

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF U D & M A
OFFICE OF THE EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION
NIRMAN BHAVAN, SECOND FLOOR,
SALT LAKE, KOLKATA- 700 091.
PHONE: 033-2337-1404**

NOTICE INVITING QUOTATION

Notice Inviting Quotation No. WBUD&MA/EE/SLRDC/NIT-09/2021-22 of EE, SLRD.

Name of Work: "Architectural design to setup outlets on the ground floor at the open space within the premises of Poura prosasan Bhawan, Bidhannagar, Kolkata under Salt lake Reclamation Division of Department of U D & M A."

Time of Completion: 30(Thirty) days.

State Urban Development Agency under Department of U D & M A, Government of West Bengal intends to setup outlets on the ground floor at the open space within the premises of Poura prosasan Bhawan, accordingly, the undersigned invites quotation from reputed Architectural firm for architectural design, drawing and estimate for the said structure.

1.0 Scope of Activities

The successful architectural firm will have to undertake architectural design(with 3D views), electrical design, structural design including vetting of the structural design by reputed educational institution, preparation of all detailed working drawings of the said building and preparation of Bill of Quantities (BOQ) for both civil & electrical as per PWD schedule in vogue including rate analyses of items not included in the PWD schedule. The architectural design should be aesthetically attractive.

The building should comply with Bidhannagar Municipal Corporation Building Rules, in force, and, the architectural design should also comply with latest edition of the National Building Code.

1.0 General Condition

Prayer for issue of papers may be addressed to the Executive Engineer, Salt Lake Reclamation Division, Department of Urban Development & M.A. Intending bidder should apply for bid document in their respective Letter Heads the self-attested photo copy of the following documents.

- (a) Permanent Account Number (PAN) of Income Tax Department.
- (b) Professional tax registration certificate.
- (c) GST registration certificate.
- (d) Latest I.T return.
- (e) Certificate of Trade License.

(f) Credential/ Eligibility Criteria

Registered bona fide, reliable and resourceful consultant agencies/firms **having sufficient experience in execution of similar type of works** may participate in this NIQ. Completion Certificate with schedule will be considered as credential. Work Order will not be considered as credential.

Others: Any other documents found necessary.

Note: **Failure of submission of any one of the above mentioned documents will render the bid liable to summary rejection**

2.0 General Terms & Conditions

Submission of Bids

- 1 Bids are to be submitted offline within the stipulated date and time as given in the Bid. The bidder shall carefully go through the documents. He needs to fill up the rates in the BOQ, both figure and word.
- 2 The undersigned reserves the right to disallow participation of any or all the applicants in the NIQ, without assigning any reason whatsoever and no challenge against such refusal will be entertained. The applicants will also not be entitled to any compensation for rejection of their prayer for participation in the NIQ.
3. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated hereinafter, will automatically be deferred to the next working day without further notice.
4. Participation in this NIQ deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting NIQ.
5. Any notice or instruction to be given to the participants under the terms of this NIQ shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his address as furnished.
6. The undersigned reserves the right to annul the whole process of NIQ without assigning any reason whatsoever.
7. The bidders are bound by the terms and conditions of W.B.F No. 2911 along with the specification, notice of NIQ along with all enclosures, Special Terms & Conditions, if any, and schedule of works etc. which forms part and parcel of this contract. Conditional offer will not be entertained and shall be deemed as 'informal'
8. No conditional bid/offer/proposal shall be accepted.
9. Any bid/offer containing over writing is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which bid/offer may be informal.
10. It is hereby suggested to the bidders to visit the site and assess the work before submit their rate.
11. The Special Engineer, Salt Lake reclamation & Development Circle is the accepting authority of this quotation.
12. Successful bidder has to execute contract with the Executive Engineer, Salt Lake Reclamation Division.
13. **Quoted rate should be inclusive of all taxes such as GST, CESS, IT etc.**
14. **2% of quoted amount in the form of Bank Draft from any Nationalized Bank is to be submitted by the bidder**
15. Quotation paper will be issued to the agency having sufficient credential in this field.

Credential:- Intending tenderer should produce credentials of similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,

- (i) Intending tenderer should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- (ii) Intending tenderer should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;
[This is as per Memo No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Government of West Bengal, Public Works Department, Accounts Branch, Nabanna, Howrah, for amended Rule under Rule 226 (1) of PWD Code, Volume-I.]

16. Cost of quotation paper is nil.

3.0 Terms of Payment

The payment shall be milestone-based whose details are given below.

Sl No.	Description of item	% of payment of total quoted amount to be released
1.	Submission of Detailed Architectural Design and Drawing . [Time allowed 10(Ten) days from the date of acceptance of Bid/Offer/Proposal.]	20%
2.	Acceptance of Architectural Design and Drawing by competent authority	10%
3.	Submission of Detailed architectural design, electrical design, structural design including vetting of the structural design by reputed educational institution, preparation of all detailed working drawings of the said building and preparation of Bill of Quantities (BOQ) for both civil & electrical as per PWD schedule in vogue including rate analyses of items not included in the PWD schedule. The building should comply with Bidhannagar Municipal Corporation Building Rules, in force, and, the architectural design should also comply with latest edition of the National Building Code. [Time allowed 10(ten) days after receiving Architectural Design and Drawing]	30%
4.	Acceptance of Detailed Structural Drawings etc as mentioned in Sl no. 3. by competent authority	10%
5.	On completion of the whole project and on carrying out modifications, if any, successfully without any extra cost.	30%

4.0) Special Terms and Conditions

1. All participants are requested to visit the site and satisfy themselves about local conditions and also other matters that may be required in connection to the work. Such matters should be duly taken care of during the work.
2. Any corrigendum regarding this NIQ will be uploaded in the website of Urban Development Department i.e www.wburbandev.gov.in and W B Govt. bid website <https://wbtenders.gov.in> along with publication through office notice board. The intending participants are requested to visit the websites for any updates etc. in this regard.
3. All changes in the structural design will have to be done free of cost by the selected bidder/firm during execution or after execution before it put into operation. Also, any changes those are unavoidable must be done by the selected bidder free of cost.
4. Survey, etc. if required to be done by the agency.
5. D. P. R. should be vetted by reputed educational institute.
6. Rate analysis of the items, which are not included in PWD schedule to be provided.
7. **The selected bidder/ firm have to submit Detail Project Report (six hard copies) and two soft copies to The Executive Engineer, Salt Lake Reclamation division.**
8. Payment shall be made on availability of fund.
9. The intending bidders are to quote their offer taking all the above points into consideration and no extra claim whatsoever shall be admissible afterwards.
10. Expenditure for vetting to be borne by this department.
11. The intending bidders are to quote their offer taking all the above points including GST, IT, CESS etc. No Extra claim whatsoever shall be admissible after work.
12. **All other terms and condition as per Govt. rules.**
13. **01(one) model of the proposed structure is to be supplied by the selected bidder, totally, free of cost to the undersigned**

SCHEDULE of Dates for NIQ :

Sl. No.	Activity.	Date & Time.
1.	Date of Publishing/Notification	21/03/2022
2	Starting date of application	25/03/2022 from 14.00 hrs
2.	Last Dt of Application	01/04/2022 upto 14.00hrs
3.	Last Date of issue	01/04/2022 after 14.00hrs
4.	Last Date and time of submission of quotation	04/04/2022 upto 14.00hrs
5.	Date and time of opening of quotation	04/04/2022 after 14.00hrs


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EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION

Memo No: 301

Dated: 21/03/2022

Copy forwarded for information & necessary action to:

1. The Additional Secretary(JC), Department of U D & M A, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata.
2. Additional Director, SUDA, Ilgus Bhawan, Kol-106
3. The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- ✓ 4. **The Special Secretary IT/eGovcell, Nagarayan, Urban Development Department, DF-8, Sector - I of Salt Lake City with request to upload the Notice in the Departmental Website www.wburbnservices.gov.in**
5. The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 91.
6. The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
7. The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kolkata-91.
8. The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091..
9. The SDO/ Salt Lake Reclamation Sub-Division-I & II/Salt Lake Survey Sub-Division.
10. Accounts branch / Office Notice Board.


EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION
21/3/2022

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF URBAN DEVELOPMENT
& MUNICIPAL AFFAIRS
OFFICE OF THE EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION
NIRMAN BHAWAN, BIDHANNAGAR,
KOLKATA- 700091.

Memo No:302

Dated:21/03/2022

To

The Joint Secretary to the Government of West Bengal
UD & M.A Department, IT. Cell
Nagarayan, DF-8, Sector-I,
Salt Lake, Kolkata-700 064.

Sub: Publishing NOTICE INVITING TENDER NO. WBUD&MA/EE/SLRDC/NIT-09/2021-22 of EE, SLRD

Ref: Order circulated vide memo no 2212-1(20) UDMA-20012(99)/11/2020-ESTT-TCP date 17.08.2020 of Joint Secretary to the Government of West Bengal, UD & MA Department

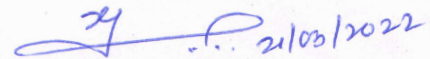
Sir,

The undersigned hereby is requesting you to take necessary steps to publish the above Notice Inviting Tender No. WBUD&MA/EE/SLRDC/NIT-09/2021-22 dated 21/03/2022 of this office in one Bengali **daily news paper within 25/03/2022.**

One copy of the original notice is attached herewith to publish in departmental website. The detail of the Advertisement Matter to be published in newspaper is given below.

The Executive Engineer Salt Lake Reclamation Division invites one no. offline item rate tender vide **NIQ No. WBUD&MA/EE/SLRDC/NIQ-09/2021-22 of EE/SLRD dated 21/03/2022.** First, last dates of application, date of purchase & dropping tender are 25/03/2022, 01/04/2022 upto 14-00 hrs, 01/04/2022 after 14-00 hrs. & 04/04/2022 upto 14-00 hrs. respectively. All documents can be seen / obtained from the website <https://wbtenders.gov.in> Detailed information can also be seen in the website www.wburbanservices.gov.in and office Notice Board.

Yours faithfully



Executive Engineer
Salt Lake Reclamation Division.