

Government of West Bengal
Department of Urban Development and Municipal Affairs
Nagarayan, DF-8, Sector-I
Salt Lake, Bidhannagar,
Kolkata - 700064

No. 274-SL(AL)-2L-645/75(CE-21)

Dated: 31st January, 2017

From : Sri Asit Baran Chattopadhyay,
Joint Secretary to the
Government of West Bengal
Department of Urban Development and Municipal Affairs

To : 1) Smt. Rajani Todi, Plot No.CE-21, Sector-I, Salt Lake, Kolkata-700064
2) Sri Shyam Sunder Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010
3) Smt.Kiran Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010
4) Sri Pramod Kumar Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010
5) Smt. Sashi Saraogi, 19, Hemchandra Naskar Road, Kolkata-700010

Sub: Hearing in respect of Transfer of 100% share of Plot No.21,
Block-CE, Sector-I, Salt Lake City, Kolkata -700064

Sir/Madam,

Inviting reference to your letter dated 20.07.2016 regarding transfer of 100% share of Plot No.21, Block-CE, Sector-I, Salt Lake City, Kolkata - 700064 you are requested to appear before the Joint Secretary, Department of Urban Development and Municipal Affairs at Nagarayan, 5th floor, DF-8, Sector-I, Salt Lake, Kolkata - 700064 for a hearing on 16.02.2017 at 2.00 p.m. along with all relevant documents in support of your claim including proof of Identity and photograph also, Voter Identity Card, PAN Card, Passport, Aadhar Card, IT returns etc.

Yours faithfully

sd/-

Joint Secretary to the
Government of West Bengal

Department of Urban Development and Municipal Affairs

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Copy forwarded for information and necessary action to the:-

- ✓ 1. The P.S. to the Secretary, Department of Urban Development and Municipal Affairs,
Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata-700064.
2. Office Copy.

GL
Joint Secretary to the
Government of West Bengal

Department of Urban Development and Municipal Affairs