
 West Bengal Tenders		eProcurement System of Government of West Bengal					
Tender Details							
		Date : 06-May-2022 01:56 PM					
 Print							
Basic Details							
Organisation Chain	MUNICIPAL AFFAIRS DEPARTMENT URBAN LOCAL BODIES DURGAPUR MC						
Tender Reference Number	WBDMC/WS/COMM/NIT-03/22-23						
Tender ID	2022_MAD_379442_1						
Tender Type	Open Tender	Form of contract	Item Rate				
Tender Category	Services	No. of Covers	2				
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No				
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No				
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No				
Payment Instruments		Cover Details, No. Of Covers - 2					
Online Bankers	S.No	Bank Name					
	1	ICICI BANK					
	2	ICICI NEFT/RTGS					
Cover No	Cover	Document Type	Description				
1	Fee/PreQual /Technical	.pdf	NIT				
		.pdf	DMC2911				
		.pdf	OTHERS DOCUMENT				
2	Finance	.xls	BOQ				
Other Important Documents							
S.No	Category	Sub Category	Sub Category Description	Format/File			
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE				
2	CERTIFICATES	Provident Fund Certificate	Provident Fund Certificate				
3	CERTIFICATES	Employees State Insurance Certificate	Employees State Insurance Certificate				
4	CERTIFICATES	GST Registration Certificate	GST Registration Certificate				
5	CERTIFICATES	Permanent Account Number	Permanent Account Number				
6	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE				
7	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2				
8	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1				
9	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES				
10	FINANCIAL INFO	P/L AND BALANCE SHEET 2018-19	P/L AND BALANCE SHEET 2018-19				
11	FINANCIAL INFO	P/L AND BALANCE SHEET 2019-20	P/L AND BALANCE SHEET 2019-20				
12	FINANCIAL INFO	P/L AND BALANCE SHEET 2020-21	P/L AND BALANCE SHEET 2020-21				
Tender Fee Details, [Total Fee in ₹ * - 0.00]				EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	3,00,000	EMD through BG/ST or EMD Exemption Allowed	Yes
Fee Payable To	Nil	Fee Payable At	Nil	EMD Fee Type	fixed	EMD Percentage	NA

Tender Fee Exemption Allowed	No	EMD Payable To	Nil	EMD Payable At	Nil
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Work /Item(s)					
Title	Annual Operation of WTP (15MGD) consisting of Pumping Machineries, Sub-Station, Laboratory, by deploying Manpower (Highly Skilled, Skilled, Semi-Skilled) under DMC for 3 years.				
Work Description	Annual Operation of WTP (15MGD) consisting of Pumping Machineries, Sub-Station, Laboratory, by deploying Manpower (Highly Skilled, Skilled, Semi-Skilled) under DMC for 3 years.				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	0.00	Product Category	Support/Maintenance Service	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	1095
Location	DURGAPUR MUNICIPAL CORPORATION	Pincode	713216	Pre Bid Meeting Place	DURGAPUR MUNICIPAL CORPORATION
Pre Bid Meeting Address	DURGAPUR MUNICIPAL CORPORATION	Pre Bid Meeting Date	23-May-2022 03:30 PM	Bid Opening Place	DURGAPUR MUNICIPAL CORPORATION
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	06-May-2022 06:55 PM	Bid Opening Date	02-Jun-2022 11:00 AM
Document Download / Sale Start Date	06-May-2022 06:55 PM	Document Download / Sale End Date	30-May-2022 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	06-May-2022 06:55 PM	Bid Submission End Date	30-May-2022 05:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	1005.62	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	dmc2911.pdf	DMC2911	542.75
	2	BOQ	BOQ_740925.xls	BOQ	276.50

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sukanta_samanta@yahoo.co.in	Sukanta Samanta	SUKANTA SAMANTA
2.	sujalnandi@gmail.com	SUJAL NANDI	SUJAL NANDI
3.	commissionerdmc2021@gmail.com	MAYURI VASU	MAYURI VASU
4.	bisdeb2009@gmail.com	DEBABRATA BISWAS	DEBABRATA BISWAS

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes

Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority

Name	COMMISSIONER
Address	DURGAPUR MUNICIPAL CORPORATION

Tender Creator Details

Created By	MAYURI VASU
Designation	Commissioner
Created Date	06-May-2022 01:52 PM

DURGAPUR MUNICIPAL CORPORATION
City Centre, Durgapur – 713 216, PaschimBardhaman

Notice Inviting e-Tender

Notice Inviting e-Tender No.:WBDMC/WS/COMM/NIT-03/22-23

Memo.No.:DMC/WS/48

Dated: 06/05/2022

Commissioner, on behalf of Durgapur Municipal Corporation invites e-tender for the work detailed in the table below.
 (Submission of Bid through **online**)

List of Schemes :

Sl. No.	Name of the work (1)	Service Charge (excluding GST) (Rs.) (2)	Earnest Money (Rs.) (3)	Period of Completion (4)	Name of the Concerned Officer (5)	Eligibility of Contractor (6)
01	Annual Operation of WTP (15MGD) consisting of Pumping Machineries, Sub-Station, Laboratory, by deploying Manpower (Highly Skilled, Skilled, Semi-Skilled) under DMC for 3 years.	To be Quoted for per head per month	Rs. 3,00,000.00 to be submitted through (i) Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI bank payment gateway. (ii) RTGS/NEFT in case of off-line payment through bank accounts in any scheduled bank approved by RBI in India, as per G.O. No 3975-F(Y) dt. 28.07.2016 of Finance Department, Govt. of West Bengal.	03 Year from the date of commencement.	Commissioner, DMC.	For First Call of NIT a) i) Intending tenderers should produce credentials having supply of at least 11 nos. man power throughout at least one year as a complete job within last five year from issue this NIT. or ii) Intending tenderers should produce two nos. credentials having supply of at least 9 nos. man power throughout at least one year as a complete job within last five year from issue this NIT or, iii) Intending tenderers should produce one no. credentials having supply of at least 11 nos. throughout at least one year as running work and have a certificate from Executive Engineer or equivalent that 80% of the work is completed.

1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest Money, as specified in this NIT shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal). Every such Transfer shall be done on or after the date of publish of NIT.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>

3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-6.

4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of DMC. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

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5) Eligibility criteria for participation in the tender -

(1) As per NIT detail table (Sl. No. - 6) above.

Valid Trade License, Pan Card, GSTIN, PF & ESI Labour Regn. Certificate in Govt./ Undertaken/Semi Govt. Organization and having knowledge regarding are to be accompanied with the Technical Bid Documents. Having Annual Turnover at-least Rs 50 Lakhs or above in any one year of Last three financial year.

[Non-statutory documents]

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 30% of the tendered amount whichever is less. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.-DMC-2911 so far as they relate to quantum and frequency of payment are to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

No mobilisation advance and secured advance will be allowed.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. **Royalty Payment challan certificate for the material procured for execution should be submitted along with the bill (R/A bill as well as final bill).**

Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

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6) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	06/05/2022
02	Documents download/sell start date (Online)	06/05/2022 from 6.55 PM
03	Documents download/sell end date (Online)	30/05/2022 upto 5.00 PM
04	Prebid meeting to be held at Office of the Commissioner, DMC	23/05/22
05	Bid submission start date (On line)	06/05/2022 from 6.55 PM
06	Bid Submission closing (On line)	30/05/2022 upto 5.00 PM
07	Bid opening date for Technical Proposals (Online)	02/06/2022 after 11.00 AM
08	Date of uploading list for Technically Qualified Bidder(online)	
09	Date for opening of Financial Proposal (Online)	

7) If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road-curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfection become apparent in it at any time whether during its execution or within a period of **three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period**, from the actual date of completion of work as per completion certificate issued by the Engineer-in-Charge, the contractor shall make the same good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good

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by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final and binding on all concerned) from any sums, whether under this contract or otherwise that may be then, or at any time thereafter become due to the contractor from the Government or from his security deposit, either full, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and/or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

Provided further that the Engineer-in-Charge shall pass the "Final Bill" and certify thereon, within a period of **thirty days** with effect from the date of submission of the final bill in **acceptable form** by the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of **thirty days**. The certificate of the Engineer-in-Charge whether in respect of the amount payable to the contractor against the "Final Bill" or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the work held with the Government under the provision of **clause 1** hereof shall be refundable to the contractor in the manner provided here under:-

(a) For work with **three months Defect Liability Period:**

(i) **Full** security deposit shall be refunded to the contractor on expiry of **three months** from the actual date of completion of the work.

(b) For work with **one year Defect Liability Period:**

(i) **Full** security deposit shall be refunded to the contractor on expiry of **one year** from the actual date of completion of the work.

(c) For work with **three years Defect Liability Period:**

i) **30%** of the security deposit shall be refunded to the contractor on expiry of **two years** from the actual date of completion of the work;

ii) The balance **70%** of the security deposit shall be refunded to the contractor on expiry of **three years** from the actual date of completion of the work;

(d) For work with **five years Defect Liability Period:**

i) **No** security deposit shall be refunded to the contractor for 1st 3 years from the actual date of completion of the work;

ii) **30%** of the security deposit shall be refunded to the contractor on expiry of **four years** from the actual date of completion of the work;

iii) The balance **70%** of the security deposit shall be refunded to the contractor on expiry of **five years** from the actual date of completion of the work;

Explanation:

The word '**work**' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For

(i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be **three months** from the actual date of completion of the work.

(ii) Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work, the Defect Liability Period of the work shall be **one year** from the actual date of completion of the work;

(iii) Extension of building / bridge / culvert, Construction of new flexible pavement up to bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality / Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface without providing bituminous profile corrective course / bituminous base course, the Defect Liability Period of the work shall be **three years** from the actual date of completion of the work;

(iv) Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be **five years** from the actual date of completion of the work;

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8) The Additional Performance Security in all Road projects must be adhered with the PWD memorandum no.1T-06/2017/444-R/PL dt. 18.04.17. This will also be applicable to other civil, electrical & Water Supply scheme as per decision taken in 335th M.I.C. Meeting dt. 10.04.2018. (Resolution No-14)

The Additional Performance Security shall be obtained from successful bidder, if the accepted value is more than 20% less than the estimated amount put to tender, from the successful bidder having own prime machineries for construction of road works as detailed in Annexure-I. If the successful bidder not having ownership of any of the prime machineries as stated above, the additional performance security shall be obtained from the successful bidder if the accepted bid value is more than 10% less than the estimated amount put to tender.

The Additional Performance Security shall be equal to 10% of the tendered amount.

The Additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled Bank as per enclosed format (Annexure-II) before issuance of Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited.

The said Bank Guarantee shall be valid up to the end of the Contract period and shall be renewed accordingly, if required. The said Bank Guarantee shall be returned immediately after successful completion of the contract.

If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the contractor.

Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way affected/ altered by this Additional Performance Security.

9) The defect liability period for execution of work is mandatory vide G.O. no 5784-PW/L&A/2M-175/2017 dated 12.09.2017

10) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

11) Earnest Money, as specified in this NIT shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal). Every such Transfer shall be done on or after the date of publish of NIT. Any Bid without such Transfer of EMD shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document.

12) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

13) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of DMC reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

14) Refund of EMD :Refund will be made as per Para-3 (Refund and Settlement process) of GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal.

15) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids

16) Conditional / Incomplete tender will not be accepted under any circumstances.

17) The intending Tenderers are required to quote the rate online.

18) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

19) Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works" effective from 01-11-2017, and also for "Building Works" and "Sanitary & Plumbing Works" effective from 1-11-2017 along with up to date corrigenda & addenda.

20) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

21) The Commissioner, DMC reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

22) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of opening the technical bid and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

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23) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

24) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Form No.DMC- 2911
- 2) N.I.T.
- 3) Technical Bid
- 4) Financial Bid

25) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any prejudice.

26. Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be Quoted accordingly.

27. No. price preference and other concession as per order no. 1110F dated : 10/02/2006 will be allowed.

28. It is clarified that under no circumstances will there be a revision of any contractual values in the contract due to impact of change in tax rate(s), if any, from VAT/Service Tax to GST.

Special terms & conditions :

- a) Engagement of Agency will be on **contract basis for Three Years** subject to performance & satisfaction. This is purely performance based job contract which will depend on how the Agency is being able to satisfy the Authority on the basis of day to day performance of supplied manpower and payment of monthly wages to those staff. The Agency should pay to all the staff salary in time as per Notification of Labour Commissioner, Govt. of West Bengal. Monthly Payment will be reimbursed only after submission of Monthly Bill to the Authority and subject to satisfaction of the Authority. In case of failure of proper service penalty may be imposed by the Authority, if required.
- b) The Agency will be responsible for any losses / damages as may be suffered / incurred by the Agency due to their mistake, default, negligence, misbehaviour etc. of the personnels deployed by the Agency.
- c) The Agency will abide by all the statutory requirements, Government laws and Regulations in force regarding Salaries (as per DLC Rate), PF, ESIC, Bonus etc.. Leave accommodation and medical expenses etc. will be borne by the Agency. In no circumstances the Authority will be liable / accountable to any Agency staff(s) regarding any hazards on or off duty.
- d) **Contract Period:- Three Years**. It may be extended / renewed for another Year(s) at the sole discretion of DMC Authority. The Authority reserves the right to cancel the work order by issuing prior 1 month NOTICE & engage another Agency (L2 Bidder or L3 Bidder etc.) if services are not up to the mark.
- e) Bill will be processed within **15 days** from submission of Monthly Bill with all valid supporting documents like payment sheet through Bank A/c & Attendance Sheet to be authenticated by the concerned Authority, PF & ESIC deposit Challan, P Tax Challan etc. with ECR copy.

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f) Staff Salary should be paid through Bank Payment within 10th day of next month. All staff payment will be as per Minimum Wages Act. Of DLC of West Bengal and increase of Wages Rate will be effected automatically as per notification of DLC from the respective month. PF, ESIC & PTax deposit Challan should be in separate Challan and only for those staff who are deployed under this Corporation.

g) *As the Water Supply is under emergency service and maximum High Skilled & Skilled staffs are generally engaged at WTP and they should do their duties 24 Hours round the clock in 3 shifts for the Operation in order to maintain uninterrupted water supply throughout 24 Hours. Hence the engaged workers only at WTP at Angadpur are getting a facility of wages for 365 days. Accordingly the existing facilities for WTP employees regarding wages of 365 days may be recommended and continued.*

Engagement of Total Workmen with Reliever at WTP

- 1) **Highly Skilled** :02 Heads
 - 2) **Skilled** :18 Heads
 - 3) **Semi-Skilled** :08 Heads
- 3) Bio-data of all deployed staff along with recent Passport Photo, Bank A/c No. with Name of Bank, EPIC, Certificates in support of Age & Qualification should be submitted by the L1 Bidder to the Water Supply Department after getting Work Order.

B. Scope of work

Annual Operation of 15 MGD WTP consisting of Pumping Machineries, Sub-Station, Laboratory, by deploying Manpower (Highly Skilled, Skilled, Semi-Skilled) under DMC for 03 Years

Sl.	<i>Description of Work</i>
A	Angadpur WTP (15 MGD)
1	Supervisor- 1 No (Highly-Skilled)
2.	<p>Operation and cleaning of the complete pumping machineries and substation equipment at Angadpur Water Treatment Plant on 24 hours basis by providing supervisor, skilled/unskilled personnel including supply of necessary sundries like megger(500v), multi meter, clamp meter, electric tester, different types of insulation tape, torch, torch battery, broom, soap, duster, bleaching powder, log book, register, umbrella/rain coat etc as per direction of EIC except electric consumption charges.</p> <p>Raw water Pump House :Operator-03Nos. (Skilled) Sub-Station & Clear Water Pump House- Operator- 03 Nos(Skilled) Reliever - Operator- 1 No. (Skilled) Helper - 3 Nos. (Semi-Skilled)</p>

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SlNo	<i>Description of Work</i>
3.	<p>Day to day testing of Physical & Bacteriological Parameters of Water samples collected from different points of Water Treatment Plant, distribution command area and outside samples also, by engaging competent Analyst having experience of similar job with minimum qualification of B.Sc., laboratory Assistant having knowledge of Laboratory equipments and laboratory norms, Supervisor cum Technical for supervisory & technical assistance for updating the various method of water quality analysis, periodical calibration the Analytical equipments& instruments, periodical assessment of water quality reports & the relevance of the report with Raw Water & Treated water quality monitoring as & when required basis including supply of sundry materials viz soap, duster , laboratory disposal kits, phenyl, hand wash including cleaning & sweeping of enter laboratory etc all complete as per IS specification & direction of EIC.</p> <p>Chemist :01 Nos. (Highly-Skilled)</p>
4.	<p>I) Day to day cleaning&Operation of 8(Eight) Nos. filter beds including all its electro mechanical equipments,installations and accessories such as Control console,air compressor, air blower,valves etc. including back washing of filter beds by air blowing followed by water until fresh water comes out for proper functioning of the filter beds by engaging Skilled Operator/Electrician/Mechanic as per schedule given by EIC as per schedule given in 3(three) shifts including routine checking of all equipments,installations and accessories for their proper functioning,greasing and lubrication of gear,motor,pinion,gates and valves.</p> <p>II) Day to day operation& cleaning of flash mixer/clariflocculators/sludge pump house (2 Nos. each) including all its electro mechanical equipments,installations and accessories by engaging Skilled Operators/Electrician/Mechanic as per schedule given by EIC in 3(three) shifts including routine checking of all equipments,installations and accessories for their proper functioning,greasing and lubrication of gear,motor,pinion,gates and valves .</p> <p>Operator : 06 Nos. (Skilled) Reliever - Operator- 1 No. (Skilled)</p>

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5.	<p>I) Day to day cleaning&Operation of Alum and lime dosing tanks (Alum Tank -6 Nosand lime tank-3Nos.) including all its electro mechanical equipments,installations and accessories such as agitator,paddles etc. by engaging Skilled Operators/Electrician/Mechanic/Helper as per schedule given by EIC in 3(three) shifts including preparation of alum and lime solution of desired concentration depending upon the quality of raw water in consultation with the Laboratory Analyst,loading alum and lime to the respective tank from the store including routine checking of all equipments,installations and accessories for their proper functioning,greasing and lubrication of gear,motor,pinion,gates and valves.</p> <p>II) Day to day cleaning& Operation of 4(five) Nos.Chlorinators and Buster Pumps including all electro mechanical equipments ,installations and accessories for pre and post chlorination as per quality of raw and treated water in consultation with Laboratory Analyst by engaging Skilled Operators/Electrician/Mechanic hand gloves, helmet, electric tester etc.in 3(three) shifts including routine checking of all equipments, installations and accessories for their proper functioning,greasing and lubrication of gear,motorpinion,gates and valves.</p> <p>Operator- 03 Nos. (Skilled) Reliever - Operator- 1 No. (Skilled) Helper-04 Nos (Semi-skilled)</p>
6.	<p>Day to day cleaning&Operation of all equipments of raw water intake/clariflocculator/sludge pit, installations and accessories as and when required by engaging Helper as per schedule given by E.I.C as per schedule given in 3(three) shifts including routine checking of all equipments,installations and accessories for their proper functioning,greasing,gates and valves etc</p> <p>Helper : 01 No. (Semi-Skilled)</p>

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N.B. :supply of the mentioned materials like Log Book, Register Books, tools tackles (separate sets for different site)hand gloves, torch battery, broom, soap, duster, bleaching powder etc.will have to be provided by the agency at his own cost.

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Memo No:DMC/WS/

Dated: /08/2021

Copy to :

- | | |
|---|---|
| 1. The District Magistrate, Burdwan | 2. The Mayor, DMC |
| 3. The Chief Executive Officer, ADDA | 4. Dy. Mayor, DMC |
| 5. MMIC (Roads & Engineering, Food Supply, Social Welfare) | 6. MMIC (Swearage Drainage, Pumping station,Environment) |
| 7. MMIC (Water Supply & Market) | 8. MMIC (Lighting & Electricity, non-conventional Energy) |
| 9. The SDM, Durgapur | 10. The Chairman, DMC |
| 11. The Chairman, Borough 1,2,3,4,5 | 12. The Superintendent Engineer, West Circle MED, Burdwan |
| 13. Executive Engineer,MED, GoWB, Asansol Division, S B Gorai Road, BarafKal, PHE Office Complex, Asansol | 15. Executive Engineer, DPL |
| 14. Dy. Chief Engineer,(Civil),DSP, T A Building, DGP-5 | 17. Sub Div. Information & Cultural Officer, Dgp |
| 16. Executive Engineer, DCL | |

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SECTION - A INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

- i. **Registration of Contractor:**
Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbenders.gov.in> (the web portal of DMC the contractor is to click on the link for e-Tendering site as given on the web portal).
- ii. **Digital Signature certificate (DSC):**
Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.
- iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- iv. **Participation in more than one work:**
A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.
- v. **Submission of Tenders:**
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

5(a). Statutory Cover Containing the following documents:

i) PREQUALIFICATION DOCUMENTS:

*) Prequalification Application (Sec-B, Form - I)

*) Earnest Money (EMD) submitted through

(i) Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI bank payment gateway.

(ii) RTGS/NEFT in case of off-line payment through bank accounts in any scheduled bank approved by RBI in India. As per G.O. No 3975-F(Y) dt. 28.07.2016 of Finance Department, Govt. of West Bengal

ii) DMC 2911

iii) N.I.T.

(NIT, 2911 & Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in DMC 2911, the tender is liable to be summarily rejected.)

iv) TECHNICAL DOCUMENTS

- Ref. Format undertaking Section -B form II on company's letter head.
- Structure and organisation [Form No-III] Section B.
- Experience profile [Form No-IV] Section B.

v) Financial Proposal:-

- a) **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

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(b). Non-statutory Cover Containing the following documents:

- i. *Valid Trade License*, Pan Card.GSTIN, PF & ESI Labour Regn. Certificate and experience of execution of Labour Supply at Water Treatment Plant in Govt./ Undertaken/Semi Govt. Organizationandhavingknowledge regarding Water Treatment Plant are to be accompanied with the Technical Bid Documents.
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. If Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding thecurrent Financial Year will be considered as year - I)
- vi. List of Technical staffs along with structure & organization (Section - B, Form - III).
- vii. For Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies having Credentialfor completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies underState / Central Government constituted under the statute of the State / State Government having a magnitude of 40% (*fortypercent*) of the Estimated amount put to tender during the last 5 (*five*) years prior to the date of issue of this N.I.T. is to be furnished. [Ref. Sl. No. 5(i) & 7 of this NIT and (Section - B, Form - IV)]. Scanned copy of Original Credential Certificate asstated in Sl. No. 5.(i). of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. : A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GSTIN. PAN. PF & ESI Labour Regn. Certificate
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Valid Trade License</i>) -Structure & Org.] Partnership Firm (<i>Partnership Deed, Valid Trade License</i>) Ltd. Company (<i>Incorporation Certificate, Valid Trade License</i>) Society (<i>Society Registration Copy, Valid Trade License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential	Similar nature of work done & completion certificate from Govt/Semi Govt, Public Sector, Govt autonomous body &Govt undertaking body which is applicable for eligibility in this tender as per Form -IV Section - B.
D.	Financial Info		Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year - I)
E.	Machineries		List of machineries required for this nature of jobs which owned by company (Machinerieslistis attached with DMC2911 Annexure-I)

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Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of DMC will function as Evaluation Committee for selection of Technically Qualified Contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a.)) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No. A.5.(b.)) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1. Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in Form No.DMC-2911 will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the Durgapur Municipal Corporation within time limit to be set in the letter of acceptance.

Seal and Signature of the Tenderer

Commissioner
DMC

SECTION – B**FORM – I****PRE-QUALIFICATION APPLICATION**

To
Commissioner
Durgapur Municipal Corporation
City Centre, Durgapur – 713 216

Ref. : Tender for _____
(Name of work) _____

e-N.I.T. No.: WBDMC/WS/COMM/NIT-02/21-22

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ in the capacity
_____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s) : e-Filling -

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date :

Seal and Signature of the Tenderer

SECTION - B
Form-II**[To be furnished on Company's Letter Head]**

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm_____
Title of the officer_____
Name of the Firm with Seal

Date : _____

Seal and Signature of the Tenderer

Commissioner
DMC

SECTION - B

FORM - III

STRUCTURE AND ORGANISATION

1) Name of Applicant : _____

2) Office Address : _____

Telephone No. : _____

Fax No. : _____

3) Name and Address of Bankers : _____

BANK IFSC Code: _____

Account No: _____

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Biodata : _____

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title
and capacity in which application is made

Seal and Signature of the Tenderer

Commissioner
DMC

SECTION - B**FORM - IV****Experience Profile**

Name of the Firm : _____

List of projects completed that are similar in nature to the works having more than 40% (*fortypercent*) of the project cost executed during the last 3 (*three*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note :

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title
and capacity in which application is made

Seal and Signature of the Tenderer

Commissioner
DMC