

**Government of West Bengal**  
**Department of Urban Development and Municipal Affairs**  
**Office of the Executive Engineer**  
**Salt Lake Construction Division**  
**Nirman Bhawan ,Salt Lake, Kolkata-700091**

**Notice Inviting Tender No. :**  
**WBUD & MAD/SLP/NIT-26 / 2020-21 of EE, SLC Division.**

**(MEMO NO: 232 , Dated: 15.02.2021)**

Offline Sealed Tenders are hereby invited for the following three no. of works by the Executive Engineer, Salt Lake Construction Division on behalf of the Governor of West Bengal as per work detailed in the table below. Eligible and resourceful bidders having sufficient credential and financial capability for execution of works of similar nature, may apply for this work.

**LIST OF WORK**

Sl	Name of Work	Amount Put to Tender	EMD to be deposited	Time of Completion
01	"Different Civil and sanitary and plumbing works including cleaning underground and overheads reservoir three times in a year of WBLRTT building"	Rs. 4,68,046.35	Rs. 9,365.00	1(One) Year

**General Terms & Conditions:**

**Eligibility for participation :**

Contractors, Enlisted or outside bonafide, Registered Engineers Co-operative Societies, Consortiums and Partnership Firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate, depending on the criteria as detailed below. Joint venture firm are not eligible to participate. A prospective bidder shall be allowed to participate two nos. workob either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.

**Credential :**

- (i) Intending tenderer should produce credentials of similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,
- (ii) Intending tenderer should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- (iii) Intending tenderer should produce credentials of one single running work of similar nature which has been completed to the extend of 80% or more and value of which is not less than the desired value at (i) above ;  
 [This is as per Memo No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Government of West Bengal, Public Works Department, Accounts Branch, Nabanna, Howrah, for amended Rule under Rule 226 (1) of PWD Code, Volume-I.]
- (iv) Any agency having record with non satisfactory progress of work under this Salt Lake Reclamation and Development Circle may or may not be considered for work during Technical Evaluation.

**Verification before Submission of Tenders :**

The contractor should see the site of works and tender documents, drawings, etc. before submitting tender and satisfy himself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water

and other human requirements and security etc. The contractor will not be entitled to any claim or extra rate on any of these accounts.

#### Submission of Tenders:

This is to be made at Tender Submission Box kept at the Chamber of the Executive Engineer, Salt Lake Construction Division

#### Additional Clauses :

- ❖ 'Additional Performance Security when the bid rate is 80 % or Less' as per Finance Department Order No. 4608-F(Y) , Dated-18.07.2018 should have to be strictly followed by the bidder if the offered rate is 80 % or Less. Otherwise AOC will not be given.
- ❖ REFUND OF SECURITY DEPOSIT :
  - (A) However, the security deposit of the contractor held with the Government under the provision hereof shall be refundable to the contractor in the manner provided hereunder:
    - (i) 30% of the security deposit shall be refunded to the contractor on expiry of one year after the issuance of certificate of completion of work;
    - (ii) Further 30% of the security deposit shall be refunded to the contractor on expiry of Two years;
    - (iii) The balance 40% of the security deposit shall be refunded to the contractor on expiry of Three years.

#### Explanation :

The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. The work may be of original or special repair in nature or a combination thereof, or of original or special repair in and/or maintenance in nature;

(B) Provided that in respect of the work of repair or maintenance in nature or a combination thereof, the words three years wherever appearing in this Clause shall be deemed to be one year and in which case the security deposit of the contractor held with the Government shall be refundable to the contractor on expiry of one year after the issuance of certificate of completion of work by the Engineer-in-Charge.

- ❖ Memorandum Vide No 4378-F(Y) , Dated 13.07.2017 of Finance Department , Audit Branch , Government of West Bengal is applicable for this Tender.
- ❖ Revised Norms for acceptance of tenders with less than 3 qualified bids on 2<sup>nd</sup> or subsequent calls as per Memorandum Vide No 6989-F(Y) , Dated 19.11.2018 of Finance Department , Audit Branch , Government of West Bengal is applicable for this Tender.
- ❖ Credential Policy Modification : Amendment in PWD Code Vide No. 03-A/PW/O/10C-02/14 Dated: 12.03.2015 , of Government of West Bengal , Public Works Department , Accounts Branch , Nabanna, Howrah-711102 is applicable for this Tender.

#### Additional Sub Clauses :

- ❖ Working experience of similar nature of work will be preferred .Negligence and delaying of work without satisfactory reasons may cause termination of contract during any time of the work period.
- ❖ For taking up the Analysis of Rate may be required to be submitted within 7 days after issuance of necessary memos , if required.

#### Documents to be attached/submitted with application and EMD:

Up to Date S.T , I.T. , P.T. , Credential and/or Payment Certificate , PAN , GST Registration , is necessary for this work, Trade License, and all other documents as usually owned by an Contractor. EMD as Demand Pay/ Pay Order/ Bank Draft/ of any scheduled Bank to be drawn in favour of the Executive Engineer , Salt Lake Construction Division payable at Kolkata.

**Acceptance of Tender :**

Lowest valid rate should normally be accepted. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof. Conditional tender will not be accepted in any case.

**Award of Contract / Work Order:**

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance / Work Order. The notification of award will constitute the formation of the Contract.

**Execution of Formal tender after acceptance of tender :**

The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in duplicate/triplicate copies of W.B.F. No. 2911.

Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the bidder. Original Challans of those materials, which are procured by the bidder, may be asked to be submitted for verification. Cess @ 1% of the cost of construction works shall be deducted from the Gross Value of the Bill in terms of Finance Department Order No.853-F dated 01.02.2006. Also it is instructed to register his Establishment under the Act, under the competent registering authority, i.e. Assistant Labour Commissioner / Deputy Labour Commissioner of the region concerned.

**Payment :**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained. No RA Bill will be considered before execution of 1/3<sup>rd</sup> of total volume of work.

**Withdrawal of Tender :**

If any tenderer found lowest after opening of the financial bids withdraws his tender before acceptance or refusal within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for making any tender to the department as per order no. 5696-F(Y) , Dated : 01/10/2019. All cases in which the Tender Accepting Authority has reason to doubt the bonafide of such withdrawal should be reported to the Chief Engineer concerned in all details for issuance of such disqualification orders by the said Chief Engineer, under intimation to the other Chief Engineers, e-Tendering Cell and also this Department. Copy of such Order should invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

**Date and Time Schedule :**

Sl. No	Activity	Date & Time
01.	Date of Publication :	23.02.2021 at 11.00 hrs.
02.	Last Date of Application :	01.03.2021 up to 17.00 hrs.
03.	Date and Time of Issue :	02.03.2021 up to 14.00 hrs.
04.	Last Date of Purchase:	02.03.2021 after 14.00 hrs.
05.	Date of Submission of Tender (Tender Box at the Chamber of the Executive Engineer) :	04.03.2021 up to 16.00 hrs.
06.	Date of Opening :	04.03.2021 after 16.00 hrs.

**ADDITIONAL CONDITIONS :**

- 1) The Executive Engineer of the Division concerned will be the Engineer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the Engineer-in-Charge. If any correspondence of above tender is made with Officers other than the Engineer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. The

- instruction given by the Sub-Divisional Officer and the Sub-Assistant Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorized to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Engineer-in-Charge shall be final and binding.
- 2) The Government shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike, etc. No compensation for idle labour, establishment charge or on other reasons such as variation of price index etc. will be entertained.
  - 3) The Bidder shall have to comply with the provisions of (a) Contract labour (Regulation & Abolition) Rules, 1970, and (b) Minimum Wages Act, 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
  - 4) No mobilization / secured advance will be allowed unless specified otherwise
  - 5) All working tools and plants, scaffolding, construction of vats and platforms will have to be arranged by the contractor at his own cost. The contractor shall also arrange supply of mazdoors, bamboos, ropes, pegs, flags etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.
  - 6) A machine page numbered Site Order Book (with triplicate copy) will have to be maintained at site by the contractor and the same has got to be issued from the Engineer-in-charge before commencement of the work. Instructions given by inspecting officers will be recorded in this book and the contractor must note down the action taken by him in this connection as quickly as possible.
  - 7) The work will have to be completed within the time mentioned in the tender notice. A suitable work programme is to be submitted by the contractor within 7 (Seven) days from the date of receipt of Work Order which should satisfy the time limit of completion. The contractor should inform in writing the name of his authorized representative at site within 7 (Seven) days from the date of receipt of Work Order who will receive instruction of the work, sign measurement book, bills and other Government papers, etc. However the contractor will have to accept the work programme and priority of work fixed by the Engineer-in-charge.
  - 8) All possible precautions should be taken for the safety of the people and workforce deployed at worksite as per safety rule in force. Contractor will remain responsible for his labour in respect of his liabilities under the Workmen's Compensation Act etc. He must deal with such cases as promptly as possible. Proper road signs as per P.W.D. practice will have to be made by the contractor at his own costs while operating a public thoroughfare.
  - 9) The contractor will have to maintain qualified technical employees and/or Apprentices at site as per prevailing Apprentice Act or other Departmental Rules & Orders circulated from time to time.
  - 10) The quantities of different items of work mentioned in the tender schedule or in Work Order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items. For execution of quantitative excess in any item beyond 10% or supplementary works, approval of the Superintending Engineer / Chief Engineer would be required depending on whoever be the Tender Accepting Authority, before making payment.
  - 11) All materials required to complete execution of the work shall be supplied by the contractor after procurement from authorized and approved source and the material brought to the site must be approved by the Engineer-In-Charge. Rejected materials must be removed by the Contractor from the site within 24 hours of the issue of order to that effect.
  - 12) For cogent reasons over which the contractor will have no control and which will retard the progress, extension of time for the period lost will be granted on receipt of application from the contractor before the expiry date of contract. No claim whatsoever for idle labour, additional establishment, cost of materials and labour and hire charges of tools & plants etc. would be entertained under any circumstances.
  - 13) When one item of work is to be covered up by another item of work the latter item shall not be done before the formal item has been measure up and has been inspected by the Engineer-in-Charge or the Sub-Divisional Officer /Assistant Engineer, as the authorized representatives of the Engineer-in-Charge and order given by him for proceeding with the latter item of work. When however, this is not

possible for practical reasons, the Sub-Assistant Engineer, if so authorized by the Sub-Divisional Officer/Assistant Engineer may do this inspection in respect of minor works and issue order regarding the latter item.

- 14) In case of force closure or abandonment of the works by the Department the contractor will be eligible to be paid for the finished work and reimbursement of expenses actually incurred but not for any losses.
- 15) The contractor shall have to arrange on his own cost, required energy for operation of equipments and machineries, for operating of pumping set, illuminating work site, office etc. that may be necessary in difference stages of execution of work. No facility of any sort will be provided for utilization of the departmental sources of energy existing at site of work.
- 16) The contractor will arrange land for installation of his Plants and Machineries, his go down, store yard, labour camp etc. at his own cost for the execution of the work. Departmental land, if available and if applied for, may be spared for the purpose on usual charges as fixed by the Engineer-in-charge. Before using any space in Government land for any purpose whatsoever, approval of the Engineer-in-charge will be required.
- 17) The Bidder shall have to comply with the provisions of (a) Contract labour (Regulation & Abolition) Rules, 1970, and (b) Minimum Wages Act, 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.

  
 Executive Engineer  
 Salt Lake Construction Division

**MEMO NO: 232/1(11) , Dated: 15.02.2021**

Copy forwarded for information to the:

1. Principal Secretary, Department of Urban Development & Municipal Affairs, Nagarayan, Kol-64.
2. Chief Engineering Advisor, Salt Lake Project, Nirman Bhawan, Salt Lake, Kolkata-91.
3. Special Engineer, Salt Lake Reclamation and Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91.
4. Joint Secretary (IT/e-Gov. Cell) Urban Development Department, Nagarayan Bldg. DF Block, Salt Lake, Kol-64 with a request to publish this NIT in website of Urban Development Department, [www.wburbanservices.gov.in](http://www.wburbanservices.gov.in).
5. Executive Engineer, Salt Lake Reclamation Division, Nirman Bhawan, Salt Lake, Kolkata-91.
6. Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhawan, Salt Lake, Kolkata-91.
7. Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kolkata-91.
- 8-9. Sub-Divisional Officer, Salt Lake Water Supply/ Sewerage Sub-Division , Nirman Bhawan, Salt Lake, Kolkata-91.
10. Divisional Accounts Officer/Accounts Branch of this Office
11. Notice Board of this Office.

  
 Executive Engineer  
 Salt Lake Construction Division

  
 15/2/21