

Notice of Vacancy
Office of the Municipal Councillors of Dum Dum Municipality

Employment Notice : 1239/DDM/GEN/2017

Dated : 18/02/2017

Application in the “Prescribed Format“ is invited from the eligible candidates for purely contractual engagement of Specialist /Expert for the following post under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Dum Dum Municipality.

Sl. No.	Name of Post	Qualification / Experience / Remuneration
1.	Urban Infrastructure Expert / Specialist	a) No. of posts : One b) Educational Qualification: Graduate engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation c) Experience : Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects, d) Other Qualifications : Be very familiar with the laws and procedures of the Indian municipal environment.

Terms and Conditions are noted below :-

1. The upper age limit of the specialist/ expert to be engaged in CMMU will be 40 years as on 01.04. 2015.
2. Contractual monthly remuneration for the said post will be Rs. 50,000/- only
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the Competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
6. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as “Application for the post of Urban Infrastructure Expert / Specialist under AMRUT”
7. Application should reach on the following address “Chairman, Dum Dum Municipality, 44 Dr. Sailen Das Sarani (Post Office Road), Kolkata-700028” or by email chairmanddm@yahoo.com (Dum Dum Municipality shall not be held responsible in case of any postal delay/defect or digital delay/defect)
8. Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and of CMU (www.changekolkata.org) and DumDum Municipality website (www.dumdummunicipality.in) for further details
9. LAST DATE OF SUBMISSION OF APPLICATION IS 14th MARCH 2017 upto 4 pm

Sd/-

Chairman,

CLSC, DumDum Municipality

6.2 Permanent Address (IN CAPITAL LETTER) :

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Town/City : State

Pin :

7) Contact Details :

i) Mobile :

ii) Residence :

iii) E-mail id :

8) Academic Qualification :

Sl. No.	School/Univ./Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification (if any) :

10) Present Occupation (if any) :

a. Designation

b. Name & Address of Employer /
Organization

11) Experience :

Sl. No.	Name of the Organization	Name of the Post	Experience		Whether the job is permanent/contractual	Name of Work Done	Experience Certificate Enclosed (Y/N)
			Year	Month			

12) Language Known :

Language	Reading	Writing	Speaking

13) Check List of documents (Put Tick mark in the Box) :

Sl. No.	Documents Enclosed	Y/N	No. of Documents (Photocopies)
1	Proof Age		
2	Proof of Academic Qualification		
3	Proof Working Experience		
4	Copies of recent passport size photographs		
5	No objection from present employer		

Declaration : I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date :

Place :

.....

Full Signature of the Candidate

Received a seal envelop from Sri/Smt. of
..... For the Post of in the
SMMU, AMRUT.

West Bengal (Content not verified)