



OFFICE OF THE

KHARAGPUR MUNICIPALITY

P.O.-KHARAGPUR, DISTRICT-PASCHIM MEDINIPUR, PIN CODE-721301.

Phone No.- 03222-257080, 258169, Fax No.- 03222-255347.

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EMPLOYMENT NOTICE

Employment Notice No. 370/K.M.

Dated 18.02.2016

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialists / Experts for the following posts under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Kharagpur Municipality.

Sl. No.	Name of Post	Qualification / Experience / Remuneration
1	Urban Planner	<p>i) No. of Posts : 01 (One)</p> <p>ii) Educational Qualification: Post Graduate degree in Planning/Social Science/Architecture/Civil Engineering having specialization/paper in urban development or planning or environment related subjects.</p> <p>iii) Experience: Urban Planner/Management Expert, with strong background in project management with 3-5 yrs in a managerial position.</p> <ul style="list-style-type: none">• Experience in working with Urban Development Programmes• Experience in Urban Reforms and Capacity Building programmes for ULBs.
2	Urban infrastructure Specialist.	<p>i) No. of Posts : 01 (One)</p> <p>ii) Educational Qualification: Graduate engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation.</p> <p>iii) Experience: Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects.</p> <p>iv) Other Qualifications: Be very familiar with the laws and procedures of the Indian municipal environment.</p>

Terms & Conditions are noted below:

- The upper age limit of the specialists/experts to be engaged in CMMU will be 40 years as on 01.04.2015.
- Contractual monthly remuneration for each post will be ₹ 50,000/- only.
- Candidates must furnish the self-attested photocopies of all testimonials and certificates issued by the competent authority along with application.
- Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
- Candidates should enclose self-attested photocopy of the age proof certificate with the application.
- Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of under AMRUT"
- Application should reach on the following address: The Chairman, Kharagpur Municipality, Jhapetapur, P.O.-Kharagpur, Dist.-Paschim Medinipur, Pin-721301 or by email amrut.kharagpurcity.wb@gmail.com
- Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and of CMU (www.changeolkata.org) and of www.kharagpurmunicipality.org for further details.
- LAST DATE OF SUBMISSION OF APPLICATION IS 07.03.2016




Chairman,
CLSC, Kharagpur Municipality.

Chairman,
Kharagpur Municipality

7. Contact Details:

- a. Mobile: _____
- b. Residence: _____
- c. E-mail id: _____

8. Academic Qualification:

Sl. No.	School/Board/Univ./Inst.	Degree/Diploma	Year of Passing	Duration	Percentage of marks obtained

9. Additional Qualification (if any):

10. Present Occupation (if any):

- a. Designation _____
- b. Name & Address of Employer / Organization _____
- _____

11. Experience :

Sl. No.	Name of the Organization	Name of the Post	Experience		Whether the job is Permanent/ Contractual	Nature of Work Done	Experience Certificate Enclosed (Y/N)
			Year	Month			

12. Language Known:

Language	Reading	Writing	Speaking

13. Check List of documents (Put Tick mark in the Box):

Sl. No.	Documents	Y/N	No. of documents enclosed (Photocopies)
1	Proof of age		
2	Proof of Academic qualification		
3	Proof working experience		
4	Copies of recent passport size photographs		
5	No objection from present employer		

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

 Full Signature of the Candidate
ADMIT CARD

(FOR WRITTEN EXAMINATION ONLY)
TO BE FILLED IN BY THE CANDIDATE

Paste Passport size
 photograph duly
 attested

(not to sign now)

Name of the post :

1) Name : _____

2) Father's/Husband's Name : _____

3) Postal Address : _____

4) Date of Birth : _____

Note: Bring all original certificates in support of Age, Educational Qualification, working experience & NOC from concern Authority if present working any organization.

 Full Signature of the Candidate