

R. Sin / I. Hasan, IT Cell
No. 14/3

Hr. Sin (S.K.D)
05/2020/01129

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF U D & M A
OFFICE OF THE EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION
NIRMAN BHAVAN, SECOND FLOOR,
SALT LAKE, KOLKATA- 700 091.
PHONE: 033-2337-1404



NOTICE INVITING QUOTATION

Notice Inviting Quotation No 10 of Executive Engineer, Salt Lake Reclamation Division of 2019-20.(2nd Call)

Name of Work: Preparation of Detail Project Report for the work, "Repair and rehabilitation of 2 nos 4 storied building viz B-25 & B-26 of Falguni Abasan, Bidhannagar, Kolkata under Salt lake Reclamation Sub Division No II of Salt Lake Reclamation Division of Department of U D & M A."

Time of Completion: 30(thirty) days.

Department of U D & M A, Government of West Bengal intends to renovate of 2 nos 4 storied building viz B-25 & B-26 of Falguni Abasan, Bidhannagar, Kolkata and, for this purpose, the undersigned invites quotation from reputed Consultant having sufficient experience in this field.

1.0 Scope of Activities

The successful consultancy firm will have to prepare Detail Project Report for renovation of 2 nos 4 storied building viz B-25 & B-26 of Falguni Abasan, Bidhannagar, Kolkata under Salt lake Reclamation Sub Division No II of Salt Lake Reclamation Division of Department of U D & M A" as per recommendation at health assessment report submitted by Jadavpur University for B/25. Necessary support required during execution are to be designed and layout drawing to be submitted with DPR. Vetting of this support system, both design and drawing, are to be vetted from reputed education institute. Preparation of all detailed working drawings of the said work and preparation of Bill of Quantities (BOQ) for civil work as per PWD schedule in vogue including rate analyses of items not included in the PWD schedule have to be done. Survey work, if required, to be carried out for preparation of DPR. DPR i.e design, drawing estimate has to be vetted by reputed educational institution. Any modification required after submission of draft DPR or recommended by vetting authority to be done by successful bidder without any additional remuneration. 6 no hard copies and 2 no soft copies of DPR to be submitted.

General Condition

Prayer for issue of papers may be addressed to the Executive Engineer, Salt Lake Reclamation Division, Department of Urban Development & M.A. Intending bidder should apply for bid document in their respective Letter Heads the self-attested photo copy of the following documents.

- (a) Permanent Account Number (PAN) of Income Tax Department.
- (b) Professional tax registration certificate.
- (c) GST registration certificate.
- (d) Latest I.T return.
- (e) Certificate of Trade License.

(f) Credential/ Eligibility Criteria

Registered bona fide, reliable and resourceful consultant agencies/firms *having sufficient experience in execution of similar type of works* may participate in this NIQ. Completion Certificate with schedule will be considered as credential. Work Order will not be considered as credential.

Others: Any other documents found necessary.

Note: Failure of submission of any one of the above mentioned documents will render the bid liable to summary rejection.

1. General Terms & Conditions

- 1. Bids are to be submitted offline within the stipulated date and time as given in the Bid. The bidder shall carefully go through the documents. He needs to fill up the rates in the BOQ, both figure and word.
- 2. The undersigned reserves the right to disallow participation of any or all the applicants in the EOI, without assigning any reason whatsoever and no challenge against such refusal will be entertained. The applicants will also not be entitled to any compensation for rejection of their prayer for participation in the EOI.

3. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated hereinafter, will automatically be deferred to the next working day without further notice.
4. Participation in this NIQ deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting quotation.
5. Any notice or instruction to be given to the participants under the terms of this EOI shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his address as furnished.
6. The undersigned reserves the right to annul the whole process of NIQ without assigning any reason whatsoever.
7. The bidders are bound by the terms and conditions of W.B.F No. 2911 along with the specification, notice of EOI along with all enclosures, Special Terms & Conditions, if any, and schedule of works etc. which forms part and parcel of this contract. Conditional offer will not be entertained and shall be deemed as 'informal'
8. No conditional bid/offer/proposal shall be accepted.
9. Any bid/offer containing over writing is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which bid/offer may be informal.
10. It is here by suggested to the bidders to visit the site and assess the work before submit their rate.
11. **2% of quoted amount in the form of Bank Draft from any Nationalized Bank is to be submitted by the bidder.**
12. Quotation paper will be issued to the agency having sufficient credential in this field.
13. **Cost of quotation paper is nil.**
14. Special Engineer, Salt Lake Reclamation & Development Circle is the accepting authority of this quotation.
15. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ
16. Successful bidder has to execute contract with Executive Engineer, Salt Lake Reclamation Division.
17. Quoted rate should be inclusive of all taxes such as GST, CESS, income tax etc.

Special Terms and Conditions


1. All participants are requested to visit the site and satisfy themselves about local conditions and also other matters that may be required in connection to the work. Such matters should be duly taken care of during the work.
2. Any corrigendum regarding this NIQ will be uploaded in the website of Urban Development Department i.e www.wburbnservices.gov.in and along with publication through office notice board. The intending participants are requested to visit the website for any updates etc. in this regard.
3. All changes in the structural design will have to be done free of cost by the selected bidder/firm during execution or after execution before it put into operation. Also, any changes those are unavoidable must be done by the selected bidder free of cost.
4. Survey, etc. if required to be done by the agency.
5. D P R should be vetted by reputed educational institute.
6. **Expenditure for vetting to be borne by the successful bidder.**
7. Rate analysis of the items, which are not included in PWD schedule to be provided.
8. **The selected bidder/ firm have to submit Detail Project Report 6 (six) hard copies and 2 (two) soft copies to Special Engineer, Salt Lake Reclamation & Development Circle.**
9. Payment shall be made on availability of fund.
10. The intending bidders are to quote their offer taking all the above points including GST into consideration and no extra claim whatsoever shall be admissible afterwards.
11. **All other terms and condition as per Govt. rules.**

Submission of Tenders

Before submitting any quotation, the intending quotation should make them acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc.

- a) Any quotation containing over writing is liable to be rejected.
- b) All corrections are to be attested under the dated signature of the quotation without which quotation may be informal.
- c) Any letter or other instrument submitted, separately, in modification of the sealed quotation may not be entertained.
- d) Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

| Sl. No. | Activity. | Date & Time. |
|---------|---|---------------------------|
| 1. | Publishing Date. | 16/03/2020 |
| 2. | Last Dt of Application | 23.03.2020 upto 14.00hrs |
| 3. | Last Date of issue | 24.03.2020 upto 14.00hrs |
| 4. | Last Date and time of submission of quotation | 27.03.2020 upto 14.00hrs |
| 5. | Date and time of opening of quotation | 27.03.2020 after 14.00hrs |


 EXECUTIVE ENGINEER
 SALT LAKE RECLAMATION DIVISION

Memo No: 329

Dated: 16/03/2020

Copy forwarded for information & necessary action to:

- 1) The Joint Secretary, Department of U D & M A, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata.
- 2) The Chief Engineering Advisor, Department of U D & M A (Salt Lake Project), Nirman Bhavan, Salt Lake, Kolkata.
- 3) The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 4) **Joint Secretary IT/eGovcell, Nagarayan, Urban Development Department, DF-8, Sector - I of Salt Lake City with request to upload the Notice in the Departmental Website www.wburbnservices.gov.in**
- 5) The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 6) The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 7) The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 8) The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091..
- 9-11) The SDO/ Salt Lake Reclamation Sub-Division-I & II/Salt Lake Survey Sub-Division.
- 12-13) Accounts branch / Office Notice Board.


 EXECUTIVE ENGINEER
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