

Government of West Bengal  
Urban Development Department  
Nagarayan, DF-8, Sector-I  
Salt Lake, Bidhannagar,  
Kolkata - 700064

No. 2374-SL(AL)-2L-645/75(CE-21)

Dated: 23<sup>rd</sup> November, 2016

From : Sri Asit Baran Chattopadhyay,  
Joint Secretary to the  
Government of West Bengal  
Urban Development Department

- To : 1) Smt. Rajani Todi, Plot No.CE-21, Sector-I, Salt Lake, Kolkata-700064  
2) Sri Shyam Sunder Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010  
3) Smt.Kiran Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010  
4) Sri Pramod Kumar Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010  
5) Smt. Sashi Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010

Sub: Hearing in respect of Transfer of 100% share of Plot No.21,  
Block-CE, Sector-I, Salt Lake City, Kolkata -700064

Sir/Madam,

Inviting reference to your letter dated 20.07.2016 regarding transfer of 100% share of Plot No.21, Block-CE, Sector-I, Salt Lake City, Kolkata - 700064 you are requested to appear before the Joint Secretary, Urban Development Department at Nagarayan, 5<sup>th</sup> floor, DF-8, Sector-I, Salt Lake, Kolkata - 700064 for a hearing on <sup>09.12.</sup>~~28.11.2016~~ at 3.00 p.m. along with all relevant documents in support of your claim including proof of Identity and photograph also, Voter Identity Card, PAN Card, Passport, Aadhar Card, IT returns etc.

Yours faithfully

*SL*

Joint Secretary to the  
Government of West Bengal  
Urban Development Department

No. 2374/1(2)-SL(AL)-2L-645/75(CE-21)

Dated: 23<sup>rd</sup> November, 2016

Copy forwarded for information and necessary action to the:-

1. The Sr. P.S. to Additional Chief Secretary, U.D. Deptt., Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata-64.  
2. Office Copy.

*SL*  
Joint Secretary to the  
Government of West Bengal  
Urban Development Department