

West Bengal State NGRBA Program Management Group (SPMG)
Urban Development Department, Govt. Of West Bengal
4th Floor, "NAGARAYAN", DF - 8, Sector - I,
Salt Lake City, Kolkata - 700 064

Memo No: 84 /NGRBA/ SPMG/OEG-10/2011

Dated: 20.06.2013

Notice inviting Quotation (1st Call)

Sub: Request for submission of sealed quotation for Laptop Computer

The Program Director, West Bengal State NGRBA Programme Management Group (SPMG), Urban Development Department, Government of West Bengal invites sealed quotations from HP authorized dealers (Certificate should be attached with quotation) for supply of the following item.

Item Description:

Model No.	Description	Qty.	Delivery place
G6-2309 TU	HP Pavilion Laptop (Specification Annexure-I attached herewith)	One unit	Address as above

Terms & Conditions:

- a. Quotation should be submitted in sealed cover superscripting "Quotation for Laptop Computer"
- b. Interested quotationers may submit the rate as per specifications at **DGS&D rate contract**, if available.
- c. The offer should be along with **Anti-Virus-Quick Heal, 2013**
- d. The vendor will have to submit "**Technical Compliance Statement**" as per **Annexure-II and Financial Bid as per Annexure-III failing which the bid shall be rejected.**
- e. Sealed quotation should be addressed to "The Programme Director, West Bengal State NGRBA Programme Management Group (SPMG), Urban Development Department, Government of West Bengal, 4th Floor, "NAGARAYAN", DF - 8, Sector - I, Salt Lake City, Kolkata - 700 064.
- f. Last date for receipt of Quotation is **05.07.2013 upto 14.00 hrs.**
- g. **Quotation will be opened on 05.07.2013 at 14.00 hrs.**
- h. Technical specifications/ Brochure etc. signed on each page relating to the item.
- i. Attested copies of up to date VAT return, I.T. clearance Certificate, Trade License, PAN Card should be submitted along with the quotation paper.
- j. The offer should be valid for a minimum period of six months from the date of opening.
- k. The price quoted must include all taxes, duties and other charges etc.

- l. Successful Quotationer has to supply and successfully installed the above item within a period of three days from the date of issue of the work order. No change in hike in price will be entertained after submission of the Quotation.
- m. The Program Director reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotation at any time prior to the award of contract for any reason whatsoever.
- n. The Program Director may award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. However, the Program Director does not bind himself to accept the lowest bid.

**Program Director
SPMG, West Bengal**

No: 84(6)/ NGRBA/ SPMG/OEG-10/2011

Dated: 20.06.2013

Copy forwarded for information and necessary action to:-

1. Smt. Indrani Saha, Joint Secretary, Urban Development Department. She is requested to upload the NIQ on the official site of the Urban Development Department's tender portal.
2. Sri S. Chatterjee, Director (Finance & Administration).SPMG, West Bengal.
3. Sri A. Nag, Senior Civil Engineer, SPMG, West Bengal.
4. Sri Nikhil Biswas, Deputy Financial Adviser, Urban Development Department.
5. PS to the Principal Secretary, Urban Development Department.
6. Notice Board of the Urban Development Department.

**Program Director
SPMG, West Bengal**

ANNEXURE-I
TECHNICAL SPECIFICATION

Name of equipment: **HP PAVILIONG6-2309 TU Laptop, Qty: One**

Processor:	Intel core i5 (3rd Generation)
Operating system:	Genuine Windows 7 Professional
Memory:	4GB DDR3
Hard Disk Drive:	Minimum 500GB
Optical Disk Drive:	Super multi DVD
Display: 15.6 inches	LED Backlit widescreen Bright view Display
Mouse:	Touch Pad
Free software:	Antivirus, recovery and other utility software
Warranty:	3(three) years onsite warranty.
Carry bag:	To be provided by the company

Program Director
SPMG, West Bengal

ANNEXURE-IITECHNICAL COMPLIANCE STATEMENT

Name of equipment: **HP PAVILIONG6-2309 TU Laptop, Qty: One**

Description	Specification	Specification offered
Processor:	Intel core i5 (3rd Generation)	
Operating system:	Genuine Windows 7 Professional	
Memory:	4GB DDR3	
Hard Disk Drive:	Minimum 500GB	
Optical Disk Drive:	Super multi DVD	
Display: 15.6 inches	LED Backlit widescreen Bright view Display	
Mouse:	Touch Pad	
Free software:	Antivirus, recovery and other utility software	
Warranty:	3(three) years onsite warranty.	
Carry bag:	To be provided by the company	

Mark (Yes) if specification offered is as per quotation or better, if not, specify the specification offered.

Please note:

Bids must have supporting documents (Technical) literature etc. Failure regarding which may result in rejection of bid.

Signature with Stamp of the Bidder

FORMAT FOR QUOTATION

(To be returned by Bidders along with the quotation duly completed and signed)

Name of equipment: **HP PAVILIONG6-2309 TU Laptop, Qty: One**

Sr.No.	Description	Qty.	Unit Rate	Total

Gross total cost Rs.....(in figures)

Rupees.....(in words)

We agree to supply the above equipment in accordance with the Technical specification for a total contract price of Rsí í í í í í í í í í í í (in figure)

Rupeesí ..(in words) within the period specified in the NIQ.

We also confirm that normal commercial warranty/ Guarantee of í í í í í ...years shall apply to the offered equipment.

We have read, understood and accepted all the terms and condition mentioned in the NIQ.

DATE:

SIGNATURE OF BIDDER