

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail - bmpality@gmail.com / bmpality@hotmail.com

Memo No 2151/AMRUT/PW-8,

Date - 02.01.16

Employment Notice

Balurghat Municipality has decided to engage -

2 (two) nos of posts under AMRUT on contract basis namely 1) Team Leader (Urban Planner) 2) Urban Infrastructure Specialist on consolidated contractual remuneration of Rs.50, 000/- (fifty thousand) per month purely on contract basis each engagement period of maximum one year at a time (with the provision of subsequent renewal after every one year based on satisfactory performance appraisal) under AMRUT.

Last date and time of submission of application on 19.01.2016 at 4 P.M.

For details visit the website:

www.wbdma.gov.in and www.balurghatpurasava.webs.com


Vice-Chairman
Balurghat Municipality

Date - 2/01/16

Memo No - 2151/AMRUT/PW-8

Copy forwarded for information and necessary action to :-

1. The State Mission Director, AMRUT, West Bengal, Block - IV, 3rd Floor, Writers Buildings, Kolkata - 700 001.
2. The Addl. Director of Local Bodies, Jalpaiguri Division, Siliguri.
3. The District Magistrate, Dakshin Dinajpur, Balurghat.
4. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat
5. Sri Debojit Rudra, MCIC, Balurghat Municipality
6. The Head Clerk, Balurghat Municipality
7. The Accountant, Balurghat Municipality
8. Notice Board, Balurghat Municipality


Vice-Chairman
Balurghat Municipality

ofc.

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Application in the “Prescribed Format” is invited from the eligible candidates for purely contractual engagement of Specialists/Experts for the following posts under Atal Mission for Rejuvenation and Urban Transportation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Balurghat Municipality.

Sl No	Name of Post	Qualification / Experience / Remuneration
1	Urban Planner	a) No of posts – One b) Educational Qualification: Post Graduate degree in Planning/Social Science/Architecture/Civil Engineering having specialization/paper in urban development or planning or environment related subjects. c) Experience: Urban Planner/Management Expert, with strong background in project management with 3-5 yrs in a managerial position <ul style="list-style-type: none">• Experience in working with Urban Development Programmes• Experience in Urban Reforms and Capacity Building programmes for ULBs
2	Urban Infrastructure Specialist	a) No of posts – One b) Educational Qualification: Graduate Engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation c) Experience: Have at least 3-5 yrs experience in designing and managing municipal infrastructure projects. d) Other Qualifications: Be very familiar with the laws and procedures of the Indian municipal environment.

Terms and conditions are noted below –

- The upper age limit of the Specialists/experts to be engaged in CMMU will be 40 yrs as on 01.04.2015
- Contractual monthly remuneration for each post will be Rs.50, 000/- only
- Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
- Candidate should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
- Candidate should enclose self-attested photocopy of the age proof certificate with the application.
- Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of under AMRUT"
- Application should reach on the following address by Registered Post or Courier to the Chairperson/Vice-Chairman, Balurghat Municipality, Sova Majumder Sarani, P.O – Balurghat, Dist. Dakshin Dinajpur, Pin – 733101
- Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and Balurghat Municipality (www.balurghatpurasava.webs.com) for further details
- **LAST DATE OF SUBMISSION OF APPLICATION IS 19.01.2015 upto 4 PM**


Vice-Chairman
Balurghat Municipality

2/1/16

8) Academic Qualification:

Sl. No.	School/Board/Univ./Inst.	Degree/ Diploma	Year of passing	Duration	Percentage of Marks obtained

9) Additional Qualification (If any) :

10) Present Occupation (If any):

a) Designation:.....

b) Name and Address of Employer / Organization

.....

11) Experience:

Sl. No.	Name of the Organization	Name of the Post	Experience		Whether the Job is permanent / contractual	Nature of work done	Experience certificate enclosed (Y/N)
			Year	Month			

12) Language Known :

Language	Reading	Writing	Speaking

13) Check list of documents (Put tick mark in the Box):

Sl. No.	Documents	Y/N	No. of Documents enclosed (Photo Copies)
1	Proof of Age		
2	Proof of Academic Qualification		
3	Proof of Working experience		
4	Copies of recent passport size photographs		
5	No objection from present employer		

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

Full signature of the Candidate

.....

Received a seal envelop from Sri / Smt. _____ of
 _____ for the post of _____ in the
 Balurghat Municipality, West Bengal (content not verified)

Date :

Time :

ADMIT CARD

TO BE FILLED IN BY THE CANDIDATE

Name of the post applied for:-

1) Name:-

2) Father's Name:-

3) Postal Address:

4) Date of Birth:

Paste Passport
size Photo duly
attested

(not to sign now)

Note:- Bring all original certificates in support of Age, Educational Qualification, working experience & NOC from concern Authority if present working any organization.

Signature of the Candidate

.....

TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY

ROLL NO.....

**Name of the Examination / Interview Centre
With complete address:**

Date of Examination / Interview and time:

Reporting time at the Centre:

Signature of the Authority