

Government of West Bengal
Department of Urban Development & Municipal Affairs
(Municipal Affairs Branch)
NAGARAYAN, 6th Floor,
DF-8, Sector-I, Salt Lake City, Kolkata-700064

No. 180-UDMA-25011(11)/60/2024-LSG SEC

Dated: 25/07/2024

NOTICE

Applications are being invited for the following posts of Municipal Building Tribunal and Municipal Assessment Tribunal under Kolkata Municipal Corporation on Contractual re-employment basis from retired members of West Bengal Higher Judicial Service.

Name of post	Name of Tribunal	Eligibility Criteria	No. of existing vacancy
Chairman	Municipal Building Tribunal	Retired member of West Bengal Higher Judicial Service serving for a period of not less than five years	01 (one)
Judicial Member	2 nd Bench of Municipal Assessment Tribunal	Retired member of West Bengal Higher Judicial Service serving for a period of not less than three years	01 (one)

The applications are to be addressed to the Principal Secretary, Department of Urban Development & Municipal Affairs, Government of West Bengal, Nagarayan, 5th Floor, DF-8, Sector I, Salt Lake, Kolkata-700064.

Applicants, if selected, may be appointed as Chairman of Municipal Building Tribunal or Judicial Member of 2nd Bench of Municipal Assessment Tribunal, whichever is applicable under Kolkata Municipal Corporation on contractual re-employment basis.

2. Selection Procedure:

Interview of the applicants for the post of Chairman of Municipal Building Tribunal and Judicial Member of 2nd Bench of Municipal Assessment Tribunal will be conducted by a Departmental Selection Committee headed by Sr. Special Secretary of the Department of Urban Development & Municipal Affairs, Government of West Bengal at Nagarayan, 4th Floor, DF 8, Sector I, Salt Lake, Kolkata-700064. Date of Interview will be informed to the applicants via email/ Speed Post and will be notified in the website of the Department of Urban Development & Municipal Affairs, Government of West Bengal www.wburbanservices.gov.in.

Based on the result of the interview, a panel of shortlisted applicants will be drawn up from which appointment to the post of Chairman of Municipal Building Tribunal and Judicial Member of 2nd Bench of Municipal Assessment Tribunal under Kolkata Municipal Corporation will be given for such period and on such terms and conditions as the State Government may determine. Contractual tenure may be renewed for further period on the basis of the satisfactory performance but the member concerned shall not hold office beyond 65 years of age. The validity of the panel will be for one year.

However mere submission of application or appearance for interview does not guarantee the appointment or bound the authority to offer appointment.

3. Contractual Remuneration:

The officer selected for appointment to the post of Chairman of Municipal Building Tribunal and Judicial Member of 2nd Bench of Municipal Assessment Tribunal will be entitled to draw remuneration in terms of Finance Department's Memorandum No. 6472-F(P2) dated 02.12.2019.

4. Age:

Age should be not more than 62 years as on 01.01.2024.

5. Documents to be submitted:

The following documents should be submitted along with the application:

1. Self Attested copy of Aadhar Card and PAN Card.
2. Copy of PPO.

6. Mode of application:

The application in plain paper along with filled in prescribed format in Annexure-I given with this notice, complete in all respect, to be sent along with the documents mentioned above by post at the following address:-

**Principal Secretary,
Department of Urban Development & Municipal Affairs, Government of West Bengal,
Nagarayan, 5th Floor, DF 8, Sector I, Salt Lake, Kolkata - 700064.**

Scanned copies of the application and supporting documents (only in PDF format) should also be e-mailed to the ID :udmalsg@gmail.com.

7. Last date of application:

The last date of receipt of application is **12/08/2024**. Any applications received after due date/without necessary information or documents will not be considered.

Sd/-

Sr. Special Secretary to the Government of West Bengal

No. 180/1(2)-UDMA-25011(11)/60/2024-LSG SEC

Dated: 25/07/2024

Copy forwarded for information and necessary action to:

The IT Cell of UD & MA Deptt. with a request to upload enclosed notice in the Department website.

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25-07-2024

Sr. Deputy Secretary

PROFORMA

1	Name (in block letters)	:	
2	Post for which application is submitted		
3	Name of the Tribunal		
4	Residential Address	:	
5	Contact Number	:	
6	E-mail ID	:	
7	Educational Qualification	:	
8	Date of Birth	:	
9	Date of entry into West Bengal Higher Judicial Service	:	
10	Cadre/Service belonging to	:	
11	Date of Superannuation from Government Service	:	
12	Length of Service in West Bengal Higher Judicial Service	:	
13	Scale of pay /pay level in the pay matrix at the time of retirement	:	
14	Basic Pay at the time of retirement	:	
15	Working history in brief	:	
16	Post/Designation stand at the time of retirement	:	
17	Whether any court case or allegation of misconduct involving vigilance angle or disciplinary/criminal proceedings has been initiated against the officer during last 10 years (if so, details to be furnished)	:	

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any point of time, I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Departmental Committee.

Place :

Date :

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(Signature of Applicant)

