents in support of your claim including proof of Identity and photograph also, Voter Identity Card, PAN Card, Passport, Aadhar Card, Electricity Bill, IT Returns etc.

Yours faithfully

ASB

Joint Secretary to the
Government of West Bengal
Department of Urban Development and Municipal Affairs

No. 113/1(2)—SL(AL)-3L-183/67(CF-296)

Dated: 11th January, 2017

Copy forwarded for information and necessary action to the:-

- ✓ 1. The P.S. to the Secretary, Department of Urban Development and Municipal Affairs, Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata-700064.
2. Office Copy.

ASB
Joint Secretary to the
Government of West Bengal

Department of Urban Development and Municipal Affairs