

## eProcurement System of Government of West Bengal

## Tender Details



West Ber

Date : 11-Jun-2021 01:04 PM

Print

## Basic Details

<b>Organisation Chain</b>	MUNICIPAL AFFAIRS DEPARTMENT  URBAN LOCAL BODIES  DURGAPUR MC		
<b>Tender Reference Number</b>	WBDMC/COMM/PW/NIT-05/21-22		
<b>Tender ID</b>	2021_MAD_332860_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Percentage
<b>Tender Category</b>	Works	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Online	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

## Payment Instruments

Online Bankers	S.No	Bank Name
	1	ICICI BANK
	2	ICICI NEFT/RTGS

## Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	NIT
		.pdf	DMC2911
		.pdf	OTHERS DOCUMENTS
2	Finance	.xls	BOQ

## Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE	
2	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
3	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE	
4	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2	
5	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
6	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES	
7	FINANCIAL INFO	P/L AND BALANCE SHEET 2017-18	P/L AND BALANCE SHEET 2017-18	
8	FINANCIAL INFO	P/L AND BALANCE SHEET 2018-19	P/L AND BALANCE SHEET 2018-19	
9	FINANCIAL INFO	P/L AND BALANCE SHEET 2019-20	P/L AND BALANCE SHEET 2019-20	

## Tender Fee Details, [Total Fee in ₹ \* - 0.00]

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		

## EMD Fee Details

<b>EMD Amount in ₹</b>	31,056	<b>EMD through BG/ST or EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	percentage	<b>EMD Percentage</b>	2.0%
<b>EMD Payable To</b>	Nil	<b>EMD Payable At</b>	Nil

## Work / Item(s)

<b>Title</b>	Construction of Drain at different place of Kadaroad Basti and Bouripara within Ward-34 ,DMC				
<b>Work Description</b>	Construction of Drain at different place of Kadaroad Basti and Bouripara within Ward-34 ,DMC				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	Yes				
<b>Tender Value in ₹</b>	15,52,783	<b>Product Category</b>	CIVIL WORKS	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	120	<b>Period Of Work(Days)</b>	90
<b>Location</b>	DURGAPUR MUNICIPAL CORPORATION	<b>Pincode</b>	713216	<b>Pre Bid Meeting Place</b>	NA

<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	DURGAPUR MUNICIPAL CORPORATION
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	11-Jun-2021 06:55 PM	<b>Bid Opening Date</b>	01-Jul-2021 11:00 AM
<b>Document Download / Sale Start Date</b>	11-Jun-2021 06:55 PM	<b>Document Download / Sale End Date</b>	28-Jun-2021 05:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	11-Jun-2021 06:55 PM	<b>Bid Submission End Date</b>	28-Jun-2021 05:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	402.57

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	dmc2911.pdf	DMC2911	1769.53
2	BOQ	BOQ_633545.xls	BOQ	276.50	

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sukanta_samanta@yahoo.co.in	Sukanta Samanta	SUKANTA SAMANTA
2.	sibsankar.banik40@gmail.com	SIB SANKAR BANIK	SIB SANKAR BANIK
3.	sujalnandi@gmail.com	SUJAL NANDI	SUJAL NANDI
4.	commissionerdmc2021@gmail.com	MAYURI VASU	MAYURI VASU

**Tender Inviting Authority**

<b>Name</b>	COMMISSIONER
<b>Address</b>	DURGAPUR MUNICIPAL CORPORATION, CITY CENTRE DURGAPUR-16

**Tender Creator Details**

<b>Created By</b>	MAYURI VASU
<b>Designation</b>	Commissioner
<b>Created Date</b>	11-Jun-2021 12:55 PM

**DURGAPUR MUNICIPAL CORPORATION**  
**City Centre, Durgapur – 713 216, Paschim Bardhaman**

*Notice Inviting e-Tender*

**Notice Inviting e-Tender No.: WBDMC/COMM/PW/NIT-05/21-22**

Memo. No.:DMC/PW/522

Dated: 11/06/2021

Commissioner, on behalf of Durgapur Municipal Corporation invites e-tender for the work detailed in the table below.  
(Submission of Bid through **online**)

List of Schemes :

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Period of Completion (4)	Name of the Concerned Officer (5)	Eligibility of Contractor (6)
01	Construction of Drain at different place of Kadaroad Basti and Bouripara within Ward-34 ,DMC	Rs. 15,52,783/- (Rupees Fifteen Lakh Fifty Two Thousand Seven Hundred & Eighty Three Only).	Rs. 31056.00 to be submitted through (i) Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI bank payment gateway. (ii) RTGS/NEFT in case of off-line payment through bank accounts in any scheduled bank approved by RBI in India, as per G.O. No 3975-F(Y) dt. 28.07.2016 of Finance Department, Govt. of West Bengal.	90 days from the date of Issuance of work Order	Commissioner, DMC.	<b>For First Call of NIT</b> a) i) Intending tenderers should produce credentials of a similar nature of completed Work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, ii) Intending tenderers should produce credentials of 2(two) similar nature of completed Work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, iii) Intending tenderers should produce credentials of one single running of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at i)above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against executive agency, i.e. the tenderer. b) Intending Contractors / Tenderers must be financially sound as per their bank statement and have their machineries required for the job.

1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest Money, as specified in this NIT shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal). Every such Transfer shall be done on or after the date of publish of NIT.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>

3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-6.

4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of DMC. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

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Commissioner  
DMC

**5) Eligibility criteria for participation in the tender -**

(1) As per NIT detail table (Sl. No. - 6) above.

Pan Card, GSTIN, Valid Trade License(Non mandatory) are to be accompanied with the Technical Bid Documents.

*[Non-statutory documents]*

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.

*[Non-statutory documents]*

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

*[Non-statutory documents]*

**Joint Ventures will not be allowed.**

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 30% of the tendered amount whichever is less. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.-DMC-2911 so far as they relate to quantum and frequency of payment are to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

**No mobilisation advance and secured advance will be allowed.**

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. **Royalty Payment challan certificate for the material procured for execution should be submitted along with the bill (R/A bill as well as final bill).**

Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

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**6) Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
<b>01</b>	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	11/06/2021
<b>02</b>	Documents download/sell start date (Online)	11/06/2021 from 6.55 PM
<b>03</b>	Documents download/sell end date (Online)	28/06/2021 upto 5.00 PM
<b>04</b>	Prebid meeting to be held at Office of the Commissioner, DMC	-----
<b>05</b>	Bid submission start date (On line)	11/06/2021 from 6.55 PM
<b>06</b>	Bid Submission closing (On line)	28/06/2021 upto 5.00 PM
<b>07</b>	Bid opening date for Technical Proposals (Online)	01/07/2021 after 11.00 AM
<b>08</b>	Date of uploading list for Technically Qualified Bidder(online)	-----
<b>09</b>	Date for opening of Financial Proposal (Online)	-----

7) If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road-curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfection become apparent in it at any time whether during its execution or within a period of **three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period**, from the actual date of completion of work as per completion certificate issued by the Engineer-in-Charge, the contractor shall make the same good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good

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by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final and binding on all concerned) from any sums, whether under this contract or otherwise that may be then, or at any time thereafter become due to the contractor from the Government or from his security deposit, either full, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and/or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

Provided further that the Engineer-in-Charge shall pass the "**Final Bill**" and certify thereon, within a period of **thirty days** with effect from the date of submission of the final bill in **acceptable form** by the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of **thirty days**. The certificate of the Engineer-in-Charge whether in respect of the amount payable to the contractor against the "**Final Bill**" or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the work held with the Government under the provision of **clause 1** hereof shall be re fundable to the contractor in the manner provided here under:-

(a) For work with **three months Defect Liability Period:**

(i) **Full** security deposit shall be refunded to the contractor on expiry of **three months** from the actual date of completion of the work.

(b) For work with **one year Defect Liability Period:**

(i) **Full** security deposit shall be refunded to the contractor on expiry of **one year** from the actual date of completion of the work.

(c) For work with **three years Defect Liability Period:**

i) **30%** of the security deposit shall be refunded to the contractor on expiry of **two years** from the actual date of completion of the work;

ii) The balance **70%** of the security deposit shall be refunded to the contractor on expiry of **three years** from the actual date of completion of the work;

(d) For work with **five years Defect Liability Period:**

i) **No** security deposit shall be re funded to the contractor for 1<sup>st</sup> 3 years from the actual date of completion of the work;

ii) **30%** of the security deposit shall be refunded to the contractor on expiry of **four years** from the actual date of completion of the work;

iii) The balance **70%** of the security deposit shall be re funded to t he contractor on expiry of **five years** from the actual date of completion of the work;

### **Explanation:**

The word '**work**' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For

(i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be **three months** from the actual date of completion of the work.

(ii) Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work, the Defect Liability Period of the work shall be **one year** from the actual date of completion of the work;

(iii) Extension of building / bridge / culvert, Construction of new flexible pavement up to bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality /Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface without providing bituminous profile corrective course / bituminous base course, the Defect Liability Period of the work shall be **three years** from the actual date of completion of the work;

(iv) Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be **five years** from the actual date of completion of the work;

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8) The Additional Performance Security in all Road projects must be adhered with the PWD memorandum no.1T-06/2017/444-R/PL dt. 18.04.17. This will also be applicable to other civil, electrical & Water Supply scheme as per decision taken in 335<sup>th</sup> M.I.C. Meeting dt. 10.04.2018. (Resolution No-14)

The Additional Performance Security shall be obtained from successful bidder, if the accepted value is more than 20% less than the estimated amount put to tender, from the successful bidder having own prime machineries for construction of road works as detailed in Annexure-I. If the successful bidder not having ownership of any of the prime machineries as stated above, the additional performance security shall be obtained from the successful bidder if the accepted bid value is more than 10% less than the estimated amount put to tender.

The Additional Performance Security shall be equal to 10% of the tendered amount.

The Additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled Bank as per enclosed format (Annexure-II) before issuance of Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited.

The said Bank Guarantee shall be valid up to the end of the Contract period and shall be renewed accordingly, if required. The said Bank Guarantee shall be returned immediately after successful completion of the contract.

If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the contractor.

Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way affected/ altered by this Additional Performance Security.

9) The defect liability period for execution of work is mandatory vide G.O. no 5784-PW/L&A/2M-175/2017 dated 12.09.2017

10) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

11) Earnest Money, as specified in this NIT shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal). Every such Transfer shall be done on or after the date of publish of NIT. Any Bid without such Transfer of EMD shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document.

12) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

13) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of DMC reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

14) Refund of EMD : Refund will be made as per Para-3 (Refund and Settlement process) of GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. Of West Bengal.

15) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in '**Instructions to Bidders**' stated in Section - 'A' before tendering the bids

**16) Conditional / Incomplete tender will not be accepted under any circumstances.**

**17) The intending Tenderers are required to quote the rate *online*.**

18) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

19) Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works" effective from 01-11-2017, and also for "Building Works" and "Sanitary & Plumbing Works" effective from 1-11-2017 along with up to date corrigenda & addenda.

20) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

21) The Commissioner, DMC reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

22) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (*two*) days from the date of opening the technical bid and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

Seal and Signature of the Tenderer

23) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

24) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Form No.DMC- 2911
- 2) N.I.T.
- 3) Technical Bid
- 4) Financial Bid

**25 ) Qualification criteria:**

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any prejudice.

26. Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be Quoted accordingly.

27. **No. price preference and other concession as per order no. 1110F dated : 10/02/2006 will be allowed.**

28. **It is clarified that under no circumstances will there be a revision of any contractual values in the contract due to impact of change in tax rate(s), if any, from VAT/Service Tax to GST.**

Commissioner  
DMC

**Memo No: DMC/PW/**

**Dated: /01/2021**

**Copy to :**

- |   |   |
|---|---|
| 1. The District Magistrate, Burdwan   | 2. The Mayor, DMC   |
| 3. The Chief Executive Officer, ADDA  | 4. Dy. Mayor, DMC   |
| 5. MMIC (Roads & Engineering, Food Supply, Social Welfare)  | 6. MMIC (Swearage Drainage, Pumping station, Environment) |
| 7. MMIC (Water Supply & Market)   | 8. MMIC (Lighting & Electricity, non-conventional Energy) |
| 9. The SDM, Durgapur  | 10. The Chairman, DMC                                     |
| 11. The Chairman, Borough 1,2,3,4,5   | 12. The Superintendent Engineer, West Circle MED, Burdwan |
| 13. Executive Engineer, MED, GoWB, Asansol Division, S B Gorai Road, Baraf Kal, PHE Office Complex, Asansol | 15. Executive Engineer, DPL                               |
| 14. Dy. Chief Engineer, (Civil), DSP, T A Building, DGP-5   | 17. Sub Div. Information & Cultural Officer, Dgp          |
| 16. Executive Engineer, DCL   |   |

Seal and Signature of the Tenderer

Commissioner  
DMC

## SECTION - A INSTRUCTION TO BIDDERS

### General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

- i. **Registration of Contractor:**  
Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the web portal of DMC the contractor is to click on the link for e-Tendering site as given on the web portal).
- ii. **Digital Signature certificate (DSC):**  
Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.
- iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- iv. **Participation in more than one work:**  
A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.
- v. **Submission of Tenders:**  
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

### Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

#### 5(a). Statutory Cover Containing the following documents:

- i) **PREQUALIFICATION DOCUMENTS:**
  - \*) **Prequalification Application (Sec-B, Form - I)**
  - \*) Earnest Money (EMD) submitted through
    - (i) Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI bank payment gateway.
    - (ii) RTGS/NEFT in case of off-line payment through bank accounts in any scheduled bank approved by RBI in India. As per G.O. No 3975-F(Y) dt. 28.07.2016 of Finance Department, Govt. of West Bengal
- ii) **DMC 2911**
- iii) **N.I.T.**

*(NIT, 2911 & Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in DMC 2911, the tender is liable to be summarily rejected.)*

#### iv) TECHNICAL DOCUMENTS

- Ref. Format undertaking Section -B form II on company's letter head.
- Structure and organisation [Form No-III] Section B.
- Experience profile [Form No-IV] Section B.

#### v) Financial Proposal:-

- a) **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

Seal and Signature of the Tenderer

Commissioner  
DMC



**(b). Non-statutory Cover Containing the following documents:**

- i. Pan Card, GSTIN, Valid Trade License(Non mandatory )
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. If Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year - I)
- vi. List of Technical staffs along with structure & organization (Section - B, Form - III).
- vii. For Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies having Credential for completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government having a magnitude of 40% (*forty percent*) of the Estimated amount put to tender during the last 5 (*five*) years prior to the date of issue of this N.I.T. is to be furnished. [Ref. Sl. No. 5(i) & 7 of this NIT and (Section - B, Form - IV)]. Scanned copy of Original Credential Certificate as stated in Sl. No. 5.(i). of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. : A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS  
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GSTIN. PAN.
B.	Company Detail(s)	Company Detail	Proprietorship Firm ( <i>Valid Trade License</i> ) -Structure & Org.] Partnership Firm ( <i>Partnership Deed, Valid Trade License</i> ) Ltd. Company ( <i>Incorporation Certificate, Valid Trade License</i> ) Society ( <i>Society Registration Copy, Valid Trade License</i> ) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential	Similar nature of work done & completion certificate from Govt/Semi Govt, Public Sector, Govt autonomous body & Govt undertaking body which is applicable for eligibility in this tender as per Form -IV Section - B.
D.	Financial Info	Financial Info	Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year - I)

Seal and Signature of the Tenderer

Commissioner  
DMC

**Tender Evaluation Committee (TEC)**

Evaluation Committee constituted by the Competent Authority of DMC will function as Evaluation Committee for selection of Technically Qualified Contractors.

**Opening & evaluation of tender:**

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

**Opening of Technical Proposal:**

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a.)) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No. A.5.(b.)) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

**1. Financial Proposal**

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

**Penalty for suppression / distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

**Rejection of Bid:**

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

**Award of Contract**

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in Form No.DMC-2911 will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the Durgapur Municipal Corporation within time limit to be set in the letter of acceptance.

Seal and Signature of the Tenderer

Commissioner  
DMC

## SECTION - B

## FORM - I

## PRE-QUALIFICATION APPLICATION

To  
Commissioner  
Durgapur Municipal Corporation  
City Centre, Durgapur - 713 216

Ref. : Tender for \_\_\_\_\_

(Name of work) \_\_\_\_\_

e-N.I.T. No. : WBDMC/COMM/PW/ \_\_\_\_\_

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ in the capacity  
\_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**Enclosure(s) : e-Filling -**

- 1) Statutory Documents.
- 2) Non Statutory Documents.

**Date :**

Seal and Signature of the Tenderer

**SECTION - B**  
**Form-II****[To be furnished on Company's Letter Head ]**

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S \_\_\_\_\_ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

\_\_\_\_\_  
Signed by an authorized officer of the firm\_\_\_\_\_  
Title of the officer\_\_\_\_\_  
Name of the Firm with Seal

Date : \_\_\_\_\_

Seal and Signature of the Tenderer

Commissioner  
DMC

**SECTION - B**

**FORM - III**

**STRUCTURE AND ORGANISATION**

1) Name of Applicant : \_\_\_\_\_

2) Office Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

3) Name and Address of Bankers : \_\_\_\_\_

\_\_\_\_\_

BANK IFSC Code: \_\_\_\_\_

Account No: \_\_\_\_\_

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Biodata : \_\_\_\_\_

Note : Application covers Proprietary Firm, Partnership, Limited Company or Corporation

\_\_\_\_\_  
Signature of applicant including title and capacity in which application is made

Seal and Signature of the Tenderer

Commissioner  
DMC

**SECTION - B****FORM - IV****Experience Profile**

Name of the Firm : \_\_\_\_\_

List of projects completed that are similar in nature to the works having more than 40% (*forty percent*) of the project cost executed during the last 3 (*three*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note :

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made

Seal and Signature of the Tenderer

Commissioner  
DMC

**DURGAPUR MUNICIPAL CORPORATION**  
**CITY CENTRE, DURGAPUR-16.**

**NAME OF WORK- Construction of Drain at different places of Kada road Basti & Bauripara within ward-34, under DMC**

- 1) Near Nilkamal House(70.0m)
- 2) Near Manasa Mandir(30.0m)
- 3) Sabir Khan to Joyram Dom(100.0m)
- 4) Sabir Khan to raja sk(45.0m)
- 5) Bauri Para, Near Brindadevi to Pukur Par(145.0m)
- 6) Sushil Bauri to Sambhu Yadav(120.0m)
- 7) Joy Ram shaw to Burnwal Das (150.0m)
- 8) Badyakar Para Manasa Mandir(30.0m)

**This estimate based on Incorporation of GST Act, 2017 & 3rd corrigenda dated 04-06-2018**

Sl No	page &	Description of Items	Qty	Denom.	Rate	Amount in Rs.
1	It -2(a), P - 1	Earth work in excavation of foundation trenches or drain or septic tank etc. in all shorts of soil including removing spreading or stacking the spoils within a lead of 75m as directed and including trimming the sides of the trenches, levelling dressing and ramming and the bottom bailing or pumping out water etc.as required complete.	389.00	Cu m.	119.27	46396.03
2	It - 4(A), P - 2	Filling in foundation or plinth by silver sand in layers not exiding 150mm and consolidating the same by thorough saturation with water, ramming complete including the cost of supply of sand.	47.00	Cu m.	521.07	24490.29
3	It - 1, P - 14	Single brick flat soling of picked jhama bricks including ramming and dressing bed to proper level and filling joints with powdered earth or local sand.	619.00	Sq m	324.00	200556.00
4	It - 10(a), P - 22	D) Cement concrete with graded stone ballast (40 mm size excluding shuttering) In ground floor (A) [Pakur Variety] (a) 1:3:6 proportion	47.00	Cu m	4,830.00	227010.00
5	It - 13, P - 10	Brick work with 1st class bricks in cement mortar (1:6) (a) In foundation and plinth	137.00	Cu m.	4812.00	659244.00
6	It - 2(i, e), P - 189	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface] (j) With 1:6 cement mortar (c) 20 mm thick plaster	1,167.00	Sq m	155.00	180885.00
7	It - 15, P - 192	Neat cement punning about 1.5 mm thick in wall, dado, window sills, floor, drain etc. using cement 0.152 cu m per 100 sq m.	1,167.00	Sq m	34.00	39678.00
8	It - 13, P - 12	Removal of rubbish, earth etc. from the working site and disposal of the same beyond the compound, in conformity with the Municipal / Corporation Rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in charge	100.00	Cu.m	166.00	16600.00

*Srip*  
Sub-Assistant Engineer  
Durgapur Municipal Corporation

1372686.32

82361.17

82361.17

1537408.67

15374.08

15,52,782.75

Say Rs. 15,52,783.00

~~15,94,859.92~~  
Add CGST(6%) ~~83,691.56~~  
Add SGST(6%) ~~83,691.56~~  
Cost exc. labour cess ~~15,62,242.44~~  
add 1% labour cess ~~15,622.42~~  
Total Cost- ~~15,77,864.86~~  
Say Rs. **15,77,865.00**

Estimator

*Jind*  
Assistant Engineer  
Durgapur municipal Corporation

Checked  
*Bou*  
Sub-Assistant Engineer  
Durgapur Municipal Corporation  
30/01/19

Vetted  
*Bou*  
30.01.19  
EXECUTIVE ENGINEER  
M. E. DTE  
GOVERNMENT OF W.B.  
POSTED AT  
DURGAPUR MUNICIPAL CORPORATION