

Government of West Bengal  
Urban Development Department  
Nagarayan, DF-8, Sector-I  
Salt Lake, Bidhannagar,  
Kolkata - 700064

No. 2440-SL(AL)-3L-183/67(CF-296)

Dated: 30<sup>th</sup> November, 2016

From : Sri Asit Baran Chattopadhyay,  
Joint Secretary to the  
Government of West Bengal  
Urban Development Department

To : Smt. Sunayana Agarwal,  
5, Clive Row, 6<sup>th</sup> floor, Room No.6E, Kolkata - 700001

Sub: Hearing in respect of Transfer of 1/3<sup>rd</sup> share of Plot No.296,  
Block-CF, Sector-I, Salt Lake City, Kolkata -700064

Sir/Madam,

Inviting reference to your letter dated 18.03.2015 regarding transfer of 1/3<sup>rd</sup> share of Plot No.296, Block-CF, Sector-I, Salt Lake City, Kolkata - 700064 you are requested to appear before the Joint Secretary, Urban Development Department at Nagarayan, 5<sup>th</sup> floor, DF-8, Sector-I, Salt Lake, Kolkata - 700064 for a hearing on 09.12.2016 at 2.00 p.m. along with all relevant documents in support of your claim including proof of Identity and photograph also, Voter Identity Card, PAN Card, Passport, Aadhar Card, Electricity Bill, IT Returns etc.

Yours faithfully

*sd/-*

Joint Secretary to the  
Government of West Bengal  
Urban Development Department

No. 2440/1(2)-SL(AL)-3L-183/67(CF-296)

Dated: 30<sup>th</sup> November, 2016

Copy forwarded for information and necessary action to the:-

1. The Sr. P.S. to Additional Chief Secretary, U.D. Deptt., Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata-64.
2. Office Copy.

*CG*  
Joint Secretary to the  
Government of West Bengal  
Urban Development Department