



No. ILGUS/1M-1/2021/006

Date : January 6<sup>th</sup> 2021

NOTICE INVITING TENDER

Name of the Work: Annual Comprehensive Maintenance Contract of Fountain at ILGUS Bhavan,  
Block - HC ; Sector-III ; Bidhannagar, Kolkata - 700 106.

The Director, ILGUS invites the sealed quotation from the reputed, reliable and resourceful agencies experienced in similar type of work as noted above.


SCOPE OF WORK

- Periodical Maintenance (Quarterly) of existing Fountain including servicing, changing of all types of electrical fittings, bulbs, holders, replacement of coloured papers, replacement of damaged parts, fittings, electrical panels, timers, repairing of pump, motor and its accessories.
- Periodical grouting (Quarterly) of the surface and side walls of the outer and inner sides of the pool, cleaning and treatment of water of outer and inner side of the pool, cleaning and maintenance of the upper surfaces (Outer & Inner ) of the pool.
- Painting of all fittings (Annually after received work order)

The Terms & Conditions of the abovenoted work are as follows:

TERMS & CONDITIONS

- The price to be quoted on annual basis and as per 'Scope of Work' for the abovenoted work and shall be inclusive of all materials and labour charges.
- The price shall be quoted exclusive of GST. GST as applicable shall be mentioned separately.
- No extra charges shall be paid for removal of water.
- Intending applicants or their authorised representatives may inspect the site on any working day between 12 Noon to 3.00 pm during 18.01.2021 to 22.01.2021 (both days included).
- The agency shall attend (preferably within 24 Hours) the call for servicing and / to repair the fault, if any, in addition to the periodical maintenance (quarterly) visit.
- The bill shall be submitted after the end of each quarter and the bill shall be accompanied by a 'work Done satisfactorily' Certificate signed by the authorised person of ILGUS after each visit.
- The payment shall be made on quarterly basis and through WBIFMS and the successful agency shall have to maintain the formalities and submit the necessary documents as per guidelines of WBIFMS.
- Normally the period of term for annual maintenance will be one year from the date of very 1<sup>st</sup> visit and no request for escalation of price shall be entertained during the contact period.
- Decision on acceptance of the quotation will rest with the Director, ILGUS. He does not bind himself to accept the lowest offer and reserves the authority to reject any or all quotations received without assigning any reason thereof.
- Last Date of Submission of Quotation at the office of ILGUS : up to 02.00 pm of 28.01.2021.
- Date of opening of Tender at the Office of ILGUS : at 03.00pm of 28.01.2021

  
06.01.2021  
Director






No. ILGUS/1M-1/2012/ 006 /1(5)

Date: January 6th, 2021

Copy forwarded for information and wide circulation to:

1. The Director, State Urban Development Agency, West Bengal.
2. The Director of Local Bodies, West Bengal.
3. The Chief Engineer, Municipal Engineering Directorate.
4. The Executive Officer, Nabadiganta Industrial Township Authority.
5. Notice Board of ILGUS, ILGUS Bhavan, Bidhannagar; Kolkata - 700 106

  
Director 06.01.2021