



Office of the Municipal Councillors of Bankura

From: *Mahaprasad Sengupta*

CHAIRMAN, BANKURA MUNICIPALITY

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Website:www.bankuramunicipality.org

Memo No. 3031/B.M./1-1

Date:- 19/12/2017

NOTICE OF VACANCY

Application is inviting in the "Prescribed Format" from the willing and eligible Indian citizens domiciled in West Bengal to fill up the following vacant post under Bankura Municipality.

The criteria for the post are as follows:

| Sl No. | Name of the post | No. of post | Category of Vacancy | Qualification | Age as on 01.01.2017 | Scale of Pay |
|--------|--------------------------------|-------------|---------------------|---|--|--|
| 1. | Sub-Assistant Engineer (Civil) | 01 | Unreserved | Diploma in Civil Engineering from any Institution recognized by the Govt. | Minimum age 24 years, Maximum age as per Govt. Rules | Pay Band - 4 Rs. 9000-40,500/- Grade Pay Rs.4400/- |

Terms and Conditions are noted below:-

- Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority with application.
- Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
- Candidates should enclose self-attested photocopy of the age proof certificate with the application.
- Self-attested recent passport size photo to be pasted on Application Form and same on the Admit Card by the candidates and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of"
- Application should reach by post on the address of Chairman, i.e. The Chairman, Bankura Municipality, Post & Dist. Bankura, PIN- 722101, West Bengal or by hand at the drop box kept at the office premises .
- Last date and time of submission of application is 19th January, 2018 up to 4.00 P.M.
- Candidates are requested to view the website www.bankuramunicipality.org and www.wbdma.gov.in and www.changeolkata.org for further details.
- Submission of application through online will not be allowed.

This may be treated as most urgent.

Thanking you,

Yours faithfully,

Mahaprasad Sengupta
Chairman

Bankura Municipality

Ambarish

Memo/19.12.17
Chairman
Bankura Municipality

11) Computer Knowledge :-

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12) Experience :

| Sl No. | Name of the employer | Name of the post held | Date of joining | Date of Leaving | Cause of leaving | Whether the job is temporary or permanent | Type of work Done |
|--------|----------------------|-----------------------|-----------------|-----------------|------------------|---|-------------------|
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13) Additional Qualification (in any) :

14) List of documents should be enclosed (Put Tick mark in the Box)

| Sl No. | Documents | Yes | No. | Sl No. | Documents | Yes | No. |
|--------|---------------------------------------|-----|-----|--------|--|-----|-----|
| 1. | Proof of age | | | 5. | Copy of Employment Exchange card (if any) | | |
| 2. | Proof of academic qualification | | | 6. | Copies of recent passport size photographs | | |
| 3. | Proof of working experience | | | 7. | For in service candidate NOC from the employer | | |
| 4. | Proof in support of Category(if any) | | | 8. | Proof in support of Computer Knowledge(if any) | | |

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the application are true and I shall furnish the necessary certificates whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my services may be terminated.

Date:

Place:

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Full Signature of the Candidate