

**OFFICE OF THE COUNCILLORS
OF
DOMKAL MUNICIPALITY**

Gangadaspara, Domkal, Murshidabad, Pin- 742303, West Bengal
E-mail: municipalitydomkal@gmail.com

Memo No:- 11/EMP/DOM.MUN/19

Date:- 01.10.2019

ENGAGEMENT NOTICE

Application in prescribed form is hereby invited from willing candidates for engagement of City Mission Manager (CMM) and Dealing Assistant cum Data Entry Operator (DEO) on contractual basis under DAY- NULM at Domkal Municipality. Period of online submission of application from 16-10-2019 to 30-10-2019. Application format will be available from office counter and online.

Last Date of receiving application upto 3:00 p.m on 30-10-2019.

For details visit www.domkalmunicipality.org.in



Chairman
Domkal Municipality
Domkal, Murshidabad

Memo No:- 11/EMP/DOM.MUN/19

Date:- 01.10.2019

For NULM Engagement

| SL.N O. | Name of post | No. of Post | Catego ry | Qualification | Age on 1 st January,20 19 | Remarks |
|------------|-------------------------------------|----------------|--------------|---|---|---|
| 1 | City Mission Manager (CMM) | 1(One) | GEN | Bachelor degree in Social Science preferably in Social Work/Sociology/Economics/Management. Experience: 2-3 years practical experience of working in implementation of skill Training and placement programme and also designing and implementation of MIS & ME Other Qualification: i. Proficient with MS-Office, Strong Analytical Skills, Experience of working with Government Institution will be given preference. ii. In addition to the above mentioned skills and very good in preparation of reports. iii. Fluency in English and Bengali. | Min-18 Max- 40 Age is relaxable for SC/ST/OB C/Exempted candidates as per Govt. Rules | Contractual Consolidated monthly remuneration for the post will be Rs. 50,000/- (Fifty Thousand Only). Engagement period is maximum for 2(Two) Years at a time along with the provision of subsequent renewal after every one year subject to satisfactory performance. 2-3 years practical experience of working in Social Development work with poverty reduction programmes will be given preference. |

| | | | | | | |
|---|--|--------|-----|---|--|---|
| 2 | Dealing Assistant Cum Data Entry Operator (DA cum DEO) | 1(One) | GEN | H.S. or equivalent exam from any Board recognized by the Government and having good knowledge in computer will get preference | Min-18 Max- 40 Age is relaxable for SC/ST/OB C/Ex empted candidates as per Govt. Rules | Contractual Consolidated monthly remuneration for the post will be Rs. 12,000/- (Twelve Thousand Only). Engagement period is for 1(One) year and to be renewed after 1(One) year subject to satisfactory performance. |
|---|--|--------|-----|---|--|---|


 Chairman
 Domkal Municipality
 Domkal, Murshidabad