

# SURI MUNICIPALITY, BIRBHUM

**EMPLOYMENT NOTICE NO. 02 / S.M. / 2016-2017 Dated : - 30/03/2016**

Applications are invited from the eligible candidates in the "Prescribed Format" for recruitment of the following posts on Permanent Basis under Suri Municipality, Birbhum.

Category of the Post – Grade-III & Grade-IV						
Sl. No	Name of the Post	No. of Post/ Vacancy	Category of Post	Scale of Pay & Grade Pay	Requisite Qualification	Age Limit
1	Assistant Teacher.	2 Nos.	Schedule Caste -I	Rs. 5400/- to 25,200/-	Madhyamik Passed or equivalent from any Govt. recognized institution with Junior Basic Training from a Govt. recognized institution	As per Govt. Rules.
			Un-reserved - 1	Grade Pay - Rs. 2600/-		
2	Assistant Pipe Line Mistry	1 No.	Un-reserved	Rs. 5400/- to 25,200/- Grade Pay - Rs. 1900/-	Class-VIII Passed from any Govt. recognized institution & have certificate Plumbing Trade from any ITI recognized by the Govt.	As per Govt. Rules.
3	Pipe Line Mistry	1 No.	Un-reserved	Rs. 5400/- to 25,200/- Grade Pay - Rs. 2100/-	Candidate have certificate in Plumbing Trade from any ITI recognized by the Govt. & have educational qualification of Class VIII Pass from any Govt. Recognized Institution & have Two years experience in the work. Preference shall be given to the Candidates Passed Madhyamik from any Govt. recognized Institution.	As per Govt. Rules.
4	Peon	1 No.	Schedule Tribe	Rs. 4900/- to 16200/- Grade Pay - Rs. 1700/-	Candidate shall be able to read & write in Bengali or Nepali & have passed Class-VIII from any Govt. recognized institution. Preference shall be given on good physique & sportsmanship.	As per Govt. Rules.

1) **How to apply:-** The Candidate should apply in the prescribed application form only. Application form as well as others necessary information is available in the website [www.surimunicipality.org](http://www.surimunicipality.org), [www.wbdma.gov.in](http://www.wbdma.gov.in) & [www.birbhum.gov.in](http://www.birbhum.gov.in) also in the Notice Board, Suri Municipality, Birbhum. **The last date for submission of application is 20/04/2017.**

**Terms & Condition:-**

1. Closing date for receiving of applications as on **20/04/2017** upto **5 P.M.**
2. Photo Copy of all certificates duly self attested with the application be submitted.
3. Photo copy of Competent Authority for certificate of SC Category & ST Category with self attested submitted with application.
4. Photo Copy of age proof certificate duly self attested be submitted with application.
5. One self attested Passport Size Photo be submitted for sending admit Card.
6. One self attested envelop with postage stamp of Rs.40/- be submitted with application.
7. Application should be send **Register Post/ Speed Post** only. No application will be received by hand or by ordinary post.
8. Application received after the closing date will not be considered.
9. Minimum age limit would be 18 years as on 01.01.2017.
10. Selection for the above posts be made by Written Test of 80 marks & Viva Test of 20 marks = Total 100 marks.
11. All applications must be sent in a closed envelop with mentioning applicant Name, Address, Name of the Post & Category of Post at the address given below:- Chairman, Suri Municipality, P.O-Suri, Dist-Birbhum, Pin-731101.



  
Chairman  
Suri Municipality, Birbhum  
Chairman  
Suri Municipality  
SURI :: BIRBHUM

**OFFICE OF THE MUNICIPAL COUNCILLORS.**  
**SURI MUNICIPALITY, BIRBHUM**  
**RECRUITMENT EXAMINATION'2017**  
**APPLICATION FORM**

[Employment Notice No. 02 / S.M. / 2016-2017 Dated :- 30/03/2017 ]

[Closing date for receipt of Application: 20/04/2017]

<b>ROLL NO.</b>	<b>CAUTION</b>					Space for pasting recent passport size	
(Space for office use)	<p>(i) The Candidate is advised to fill up all the items correctly in the Application Format and duly furnish all the required particulars/ documents.</p> <p>(ii) If any item(s) of the application is considered inapplicable to the candidate, he/she should write NOT APPLICABLE or (NA) against the particular items(s) and in no case no item of the application should remain unfilled.</p> <p>(iii) Correction/overwriting, if any should be accompanied by signature of the candidate.</p> <p>(iv) In case the application is not filled in accordance with the above instruction or any of the required documents is not enclosed; it will be treated as incomplete/defective and summarily rejected.</p> <p>(v) Application should be sent by Speed Post/Registered Post only.</p>					<div style="border: 2px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> <p>PHOTOGRAPH</p> </div> <p>of the Candidate with his/her full signature thereon.</p>	
1	Name of the post applied for [In block Letters]						
2	Name of the Candidate(In Block Letters)	First Name	Middle Name	Surname			
3	Father's / Husband's Name	First Name	Middle Name	Surname			
4	Date of Birth	Day	Month	Year			
5	Address for Communication	Permanent Address :					
		Pin:					
	Detail is to be given in the appropriate box in Block Letters.	Present Address :					
		Pin:					
		State:					
		Mobile No:-					
		E-mail address:-					
6	Tick against the category to which you belong	SC	ST	OBC-A	OBC-B	General	
7(a)	Name of the Sub-Caste [in block letters]	7(b) Religion					

8	Academic Qualifications [Attested photocopies of certificates/Marks- sheet/ age proof & other documents should be attached with the application]								
	Examination Passed	Year of Passing	Board/ Council/ Institution/ University			Total marks obtained	% of marks obtained		
9	Are you employed? If yes , please give in details about your employment in the box (below)								
	Name of the employer		Date of joining		Name of post		Whether the job is temporary or permanent		
(i)									
(ii)	Full Address of the employer								
10	Working Experience (if any) (Mentioned the post, year of Experience, Date of joining & date of Leaving & others)		(i)						
			(ii)						
			(iii)						
			(iv)						
11	List of documents should be enclosed (Put Tick mark in the Box)								
Sl. No.	Documents		Yes	No	Sl. No.	Documents		Yes	No
(i)	Proof of age				(iv)	Copy of the Employment Exchange Card (if any)			
(ii)	Proof of academic Qualification				(v)	Two copies of recent passport size Photograph duly signed			
(iii)	Proof of Experience				(vi)	Two self addresses envelops with Postage stamp of Rs.40/- each.			
(vii)	Proof in support of category (if any)								

### DECLARATION

I solemnly declare that (a) all statement made in this application are true, complete and correct (b) original documents will be produced on demand (c) I agree to take the Examination on condition that the Chairman of the Selection Committee, constituted for Suri Municipality may cancel my candidature at any time if I am found ineligible for admission to the Examination.

\*\* I have informed the head of my office or Department in writing that I ma applying for this Examination. [Applicable to those who are already employed anywhere, please strike out if not applicable.]

Place:

Date:

.....  
Full Signature of the Candidate

**ADMIT CARD**  
[TO BE FILLED IN BY THE CANDIDATE]

Name of the post applied for:-

- 1) Name:-
- 2) Father's Name:-
- 3) Postal Address:-
- 4) Date of Birth:-

Attach Passport  
Size Photo duly  
self Attested

Note: - Bring all original certificates in support of Age, Educational Qualification & NOC from concern Authority if present working any organization.

Signature of the Candidate

[TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY]

ROLL NO .....

Name of the Examination / Interview Centre :  
 With complete address :  
 Date of Examination / Interview and time :  
 Reporting time at the Centre :

Signature of the Authority

**ADMIT CARD**  
[TO BE FILLED IN BY THE CANDIDATE]

Name of the post applied for:-

- 1) Name:-
- 2) Father's Name:-
- 3) Postal Address:-
- 4) Date of Birth:-

Attach Passport  
Size Photo duly  
self Attested

Note: - Bring all original certificates in support of Age, Educational Qualification & NOC from concern Authority if present working any organization.

Signature of the Candidate

[TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY]

ROLL NO .....

Name of the Examination / Interview Centre :  
 With complete address :  
 Date of Examination / Interview and time :  
 Reporting time at the Centre :

Signature of the Authority

**ADMIT CARD**  
[TO BE FILLED IN BY THE CANDIDATE]

Name of the post applied for:-

- 1) Name:-
- 2) Father's Name:-
- 3) Postal Address:-
- 4) Date of Birth:-

Attach Passport  
Size Photo duly  
self Attested

Note: - Bring all original certificates in support of Age, Educational Qualification & NOC from concern Authority if present working any organization.

Signature of the Candidate

[TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY]

ROLL NO .....

Name of the Examination / Interview Centre :  
 With complete address :  
 Date of Examination / Interview and time :  
 Reporting time at the Centre :

Signature of the Authority