

Government of West Bengal
Department of Urban Development and Municipal Affairs
Nagarayan, DF-8, Sector-I
Salt Lake, Bidhannagar,
Kolkata - 700064

No. 1446-SL(AL)-M-4L-1088/79(FD-233)

Dated: 13th June, 2017

From : Sri Asit Baran Chattopadhyay,
Joint Secretary to the
Government of West Bengal
Department of Urban Development and Municipal Affairs

To : 1) Sri Shiv Ratan Agrawal,
Plot No.CF-302, Sector-I, Salt Lake, Kolkata - 700064
2) Sri Bijay Kumar Agrawal,
Plot No.CA-44, Sector-I, Salt Lake, Kolkata - 700064

Sub: Hearing in respect of Transfer of 50% share of Plot No.233,
Block-FD, Sector-III, Salt Lake City, Kolkata - 700106

Sir/Madam,

Inviting reference to your letter dated 24.03.2017 regarding transfer of 50%share of Plot No.233, Block-FD, Sector-III, Salt Lake City, Kolkata - 700106 you are requested to appear before the Joint Secretary, Department of Urban Development and Municipal Affairs at Nagarayan, 5th floor, DF-8, Sector-I, Salt Lake, Kolkata - 700064 for a hearing on 27.06.2017 at 3.00 p.m. along with all relevant documents in support of your claim including proof of Identity and photograph also, Voter Identity Card, PAN Card, Passport, Aadhar Card, Electricity Bill, I.T. Returns etc.

Yours faithfully



Joint Secretary to the
Government of West Bengal

Department of Urban Development and Municipal Affairs


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✓ 1. Copy for uploading to the Departmental Website.

2. Office Copy.




Joint Secretary to the
Government of West Bengal

Department of Urban Development and Municipal Affairs