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**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE CHIEF ENGINEER**  
**MUNICIPAL ENGINEERING DIRECTORATE**  
**BikashBhawan, South Block (1<sup>st</sup> Floor), Salt Lake**  
**Kolkata – 700091**

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No. ME / 3030 /IM-49/2012 Pt.II

Dated: 22/01/21

**NOTICE INVITING QUOTATION**

***N.I.Q. No.ME/CE/03 of 2020-21***

Sealed quotations are hereby invited from bonafied reliable and resourceful manufacturer/ or authorized dealers/ agent for the Supply and installation with three years Annual maintenance of CCTV for Surveillance at the 4th floor of Nagarayan Bhavan Building Under UDMA Department. The rates shall be quoted as per the following terms and conditions.

a)	<i>Name of the work</i>	: Supply and installation with three years maintenance of CCTV for Surveillance along with all fittings & Fixtures complete in all respect at the 4th floor of Nagarayan Bhavan(Block-DF-8, Sector-I,Salt Lake City, Kolkata, West Bengal 700064) Under UDMA Department (As per annexure-I).
b)	<i>Manufacture / Authorized Agenteligible for submission of rate</i>	: <ol style="list-style-type: none"><li>1. The proposed bidder should be a company registered under Indian Companies Act, 1956 or The Partnership Act, 1932, or Proprietorship Firm.</li><li>2. Experience in Similar nature of work in any Government Department / Board / Semi-Govt. / Corporation / Statutory Authority / Undertaking etc.</li><li>3. Last three years audited balance sheet, PAN Card, GST registration, and Trade License.</li><li>4. Earnest Money @ 2% of the quoted amount in two parts, vice<ol style="list-style-type: none"><li>a. Rs. 1,000 (Rupees One Thousand only) as an initial Earnest Money Deposit shall accompany with Bid Proposal, in the form as depicted below</li><li>b. Earnest Money Deposit i.e. 2% of bid amount beyond Rs.1,000 (if any) shall have to be deposited after acceptance of Bid Proposal for successful quotationer.</li></ol></li></ol> <p>Note: - The Earnest Money, as specified in this NIQ shall be paid by offline along with Bid Proposal as Nationalized/Scheduled Bank Draft in the name of Executive Engineer, M.E.Directorate, South 24 Parganas Division payable at Kolkata.</p>

c)	<i>Quantity of supply put to Quotation</i>	:	Stated in the <i>ANNEXURE-I</i>
d)	<i>Form in which quotation is to be submitted</i>	:	On own Company Letterhead
e)	<i>Date of Publication</i>	:	<b>25.01.2021</b>
f)	<i>Last date, time limit &amp; place for dropping of quotation documents</i>	:	<b>01.02.2021 Upto 2.00 P.M in the Quotation box kept at Office of the Chief Engineer, Municipal Engineering Directorate, BikashBhawan, South Block, Salt Lake, Kolkata-700091 in Executive Engineer(HQ)'s room.</b>
g)	<i>Date, time &amp; place of opening the quotation</i>	:	<b>01.02.2021 at 2.30 p.m. at office of the undersigned in the room of Executive Engineer(HQ), O/o. the Chief Engineer, M. E. Directorate.</b>
h)	<i>Minimum Period of Execution</i>	:	<i>15(Fifteen) days</i> from the date of issuance of Work Order

The quotations are to be dropped in the Tender Box kept in the chamber of Executive Engineer(HQ), in the Office of the Chief Engineer, Municipal Engineering Directorate.


**TERMS & CONDITIONS :**

1. The quoted rate should be inclusive of all taxes and all other incidental charges.
2. The Maintenance period for three year will be started after completion of work satisfactorily justified by the competent authority and will be paid on annually (pro-rata) basis.
3. Any quotation which does not fulfill any of the terms and conditions or incomplete in any respect shall be treated as informal and be liable to be summarily rejected.
4. Work order may be issued to the lowest rate offerer(s) as per 'Evaluation of Technical & Financial Proposal' to the agency.
5. Payment will be made from the O/o. the Chief Engineer, M. E. Directorate / or through Executive Engineer, South-24 Parganas Division by Cheque or e-Pradan System on submission of each bill in triplicate alongwith challan(if any) in duplicate (duly certified by the authorized officer after completion of work).
6. The Security deposit as per current Govt. Norms will be deducted from each bill for Sl No. A in Annexure 1 for execution of the work and will be refunded after one year period. No Security deposit will be deducted for AMC in Sl No. B of Annexure I and will be paid annually as pro-rata basis.
7. The rates quoted should remain valid for 12 (Twelve) months from the date of Work Order issued to the successful quotation(s).
8. The contract may be terminated without prejudice to any other remedy for breach of contract if the contractor fails to deliver service as per the "Terms & Conditions of contract" or fails to perform any other obligation under the contract.
9. No conditional Quotation shall be entertained.

10. The contract at any time will be terminated from any one of the party with prior notice at least 1(One) month before the termination of the contract.
11. A Quotation submitted shall remain valid for a period of 120 calendar days from the date of publication of Quotations. Any extension of this validity period if required will be subject to concurrence of the Quotationers.
12. There will be no escalation in cost and the contract price mentioned in the contract stands valid till completion period till 3(three) years maintenance period.
13. During scrutiny, if it is come to the notice to Bid inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that Bidder will not be allowed to participate in the Bid and that application will be out rightly rejected without any prejudice.
14. Any legal matter will be settled within the jurisdiction of Hon'ble District Judges Court at Kolkata, West Bengal.
15. The successful Bidder will be notified in writing of the acceptance of his Quotation. The Quotationer then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in "WBF 2911" to be purchased from EE (South 24 Parganas Division) "with the "The Chief Engineer, M.E.Dte.", and fulfil all his obligations as required by the Contract.

The authority reserves the right to accept or reject any or all the quotation(s) without assigning any reason thereof.

The detailed N.I.Q, documents and other relevant particulars (if any) may be seen by the intending quotationer during office hours in the *Office of the Chief Engineer, Municipal Engineering Directorate, Bikash Bhawan, South Block, Salt Lake, Kolkata-700091 and also in Departmental Website.*


  
**Chief Engineer**  
**Municipal Engineering Directorate**  
**Govt. of West Bengal**

No. ME / 3030/1(10) IM-49 / 2012 Pt.II

Dated: 22/1/21

Copy forwarded for information and favour of wide circulation to:-

1. Smt. Sujata Ghosh, IAS, Commissioner, UD & MA Deptt.
2. Sri Saikat Dutta, Joint Secretary UD & MA Department., IT Cell- With a request to publish the NIQ in Departmental Website.
3. The Secretary, M.E.Dte.
4. The Superintending Engineer (H.Q.), O/o. the Chief Engineer, M. E. Directorate.
5. Sri Chandan Banerjee, Executive Engineer(Civil), Green City Mission, UD & MA Deptt.
6. The Executive Engineer, (H.Q), O/o. the Chief Engineer, M. E. Directorate.
7. The Executive Engineer, South 24-Parganas Division, M. E. Directorate.
8. Sri A. K. Katariyar, Assistant Engineer, O/o. the Chief Engineer, M. E. Directorate.
9. Sri. S. Sett, Junior Engineer, O/o. the Chief Engineer, M. E. Directorate.
10. Office Notice Board, O/o. the Chief Engineer, M. E. Directorate.

  
**Chief Engineer**  
**Municipal Engineering Directorate**  
**Govt. of West Bengal**

## ANNEXURE-I

**N.I.Q No. ME/CE/03 of 2020-21**

Sl.No.	Description of work	Unit	Quantity	Total Amount to be Quoted along with GST, Cess & Other Incidental Charges if any.
<b>A.</b>	<b>Specification of The Work</b>			
1	2 Megapixel IP IR Dome camera(Make:- Dahua/Hikvision/CPPlus)	Pcs	18	
2	32 Cannel NVR for recording (Make:- Dahua/Hikvision/CPPlus)	Pcs	1	
3	Seagate/WD 6TB HDD for storage (Make- Seagate/WD/Toshiba)	Pcs	2	
4	24 port L2 managed POE switch(Netgear/HP/Allied Telesis)	Pcs	1	
5	6U Rackwith fan and accessories(APW/VAL)	Pcs	2	
6	Cat6 UTP Cable (Make:- AMP/MOLEX/Dlink)	Box	3	
7	Cat6 1Mtr UTP Patchcord (Make:- AMP/MOLEX/Dlink)	Pcs	20	
8	Cat6 24 port Patch Pannel (Make:- AMP/MOLEX/Dlink)	Pcs	1	
9	2 core 1.5 sqmm power cable(Finolex/RR/Polycab)	Mtr	180	
10	6Amp 5pin socket with switch and back box	Pcs	4	
11	32" LED Display(Make:- SONY/Samsung/LG)	Pcs	1	

12	1 KVA UPS with battery for 30minute backup(Make:- APC/ORION/EMERSON)	Pcs	2	
13	UTP Laying Charges with supply of PVC conduit	Mtr	900	
14	Power Cable laying Charges with supply of PVC conduit	Mtr	180	
15	Camera Installation Charges	Pcs	18	
16	Switch Installation Charges	Pcs	1	
17	NVR Installation Charges	Pcs	1	
<b>B.</b>	<b>Annual Operation &amp; Maintenance for 3(three) Years</b>			
	<b>TOTAL AMOUNT</b>			

**Rupes in words :-**

NOTE:- 1. The rate should be quoted with GST, Cess & other incidental charges as applicable.

2. Security Deposit as per Govt. norms will be deducted from each bill of Sl no. A and will be refunded after 1 year.

3. Payment for Annual Operation & Maintenance (Sl no. B) Will be made after completion of 1 year as pro-rata basis.

4. The quantity specified in Sl no. A must be treated as minimum quantity to be supplied & Installed. If more than these quantities & any other fitting & fixtures required for successful completion of the work, have to supplied and installed by the successful quotationer.

**Signature of the Quotationer**

  
**Chief Engineer**  
**Municipal Engineering Directorate**  
**Govt. of West Bengal**