



# OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA

Rudra Main Road, P.O.-Bansberia, P.S.-Mogra, Dist.-Hooghly, West Bengal, Pin-712502

Ph No - (033) 2634-6324, Fax No - (033) 2634-6806, email - bansb\_04@yahoo.com



Memo No.: 2859

Date : 3/11/16

From : Smt. Arijita Sil,  
Chairperson,  
Bansberia Municipality.

To : The Joint Secretary,  
Govt. of West Bengal,  
Department of Municipal Affairs,  
Poura Prashasan Bhavan,  
DD - I, Sector - I,  
Salt Lake City  
Kolkata - 700064.



Sub : Request for taking necessary arrangement for displaying the **Employment Notice** in the Municipal Affairs department website.

Respected Sir,

I am enclosing herewith the Employment Notice No. NULM-1/2015 dated 09.11.2016 in connection with engagement of 1 number of post of Manager - Social Development & Infrastructure under NULM in Bansberia Municipality, Hooghly.

You are requested to take necessary step for displaying the same in the department website on urgent basis.

Thanking you,

Yours faithfully,

Encl : 1 Copy of Employment Notice.

1 Copy of Application Format.

*Arijita Sil*  
03/11/16  
Chairperson

*Mit*  
Bansberia Municipality  
Chairperson  
Bansberia Municipality

*PS/Scan & upload in website  
3/11*

## Notice of Vacancy

### OFFICE OF THE MUNICIPAL COUNCILLORS Bansberia Municipality

Employment Notice: NULM-1/2015

Dated: 09.11.2016

Applications are invited from Indian Citizens for recruitment to the below mentioned posts under NULM scheme of Bansberia Municipality:-

Sl. No.	Name of Post	Qualification / Experience / Remuneration
1.	Manager - Social Development & Infrastructure	<p>a) <b>No. of posts</b> - One.</p> <p>b) <b>Educational Qualification</b> : Bachelors Degree in Social Science preferably in Social Work/ Sociology/Economics/ Management. Persons proficient with MSOffice; strong analytical skills; Persons should be fluent in English and Bengali.</p> <p>c) <b>Experience</b>: 2-3 years practical experience of working in Social Development work with poverty reduction programmes. experience of working with government institutions will be given preference.</p> <p>d) <b>Other Qualifications</b>: Be very familiar with the laws and procedures of the Indian municipal environment.</p>

Terms and Conditions are noted below -

1. The Upper Age Limit of the above posts will be 40 years as on 01.04.2014
2. Contractual monthly remuneration for the post will be Rs. 50,000/- (Rupees Fifty Thousand) only with each engagement period of maximum two years after a time along with the provision of subsequent renewal on completion of one year based on satisfactory performance appraisal along with enhancement.
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of I the age proof certificate with the application.
6. Mode of selection will be Written Examination + Interview. Schedule of examination will be intimated in due time.
7. Candidates presently working in any Government Institution will have to produce an NOC from concerned authority.
8. Applications along with Bio-data, self-attested xerox copies of testimonials in support of Qualification, Date of Birth, Experience etc., two recent passport size colour photograph addressed to the Chairperson, Bansberia Municipality, Rudra Main Road, P.O. - Bansberia, Dist. - Hooghly, 712502 may be submitted to this municipal office either by hand or by post during office hours on all working days.
9. Last date for receiving applications - within **4.00 p.m.** on or before **29.11.2016** No applications received after the schedule date and time will be entertained. The municipality will not be liable for any postal delay.
10. No. **TA / DA** for Examination or Interview are admissible. For more information logon to [www.bansberiamunicipality.org](http://www.bansberiamunicipality.org)

Enclo : 1 Copy of Employment Notice.

1 Copy of Application Format.

Chairperson

Bansberia Municipality  
Chairperson  
Bansberia Municipality



7) Contact Details:

i) Mobile:

ii) Residence:

iii) E-mail id:

8) Academic Qualification:

SL. No.	School / Board / univ./ Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification(If any):

10) Present Occupation (If any):

a. Designation.....

b. Name & Address of Employer / Organization.....

11) Experience :

Sl. No	Name of the Organization	Name of the Post	Experience		Whether the job is permanent /contractual	Nature of Work Done	Experience certificate Enclosed (Y/N)
			Year	Month			

12) Language Known:

Language	Reading	Writing	Speaking

13) Check List of Documents (Put Tick mark in the Box):

Sl. No.	Document	Y/N	No. Of documents enclosed (Photocopies)
1	Proof of age		
2	Proof of academic qualification		
3	Proof working experience		
4	Copies of recent passport Size photographs		
5	No objection from present employer		

**Declaration:** I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

.....  
Full Signature of the Candidate



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Ph No - (033) 2634-6324, Fax No - (033) 2634-6806, email - bansb\_04@yahoo.com



Memo No.: 2859(2)

Date: 3/11/16

From : Smt. Arijita Sil,  
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Bansberia Municipality.

To : The Joint Secretary,  
Govt. of West Bengal,  
Department of Municipal Affairs,  
Poura Prashasan Bhavan,  
DD - I, Sector - I,  
Salt Lake City  
Kolkata - 700064.



Sub : Request for taking necessary arrangement for displaying the **Employment Notice** in the Municipal Affairs department website.

Respected Sir,

I am enclosing herewith the Employment Notice No. BM/AMRUT-01/2015 dated 09.11.2016 in connection with engagement of 1 number of post of Urban Infrastructure Expert under AMRUT in Bansberia Municipality, Hooghly.

You are requested to take necessary step for displaying the same in the department website on urgent basis.

Thanking you,

Yours faithfully,

Enco : 1 Copy of Employment Notice.

1 Copy of Application Format.

PS/scan & send to  
2/11/16

Arijita Sil 3/11/16  
Chairperson

Bansberia Municipality  
Chairperson  
Bansberia Municipality

## Notice of Vacancy

### OFFICE OF THE MUNICIPAL COUNCILLORS Bansberia Municipality

Employment Notice: BM/NULM-01/2015

Dated: 09.11.2016


Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialist / Expert for the post under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Bansberia Municipality.

Sl. No.	Name of Post	Qualification / Experience / Remuneration
1.	Urban Infrastructure Specialist	a) No. of posts - One b) <b>Educational Qualification</b> : Graduate engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation. c) <b>Experience</b> : Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects, d) <b>Other Qualifications</b> : Be very familiar with the laws and procedures of the Indian municipal environment.

**Terms and Conditions are noted below -**

1. The upper age limit of the specialists / experts to be engaged in CMMU will be 40 years as on 01.04.2015
2. Contractual monthly remuneration for the post will be Rs. 50,000/-.
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of I the age proof certificate with the application.
6. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the *cover* of the application and the top of the application form as Application for the post of Urban Infrastructure Expert under AMRUT.
7. Application should reach on the following address.
8. Candidates are requested to *view* the Website of Municipal Affairs Department ([www.wbdma.gov.in](http://www.wbdma.gov.in)) and [www.bansberiamunicipality.org](http://www.bansberiamunicipality.org) (municipality website) for further details.
9. **Last date of submission of Application is 29.11.2016 upto 4 p.m.**

  
Chairperson

  
Bansberia Municipality  
Chairperson  
Bansberia Municipality





7) Contact Details:

i) Mobile:

ii) Residence:

iii) E-mail id:

8) Academic Qualification:

SL. No.	School / Board / univ./ Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification(If any):

10) Present Occupation (If any):

a. Designation.....

b. Name & Address of Employer / Organization.....

.....

11) Experience :

Sl. No	Name of the Organization	Name of the Post	Experience		Whether the job is permanent /contractual	Nature of Work Done	Experience certificate Enclosed (Y/N)
			Year	Month			

12) Language Known:

Language	Reading	Writing	Speaking

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If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:  
Place:

.....  
Full Signature of the Candidate