

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
CENTRAL MECHANICAL DIVISION,
SECH BHAWAN (1ST FLOOR), BIDHANNAGAR
SALT LAKE CITY, KOLKATA – 700 091
Phone: 033-2337-0318

Memo No.29-251/1001

Date: 21/08/2012

NOTICE INVITING QUOTATION NO.17 OF 2012-2013 OF CENTRAL MECHANICAL DIVISION UNDER SPECIAL ENGINEER, SALT LAKE RECLAMATION AND DEVELOPMENT CIRCLE OF URBAN DEVELOPMENT DEPARTMENT, GOVT. OF WEST BENGAL.

Sealed Quotations in 02 (Two) parts, Part - I (Technical Bid) and Part-II (Price Bid), are hereby invited for acceptance of the Special Engineer, Salt Lake Reclamation and Development Circle, Urban Development Department for and on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible and resourceful manufacturers and authorized dealers of Pumps.

2. Prayer for issue of quotation papers (with one self attested copy of each of the credentials/documents), must be addressed to the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department and to be submitted in the office of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091.

3. In the prayer for issue of bid/quotation documents, intending participants may indicate any one place, from the following offices, where participant would like to purchase the bid/quotation documents from, without which short listed participants shall be asked to purchase the quotation documents from the place as may be decided by the authority. Bid/Quotation documents may be had from the following offices on cash payment of Rs.5, 000/- (Rupees Five thousand) only.

- a) Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kolkata-700 091.
- b) Executive Engineer, Metropolitan Drainage Mechanical Division, Jalsampad Bhawan, (4th Floor), Salt Lake, Kolkata -700 091.
- c) Executive Engineer, Suburban Drainage Division, Jalsampad Bhawan, (7th Floor), Salt Lake, Kolkata -700 091.
- d) Executive Engineer, Howrah Irrigation Division, 11-A Mirza Galib Street, (Top Floor), Kolkata.

4. Important Dates are as follows:

- a) Last Date and Time for submission of prayer for issue of bid/quotation papers is 10/09/2012 up to 16:00 Hours. One self attested copy of each of the credentials/documents is to be submitted by the intending participants with the prayer for issue of bid/quotation papers.
- b) Date, time and venue of interview of the applicants praying for issue of bid/quotation papers is on 12/09/2012 from 11:30 hours onwards in the office chamber of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091. No separate notice shall be issued for the interview. All original credentials/documents are to be produced by the participants for verification during interview. List of short listed candidates, whom the quotation papers will be sold, shall be notified on 14.09.2012 after 14-00 hours in the office notice boards in the office of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091 and the Executive Engineer, Central Mechanical Division, Sech Bhawan, First Floor, Salt Lake City, Kolkata-91.
- c) Last date and time of purchase of quotation papers by the shortlisted applicants is on 18/09/2012 up to 16:00 hours.
- d) Last date of dropping of bid/offer/quotation papers, in the tender box only, is on 21/09/2012 up to 14:00 hours in any one of the following offices:
 - i) Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091.
 - ii) Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kolkata-700 091.
 - iii) Executive Engineer, Metropolitan Drainage Mechanical Division, Jalsampad Bhawan, (4th Floor), Salt Lake, Kolkata - 700 091.
 - iv) Executive Engineer, Suburban Drainage Division, Jalsampad Bhawan, (7th Floor), Salt Lake, Kolkata -700 091.
 - v) Executive Engineer, Howrah Irrigation Division, 11-A Mirza Galib Street, (Top Floor), Kolkata.

- e) Date and time of opening of bids/quotations (Technical Bid) in presence of the participants or their authorized representative is on 25/09/2012 immediately after 14:00 hrs. in the office chamber of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, Salt Lake, Kolkata-700 091. The documents received with the Technical Bids from all the participants shall be recorded in the register in presence of the participants or their authorized representative, and the participants are to put their signature in the opening register.

5. Terms & Conditions:

- a) **SCOPE OF WORK:** REPLACEMENT OF OLD PUMP MACHINERIES AND ITS ALLIED EQUIPMENTS INCLUDING FABRICATION AND INSTALLATION OF SCRAPER OF SECONDARY CLARIFIER IN BAGJOLA SEWAGE TREATMENT PLANT UNDER URBAN DEVELOPMENT DEPARTMENT. THE EXECUTION OF THE WORK BY THE SELECTED BIDDER AS PER ACCEPTED BID/OFFER MUST BE IN TUNE/MATCHING WITH THE EXISTING SYSTEM AND NO CHANGE IN THE EXISTING SYSTEM IS ACCEPTABLE. INTENDING PARTICIPANTS ARE REQUESTED VISIT THE SITE ON ANY WORKING DAYS PRIOR TO SUBMITTING BID BY CONTACTING EXECUTIVE ENGINEER, CENTRAL MECHANICAL DIVISION, SECH BHAVAN (1ST. FLOOR), SALT LAKE, KOLKATA- 700 091 (PHONE NO. 033-2337-0318) .
- b) INTENDING PARTICIPANTS MUST GO THROUGH THE TERMS & CONDITIONS OF THIS NOTICE INVITING QUOTATION BEFORE SUBMITTING THEIR BID/OFFER. NO CLAIM WHATSOEVER ON ANY ISSUE SHALL BE ENTERTAINED AFTERWARDS. BID/OFFER MUST BE INCLUSIVE OF ALL TAXES AND DUTIES AS APPLICABLE FROM TIME TO TIME AND IN VOGUE.
- c) Intending participants must have at least 50% credential of the quoted amount in executing a single similar type of work in a financial year during last 5 (five) Years.
- d) Submission of bid/offer/quotation by Post is not allowed. Bids/offers/quotations are to be submitted in the box kept in the different offices, as listed above, shall only be considered:
- e) Earnest money of Rs. 2,00,000.00 (Rupees two lakh) only is to be submitted by the participating bidders, in the shape of Bank Draft/Pay order/Bankers cheque purchased from any nationalized bank drawn in favor of the Executive Engineer, Central Mechanical Division, payable at Kolkata. This earnest money shall be enclosed with the Technical Bid, failing which the bid shall be declared informal. The earnest money submitted by the bidder/quotationer, whose bid/quotation is accepted, shall be converted into Security deposit and shall be returned/refunded after 06(six) months of successful execution, commissioning and operation of the work in the field. Unsuccessful bidder/quotationer may submit application for refund of their Earnest money deposit to the Executive Engineer, Central Mechanical Division, and that shall be released after issuance of work order to the bidder, whose bid/quotation is accepted. No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Anybody desirous of exemption from depositing Earnest Money is to furnish along with his bid/quotation, self attested copy of document exempting him from depositing Earnest Money.
- Additional security money amounting to 05(five) percent of the total bid amount, including earnest money deposit, shall have to be deposited by the executing agency at the time of executing duplicate/triplicate/quadruplicate copies of agreement of contract. Moreover, remaining amount of security deposit shall be deducted from the running account bill of the agency to cover up 10% (Ten percent) of the total value of the work executed.*
- f) Rate of all the items in the 02 (two) schedules (to be issued by the department), has to be quoted both in words and figures by the participating bidders, without which, bid/offer/quotation submitted shall stand informal.
- g) Intending participants should apply for quotation papers in their respective official Letter Heads enclosing self attested copies of the following documents, including one self attested copy of each of the credentials/documents - originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced during interviews on 12/09/12 from 11:30 Hrs. onwards.
- i) ST, IT and PT clearance certificate, PAN valid at least up to the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

- ii) Completion Certificate(s)/Payment Certificate(s) for one single similar work worth at least 50% total value of the Bid/offer/Proposal, executed within a financial year during last 5(Five) years (to be determined from the actual year of completion, considering current financial year as year-1). In the Completion certificate, name of work, tender number, actual date of completion (as per MB) and gross final value of works, are to be mentioned by competent authority. Such certificates are to be countersigned by the Executive Engineer of the State Government Departments.
 - iii) Government Order indicating Fixed Security Deposit.
 - iv) A statement showing number and value of works presently under execution by the bidder/quotationer under the Government Department/Organizations.
 - v) Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of quotation papers.
6. Credentials of work executed under Irrigation & Waterways Department, Public Works Department, Public Works (Roads) Department, Public Health Department, Zilla Parishads, WBHIDCO, Central Government Departments may be considered.
 7. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
 8. Any corrigendum notice that may be issued in connection with this notice inviting quotation shall also form part of the agreement of contract. This notice can be seen in the office notice board of the undersigned on any working day. It can also be seen in the official web site of the U.D. Department. The web site is www.wburbandev.gov.in
 9. Bid/Quotation documents can be had by the short listed bidders/quotationers or by their duly authorized representatives, on cash payment of Rs. 5,000.00/ (Rupees five thousand) only (non-refundable) from the office of the Executive Engineer as shown in the broad sheet, to be published by the quotation issuing authority, against the name of each intending bidder/quotationer, within the specified date and time.
 10. No bid/quotation papers will be supplied by Post.
 11. No bid/quotation papers will be issued after expiry of date and time mentioned in the Notice.
 12. Before submitting bid/offer/quotation, the intending bidders/quotationers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection to the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, availability of local labourer etc. and market rate prevailing in the locality, as no claim, whatsoever, will be entertained on these accounts, afterwards.
 13. **Security period/Defect liability period is for a period of 06 (six) months for this work. No part security of the work shall be released during the security period of 06 (six) months. Security money shall be refunded to the agency, on receipt of application from the agency, after 06 (six) months with satisfactory service from the date of completion of the work recorded in the measurement Book (M.B). During this Security period/Defect liability period for of 06 (six) months, the working agency has to undertake all sorts of repair works, on call from the Engineer-in-charge, that may be necessary, within 03 (three) days, failing which, department shall have the authority to get the work repaired, wherever necessary, under intimation to the working agency, and in such case, cost of repair works is to be deducted from the security deposit of the working agency.**
 14. The bidders/quotationers should quote the rates for each and all the items, both in figures and in words, **only in the 02 (two) schedules** attached with bid/quotation documents. **NO LUMP-SUM OFFER WILL BE ENTERTAINED.** The rate should be quoted in one single hand writing, and, preferably, with the same ink. Rates quoted in different hand writings shall be treated as informal.
 15. Any quotation containing over writing is liable to be rejected.
 16. All corrections are to be attested under the dated signature of the bidder/quotationer without which bid/quotation may be informal.
 17. When a bidder/quotationer signs his quotation in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate bidder/quotationer, the rates tendered should be attested by a witness.

18. The bidder/quotationer who will sign on behalf of a Company or Firm, must produce the registered documents within 3 (three) days in support of his competency to enter into an Agreement of Contract in relevant W.B. Form No. 2911, in quadruplicate, at their own cost, on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
19. Any letter or other instrument submitted, separately, in modification of the sealed bid/quotation will not be entertained.
20. Conditional bid/quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

21. **Bid Documents:**

Interested Bidders/Quotationers shall have to submit their Bid/Quotations in two parts in a manner as mentioned hereunder.

PART-I (TECHENICAL BID)

This part shall contain all the papers issued by the department (**excluding 02 schedules in which price bid is to be submitted**) and to be returned duly signed on all pages by the authorized signatory of the bidder(s)/quotationer(s). The bidders/quotationers shall, separately, furnish their technical offer with a forwarding letter addressed to the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091 comprising their proposal, detailed specification, drawings, technical report, including calculations etc. and details of their technical personnel to be involved in the said works. All these documents/papers shall be submitted by the bidders/quotationers in First sealed cover marked **“Technical Bid for the work of Supply delivery, Installation, Testing and Commissioning of different capacity Raw Sewage Water Pump, Re-circulation pump and M.S. Scraper with Bridge, Scraper plate of 48.8 Meter diameter for Secondary Clarifier of Bagjola Sewage Treatment plant under Urban Development Department”**.

PART-II (PRICE BID)

The bidders/quotationers shall quote their rates only in the 02 (two) schedules for each of the items and for all the items both in words and figures inclusive of all taxes, duties and incidental charges. **One lump-sum rate/price against all the items shall not be accepted.** All these documents/papers shall be submitted by the bidders/quotationers in Second sealed cover marked **“Financial Bid for the work of Supply delivery, Installation, Testing and Commissioning of different capacity Raw Sewage Water Pump, Re-circulation pump and M.S. Scraper with Bridge, Scraper plate of 48.8 Meter diameter for Secondary Clarifier of Bagjola Sewage Treatment plant under Urban Development Department”**.

Both Technical and the Price Bid shall be submitted by the bidders/quotationers in Third sealed cover addressed to the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Sech Bhawan, First Floor, Salt Lake City, Kolkata - 700 091 marked **“Bid for the work of Supply delivery, Installation, Testing and Commissioning of different capacity Raw Sewage Water Pump, Re-circulation pump and M.S. Scraper with Bridge, Scraper plate of 48.8 Meter diameter for Secondary Clarifier of Bagjola Sewage Treatment plant under Urban Development Department”**.

22. **Acceptance of Bid/Quotation**

A committee shall evaluate all the technical bids/quotations received, and, only technically acceptable proposals, as may be decided by the said committee, shall be taken into consideration.

And, for financial bid/quotation - the bidder/quotationer will have quote rates and amount of all the items, in the 02 (two) schedules of work, including total of value of the work. The abstract sheet attached with two schedules also will have to be filled up by the bidder and signed. The lowest (of the sum total of the two schedules as in the abstract sheet) bidder's/quotationer's proposal, from amongst the technically acceptable proposals, shall be accepted. The financial bids/quotations of all those bidders/quotationers shall not be opened and returned to them whose technical bids/quotations were not acceptable to the committee. No correspondence in this regard shall be entertained.

The financial bids of the participants, whose technical bids have been found acceptable to the committee, shall be opened in presence of the technically successful bidders/quotationers, and the date, time and venue of opening of financial bids/quotations shall be notified, in due course. After opening of financial bid, the participants are

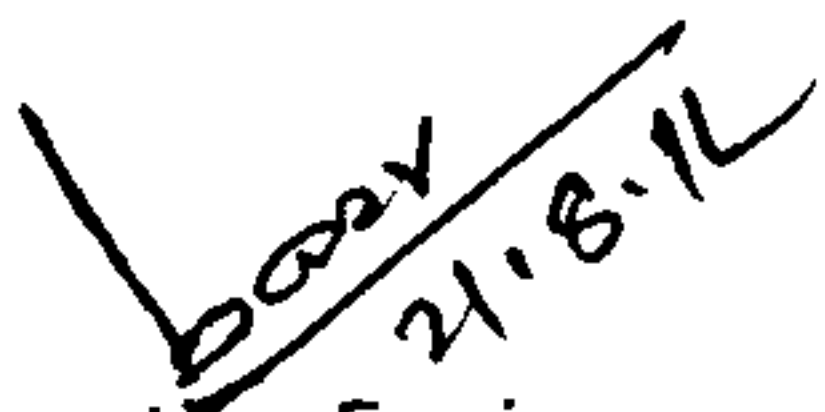
required to put their signatures in the opening register.

23. PAYMENT TERMS:

Payment terms are as follows:

- a) 75% (seventy five percent) on pro-rata basis against R .A bills on supply of equipments in good condition.
 - b) 15% (fifteen percent) on pro-rata basis against R .A bills on erection of equipments.
 - c) 10% (ten percent) on pro-rata basis on successful commissioning, trial run and completion of operation & maintenance period of 06 (six) months.
24. The bid/quotation accepting authority does not bind to accept the lowest bid/quotation/tender and reserves the right to reject any or all of the bid/quotation/tender received, without assigning any reason whatsoever to the intending bidders/quotationers.
25. The successful bidder/quotationer will have to execute formal agreement in relevant W.B.F. 2911 in duplicate/triplicate/quadruplicate, copies which will have to be obtained by additional cash payment from the office of the Executive Engineer, Central Mechanical Division, within 7(Seven) days from the date of receipt of the intimation of acceptance of his bid/quotation, failing which the Earnest Money submitted shall forthwith stand forfeited in favor of the Government and the communication of acceptance of the quotation shall automatically stand cancelled.
26. The successful bidder/quotationer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules-1972, Indian Electricity Rules-1956, and Indian Electricity Act-2003 and such other Acts as may be applicable, as will be in force from time to time.
27. The payment of running account bills, as well as final bill, for the work will be made according to the availability of fund and no claim, whatsoever, due to delayed in payment, will be entertained.

Enclosure: List of Work.


Executive Engineer
Central Mechanical Division

(Enclosure of N.I.Q. No.17 of 2012-13 of Central Mechanical Division)

Ref: Memo No.29-251/1001Date: 21/08/2012

LIST OF WORK

Sl. No.	Name of Work	Earnest Money (Rs.)	Cost of quotation Documents (Rs.)	Time of Completion	Accepting Authority of the Tender.
1.	Supply delivery, Installation, Testing and Commissioning of different capacity Raw Sewage Water Pump, Re-circulation pump and M.S. Scraper with Bridge, Scraper plate of 48.8 Meter diameter for Secondary Clarifier of Bagjola Sewage Treatment plant under Urban Development Department	2.00 (two) lakh only	5,000/- (Rupees five thousand) only	4 (Four) Months	Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department, Government of West Bengal, Sech Bhawan, Salt Lake, Kolkata-91.


Executive Engineer
Central Mechanical Division