



NORTH DUM DUM MUNICIPALITY

163, M.B. ROAD, BIRATI, KOLKATA - 700051
PHONE: (033) 2514-2101 / 2514 - 2494, FAX-(033)2514-2990

Website: <http://www.northdumdummunicipality.org>

E-mail ID: northdumdum@gmail.com

Ref No: NDDM/ESTT/4517

Dated: 15.09.2021

EMPLOYMENT NOTICE

Applications are invited from bonafide Indian Citizens to fillup the following Vacant Permanent Posts of Group- D Category under North Dum Dum Municipality.

Sl No	Name of the Post	No of Vacancy	Structure of Pay (PB-1)	Qualification as per Recruitment Rules 2005	As as on 01/11/2018
1	MAZDOOR	Unreserve - 8	Pay Band level-1 Rs.17000/-	The Candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognised institution. Preference shall be given on good physique and sportsmanship.	18- 40 Years (Age Relaxation for OBC 3 Years , SC/ST- 5 Years)
		Unreserve (EC) - 7			
		Unreserve (Persons with Disabilities) - 1			
		Unreserve (Meritorious Sportsman) - 1			
		SC -4			
		SC (EC)-4			
		SC (Ex- Serviceman) -1			
		ST-1			
		ST(EC)-1			
		ST(EX-SERVICEMAN)-1			
		OBC (A)- 1			
		OBC(A)EC - 3			
		OBC-A(EX-SERVICEMAN)-1			
		OBC B- 1			
OBC B (EC)-1					
OBC-B(EX-SERVICEMAN)-1					
2	PEON	Unreserve - 1	Pay Band level-1 Rs.17000/-	The Candidate shall be able to read and write Bengali or Nepali and have passed	18- 40 Years (Age Relaxation for OBC 3 Years , SC/ST- 5 Years)
		Unreserve (EC) - 1			
		Unreserve (Ex- Serviceman) - 1			



		U.R (Persons with Disabilities)-1		Class VIII from any Government recognised institution. Preference shall be given on good physique and sportsmanship.	
		SC-1			
		SC(E.C)-1			
		S.T - 1			
		OBC-A-1			
		OBC-B-1			
3	HELPER	Unreserve - 1	Pay Band level-1 Rs.17000/-	The Candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognised institution. Preference shall be given on good physique and sportsmanship.	18- 40 Years (Age Relaxation for OBC 3 Years , SC/ST- 5 Years)
		Unreserve(EC) - 1			
		U.R(Persons with Disabilities)-1			
		U.R(EXSERVICE MAN)-1			
		S.C-1			
		S.C(E.C)-1			
		S.T-1			
		OBC-A-1			
		OBC-B-1			
4	AMBULANCE ATTENDANT	Unreserve - 1	Pay Band level-1 Rs.17000/-	The Candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognised institution. Preference shall be given on good physique and	18- 40 Years (Age Relaxation for OBC 3 Years , SC/ST- 5 Years)



				sportsmanship.	
5	GDA	Unreserve – 1	Pay Band level-1 Rs.17000/-	The Candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognised institution. Preference shall be given on good physique and sportsmanship.	18- 40 Years (Age Relaxation for OBC 3 Years , SC/ST- 5 Years)
		U.R(E.C)-1			
		S.C-1			
		S.T-1			

Terms and Conditions:

- 1) The qualifications prescribed in the advertisement are as per the West Bengal Municipal Employees' (Recruitment) Rules 2005 since amended.
- 2) The benefits of reservation of vacancies and upper age concession upto 5 Years are admissible only to S.C. and S.T Candidates of West Bengal and upto 3 Years to OBC(Category 'A' &'B') candidates of West Bengal S.C ST & OBC candidates of other states may apply for unreserved vacancies as General Candidates. Such benefits are also available upto the age of 45 Years for persons with disabilities.
- 3) Besides pay, the posts carry allowances as admissible
- 4) All requisite certificates regarding educational qualifications, proof of age other relevant experience certificates and other requisite documents must be furnished as and when required by the Selection Committee.
- 5) Canvassing in any form will disqualify the candidate.
- 6) Written test followed by the interview shall take place for preparation of a panel of selected candidates.
- 7) No Objection certificate is required for those applicants who are working presently in any Govt. Organisation / Statutory bodies where such rule is applicable, other wise the application will not considered.
- 8) The envelope must be superscribed with the name of the post and caegory for which application is being submitted. Applications filled in as per **PRESCRIBED FORMAT ONLY** along with One recent Colour photograph ,Self attested testimonials. Certificats will have to be addressed to **THE CHAIRPERSON,BOARD OF ADMINISTRATOR, NORTH DUM DUM MUNICIPALITY, 163, M.B.ROAD, BIRATI, KOLKATA-700051** and should reach within 4.00 PM of 30/10/2021 failing which no application will be entertained. Noted that Online, E-mail and Whatsapp application will not be entertained.



- 9) Application may be submitted either by hand to be dropped in the particular box kept in the office of the Municipality or by Registered Post and sealed envelope only as mentioned in SI No 8 above between 10.30 AM to 4 PM from Monday to Saturday excepting Govt. Holidays and 2nd and 4th Saturday.
- 10) No TA, DA for written Test, Interview is admissible.
- 11) Submission of more than one application for one particular post is strictly prohibited. The candidature of a candidate who submits application for more than one post will be cancelled.
- 12) Date of examination / Interview will be communicated to the candidates in due course.
- 13) Candidates are requested to view the websites at www.northdumdummunicipality.org and <https://www.wbdma.gov.in>
- 14) The Authority is not liable for any kind of postal delay or any other cause whatsoever.
- 15) LAST DATE AND TIME OF RECEIVING APPLICATION IS 30/10/2021 UPTO 4.00 PM.
- 16) Application Fee (Non Refundable):
- Application Fee for U.R., U.R.(EC), U.R.(Ex- Serviceman) , U.R.(Meritorious Sportsman) & OBC(A & B) – Rs. 250/- (Rupees Two Hundred Fifty) Only.
 - Application Fee for S.C. ST & Persons with Disabilities - Rs. 100/- (Rupees One Hundred) Only.

Only Bank Demand Draft will be entertained in favour of CHAIRMAN, NORTH DUM DUM MUNICIPALITY, payable at KOLKATA. A Original Copy of Bank Demand Draft of requisite fees is to be enclosed with the filled in application form.

B. M. Bhas

Chairperson
Board of Administrator
North Dum Dum Municipality



13) Experience if Any :

14) Amount of Exam Fees : Deposit Banks Name :

Branch Name:Demand Draft No

Demand Draft Date:.....

Check List :Please ✓ the appropriate box

1) Address Proof

2) Age Proof

3) Caste Certificate (If applicable)

4) PH / EC candidate furnish certificate (If applicable)

5) Qualification Certificates

6) AADDHAR Card

7) PAN Card

8) Original copy of Bank Demand Draft

Declaration: I do hereby declare that I have carefully read the terms and conditions of eligibility as laid down in the advertisement. These conditions are acceptable to me. The details mentioned in the application are true and I shall furnish necessary certificates whenever required.

If Any information / details is found to be incorrect / false at any stage during the selection process or detected even after the appointment, my candidature service will be cancelled.

Date:

Place:

Signature of the Candidate