

OFFICE OF THE BOARD OF ADMINISTRATORS BARASAT MUNICIPALITY
RISHI BANKIM CHANDRA CHATTERJEE ROAD
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Memo No- 2557 -BM/WD-05/T-3/20-21 Dated, Barasat, the 27th.January 2021

NOTICE INVITING TENDER

Tender No. :-T-3 (20-21)

Chairperson / Executive Officer on behalf of the Barasat Municipality invites Sealed Tenders in the West Bengal Form No-2911 through off line for the following listed works from the eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Table I :- List of works								
Sl. No.	Name of the work	Estimated amount put to tender (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Documents	Time for completion of work (in days)	Defect liability period	WARD NO	FUND
As mentioned in the ANNEXURE								

Table-2 :- Date and Time Schedule		
Sl No	Particulars	Date & Time
i)	Last date of receipt of application for tender papers by the municipal Office.	04/02/2021 Up to 5.00PM
ii)	Checking of Eligibility criteria & prequalification documents on production of original documents by this office.	05/02/2021 at 11.00AM
iii)	Period of sale of tender documents from this office	05/02/2021 Up to 4.00PM
iv)	Date of receipt of tender papers in this municipal office.	08/02/2021 Up to 2.00PM
v)	Date and time for opening of the tender papers.	08/02/2021 at 3.00P.M.

Table-3 :-	
Eligibility Criteria	xiii) Having valid GST registration certificate. xiv) Having valid PAN Card and last year Income tax return. xv) Having valid P. Tax clearance Certificate. xvi) Up to date trade liscence xvii) Having experience in Civil Works with a work value not below 40% of the estimated amount put to tender within last five years xviii) Other certificates if any

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	<i>(Copies of all above mentioned documents shall have to be furnished) All documents in original to be produced in due course of time as & when asked by the TIA</i>
Tender documents to be submit by the tenderer.	A full set of Tender documents consists of filled up and signed tender form 2911 along with price schedule (BOQ) and other related documents, issued in favour of Tenderer. And original Bank Draft as earnest money for each individual work separately and attached with each Tender in a separate envelope, whole tender documents should be submitted at PWD deptt. Tender Drop box in a closed and sealed envelope which addressed to The "Chairperson Barasat Municipality" and mentioned NIT No & SLNo. of the tender on top of envelop.
Earnest Money:-	The Earnest Money (2% of estimated amount put to tender), as specified in ANNEXURE shall be remitted by Bank Draft, in favour of "CHAIRMAN, BARASAT MUNICIPALITY" payable at Barasat, which purchased on and from the date of publication of concerned NIT, from any Nationalized Bank /W.B. State co-operative Bank. Any tender without such earnest money (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.
Security Deposit & other taxes:- (G.O.No-5784-PW/L&A/2M-175/2017 date. 12.09.17)	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 8% (eight percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit (Initial 2% EM + additional 8%) will be refunded without any interest only as mentioned below, <u>As Per Defect Liability Period against each individual work mentioned in the annexure.</u> a) For work with three months Defect Liability Period: i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work. b) For work with one year Defect Liability Period: i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work. C) For work with three year Defect Liability Period: i) 30% of the security deposit shall be refunded to the contractor on expiry of two year from the actual date of completion of the work. ii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of three year from the actual date of completion of the work. d) For work with five year Defect Liability Period: i) No security deposit shall be refunded to the contractor for 1 st three years from the actual date of completion of the work. ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work. iii) The Balance 70% of the security deposit shall be refunded to the contractor on expiry of five year from the actual date of completion of the work.
	The cost of Tender documents as specified in ANNEXURE shall be paid also by the successful Contractor at the time of formal agreement after acceptance of tender.
Validity/ Withdrawal/ Acceptance of	A Tender submitted shall remain valid for a period of 60 (sixty) calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.

Tender:-	A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA. The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.
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Scope of the works:- As Per B. O. Q.


Other terms & conditions if any:- No conditional tender will be accepted. The Successful tenderer shall comply all the terms and conditions of the municipality and execute an agreement before starting the work. All rates to be quoted are to include all charges i.e. Royalty, Taxes etc. if any. No further claim and enhancement Rate of estimate will be entertained.

The volume of the work may vary at the time of execution, specifications, items and their rates not mentioned in the schedule will be followed as per P.W.D. schedule, of Rates Govt. of West Bengal.

In case of any dispute the decision of the Chairperson, Barasat Municipality will be final binding the contractors.

Payment will be made as per availability of fund. No claim for supply of materials, equipments, machineries etc. including Road Roller, Tar Boiler etc. will be entertained.


Instructions/guidance to the contractors for off line tender: All tenderer should present at the time of opening of tender.


Chairperson/Executive Officer
Board of Administrators
Barasat Municipality

Memo No- 2557 (1-15)BM/WD-05/T-3/20-21 Dated, Barasat, the 27th January 2021

Copy forwarded for necessary information to:

1. The joint Secretary, UrbanDevelopment & Municipal affairs department , Govt. of West Bengal, Nagarayan Bhawan, Kolkata-700064.
2. District Magistrate, North 24 Parganas, Barasat.
3. Subdivisional Officer, Barasat, North 24 parganas.
4. Executive Officer , Barasat Municipality,
5. Finance Officer, -do-,
6. All Members Board of Administrators, Barasat Municipality,
7. Executive Engineer, 24 Parganas Division, M.E.Dte. 7, K.B.Bose Road, Barasat,
8. Assistant Engineer, Barasat Municipality,
9. Members of Tender Committee, -do-,
10. Head Clerk, -do-,
11. Accountant, -do-,
12. Cashier, -do-,
13. Receive & Dispatch section, -do-,
14. Office Notice Board,
15. Municipal Website : www.barasatmunicipality.org.


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