

**Government of West Bengal**  
**Department of Urban Development & Municipal Affairs**  
**NAGARAYAN, 6<sup>th</sup> Floor,**  
**DF-8, Sector-I, Salt Lake City, Kolkata-700064**

No. 65-UDMA-25011(11)/60/2024-LSG SEC

Dated: 05/02/2025

**NOTICE**

Applications are being invited for the following post of Municipal Building Tribunal under Kolkata Municipal Corporation on Contractual re-employment basis from retired members of engineering service.

Name of post	Name of Tribunal	Eligibility Criteria	No. of existing vacancy
Technical Member	Municipal Building Tribunal	Engineers retired from Central Govt. establishment/State Govt. establishment/establishment of State Govt. Parastatal bodies except KMC having seniority not below the rank of Superintending Engineer at the time of retirement with knowledge or experience in town planning, civil engineering or architecture	01 (one)

The applications are to be addressed to the Principal Secretary, Department of Urban Development & Municipal Affairs, Government of West Bengal, Nagarayan, 5<sup>th</sup> Floor, DF-8, Sector I, Salt Lake, Kolkata-700064.

Applicants, if selected, may be appointed as Technical Member of Municipal Building Tribunal under Kolkata Municipal Corporation on contractual re-employment basis.

**2. Selection Procedure:**

Interview of the applicants for the post of Technical Member of Municipal Building Tribunal will be conducted by a Departmental Selection Committee headed by Sr. Special Secretary of the Department of Urban Development & Municipal Affairs, Government of West Bengal at Nagarayan, 4<sup>th</sup> Floor, DF 8, Sector I, Salt Lake, Kolkata-700064. Date of Interview will be informed to the applicants via email/Speed Post and will be notified in the website of the Department of Urban Development & Municipal Affairs, Government of West Bengal [www.wburbanservices.gov.in](http://www.wburbanservices.gov.in).

Based on the result of the interview, a panel of shortlisted applicants will be drawn up from which appointment to the post of Technical Member of Municipal Building Tribunal under Kolkata Municipal Corporation will be given for such period and on such terms and conditions as the State Government may determine. Contractual tenure may be renewed for further period on the basis of the satisfactory performance but the member concerned shall not hold office beyond 65 years of age. The validity of the panel will be for one year.

However mere submission of application or appearance for interview does not guarantee the appointment or bound the authority to offer appointment.

**3. Contractual Remuneration:**

The officer selected for appointment to the post of Technical Member of Municipal Building Tribunal will be entitled to draw remuneration in terms of Finance Department's Memorandum No. 6472-F(P2) dated 02.12.2019.

**4. Age:**

Age should be not more than 62 years as on 01.01.2025.

**5. Documents to be submitted:**

The following documents should be submitted along with the application:

1. Self Attested copy of Aadhar Card and PAN Card.
2. Copy of PPO.

**6. Mode of application:**

The application in plain paper along with filled in prescribed format in Annexure-I given with this notice, complete in all respect, to be sent along with the documents mentioned above by post at the following address:-

**Principal Secretary,  
Department of Urban Development & Municipal Affairs, Government of West Bengal,  
Nagarayan, 5<sup>th</sup> Floor, DF 8, Sector I, Salt Lake, Kolkata - 700064.**

Scanned copies of the application and supporting documents (only in PDF format) should also be e-mailed to the ID : [lsgudma@gmail.com](mailto:lsgudma@gmail.com).

**7. Last date of application:**

The last date of receipt of application is **19/02/2025 at 5:30 PM**. Any applications received after due date/without necessary information or documents will not be considered.

**8. Earlier notice issued vide no. 285-UDMA-25011(11)/60/2024-LSG SEC dt. 30/09/2024 stands cancelled due to technical reason. All applicants need to apply afresh.**

*Sdf*

Sr. Special Secretary to the Government of West Bengal

No. 65/1(1)-UDMA-25011(11)/60/2024-LSG SEC

Dated: 05/02/2025

Copy forwarded for information and necessary action to:

The IT Cell of UD & MA Deptt. with a request to upload enclosed notice in the Department website.

*Sdf 5/2/25*

Sr. Special Secretary

**PROFORMA**

1	Name (in block letters)	:	
2	Post for which application is submitted		
3	Name of the Tribunal		
4	Residential Address	:	
5	Contact Number	:	
6	E-mail ID	:	
7	Educational Qualification	:	
8	Date of Birth	:	
9	Date of entry into Engineering Service	:	
10	Cadre/Service belonging to	:	
11	Date of Superannuation from Government Service	:	
12	Length of Service in Engineering Service	:	
13	Scale of pay /pay level in the pay matrix at the time of retirement	:	
14	Basic Pay at the time of retirement	:	
15	Working history in brief	:	
16	Post/Designation stand at the time of retirement	:	
17	Whether any court case or allegation of misconduct involving vigilance angle or disciplinary/criminal proceedings has been initiated against the officer during last 10 years (if so, details to be furnished)	:	

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any point of time, I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Departmental Committee.

**Place :**

**Date :**

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**(Signature of Applicant)**

