



Govt. of West Bengal

GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUPERINTENDING ENGINEER
WEST CIRCLE
MUNICIPAL ENGINEERING DIRECTORATE
3rd. Floor, Patal Bazar , Tinkonia Bus Stand
PURBA BARDHAMAN

Ph. No. – 0342 2664323, email :- sewestcircle1@gmail.com

Memo No. MED/ SE(W)/ 52/T-2/93 Pt.I

Date:- 28.05.2021

NOTICE INVITING e- TENDER

NleT No.- 01 of 2021-2022 of The Superintending Engineer, West Circle, MED, Govt. of West Bengal

Online Tender is invited by the Superintending Engineer, West Circle, Municipal Engineering Directorate on behalf of Hon'ble Governor, West Bengal through electronic tendering (e-tendering) for the following listed work within Rampurhat and Nalhati Municipal area from eligible, bonafied and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted here under for participating in the tender.

1. Details of work and cost:-

| Sl. No. | Name of the work | Estimated amount put to tender including GST & Cess (in Rs.) | Earnest Money @2% (in Rs.) | Time for completion of work (in months) |
|---------|---|--|----------------------------|--|
| 1 | Onetime Cleaning of rubbish, sludge, etc. including annual maintenance contract of Natural Khal (Moni Kador), length-2000mtr, average width 9.5 metre and fencing work at both sides of 5no culvert / Bridge, Bazar etc at different location of Moni Kador within Nalhati Municipality | 27,33,426.00 | 54669.00 | 15 months (Initial 3 months for one time cleaning and next 12 months for annual maintenance) |
| 2 | Onetime Cleaning of rubbish, sludge, etc. including annual maintenance contract of Natural Khal (Kador), length-2460mtr, average width 12 metre and fencing work at both sides of 4no culvert / Bridge, market etc along Kador within Rampurhat Municipality | 39,44,765.00 | 78895.00 | 15 months (Initial 3 months for one time cleaning and next 12 months for annual maintenance) |

2. Scope of the works :- i) One time clearing work of the canal to be completed by initial 3 months. Then the maintenance works shall be continued for another 12 months.

(ii) The netting work shall be completed within initial 3 months period at all culverts crossings.

(iii) The site shall be always made free of garbage and other nuisance after the cleaning works as quickly as possible.

3. Defect Liability period: - One year from date of completion of annual maintenance work. (GO No. 5784-PW/L&A/2M-175/2017 Dated: 12.09.2017)

4. Date and Time Schedule:-

| Sl No | Particulars | Date & Time |
|-------|---|-------------------------|
| (i) | Date of uploading of NleT and Tender Documents online (Publishing Date) | 28/05/2021 (6:15 PM) |
| (ii) | Documents download start date (Online) | 28/05/2021 (6:45 PM) |
| (iii) | Tender submission start date (On line) | 29/05/2021 (11:00 AM) |
| (iv) | Tender Submission closing (On line) | 29/06/2021 (5:00 PM) |
| (v) | Tender opening date for Technical Proposals(Online) | 02/07/2021 (11:00 AM) |
| (vi) | Date of uploading list for Technically Qualified Contractor (online) | To be notified later. |
| (vii) | Date and Place for opening of Financial Proposal (Online) | To be notified later. |

5. Eligibility Criteria:-

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| <p>(5.1) Eligibility Criteria & Documents to be produced in support of Credential for tender Part-I (Pre-qualification Documents):</p> | <p>(i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice;</p> <p style="text-align: center;">or,</p> <p>Intending tenderers should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;</p> <p style="text-align: center;">or,</p> <p>Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;</p> <p>In case of running works; only those tenderers who will submit the certificate of satisfactory running work from the</p> |
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| | <p>concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.</p> <p>(The work orders and payment certificates will not be considered as credential certificate.)</p> <p>ii) Having valid GST registration certificate with up to date GST return (GSTR- 3B/1, whichever applicable), valid Professional Tax Challan /certificate.</p> <p>iii) Having valid PAN Card and last three(3) <i>Assessment Year</i> valid Income tax Return.</p> <p>iv) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm.</p> <p>v) Annual Turnover of at least 40% of estimated amount put to tender within last three(3) <i>Financial Year</i> along with Audited report duly certified by registered Chartered Account in 3 CB form.</p> <p>vi) Valid Bank solvency at least 40% of estimated amount put to tender from National/Scheduled Bank.</p> <p>(Copies of all above mentioned documents shall have to be furnished)</p> <p>All documents in original to be produced in due course of time as & when asked by the TIA for verification purpose.</p> <p>Cumulative credentials will be required for applying more than one work.</p> |
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6. Additional Information:-

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| <p>(6.1) Tender documents</p> | <p>A full set of Tender documents consists of 2 Parts. These are</p> <p>PART I:- Containing all documents in relation to the name of the companies / Firms / Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.</p> <p>PART II :- Containing the Tender Price / Price Schedule.(BOQ in MS-excel format)</p> |
| <p>(6.2) Earnest Money</p> | <p>The Earnest Money (2% of estimated amount put to tender), as specified in Table- I shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID. Every such transfer shall be done on or after the date of published of Nle-T. Any tender without such online payment of EM (Except exemption as per G.O.) shall be treated as Informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned Copy) shall be uploaded as statutory document.</p> <p>Additional Performance Security @ 10% of the tendered amount in the form of Bank Guarantee from a National/Scheduled Bank, valid up to the</p> |

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| | date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender. |
| (6.3) Payment Authority and EIC | The Executive Engineer, <i>Birbhum</i> Division, M.E.Dte., |
| (6.4) Cost of Tender Documents | Free of cost. It may be downloaded from this publication as pdf file(Tender form no. 2911(new)) is given in the form of annexure- 3. |
| (6.5) Annexures | Annexure 1- BOQ (Priced Schedule of work)) Annexure 2- <i>Estimates</i> Annexure 3- Form No.2911(New) |
| (6.6) Validity/ Withdrawal/ Acceptance of Tender | A Tender submitted shall remain valid for a period of 120 calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of Tenders. A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/them tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA. The TIA will accept the tender. He / She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof. |

7. Other Terms and Conditions, Instructions and Guidelines:-

7.1. General Guidance for e-tendering:-

A bidder desirous of taking part in a tender shall login to the e-Procurement Portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and Password and thereafter may download the tender document consisting of this N.I.T. and Additional Information.

7.2. Registration of Contractors:-

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

7.3. Collection of Tender Documents:-

Tenderers are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

7.4. General process of submission:-

Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in **Portable Document Format (PDF)** to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

7.5. Addenda/Corrigenda: if published.

Note: Contactors are to keep track of all the Addendum/Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

7.6. Penalty for suppression / distortion of facts:-

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the for a minimum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to take appropriate legal action against such defaulting tenderer.

The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

7.7. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Last Three (3) years Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the last Financial Year and resolution of A.G.M. mentioning the authority of using D.S.C. along with other relevant supporting papers.

7.8: The prospective bidders are advised to engage full time experienced technical personnel during the execution of the work.

7.9: The prospective bidders or any of their constituent partner(s) should not have abandoned more than one work. Not more than one of their contracts should have been rescinded during the last 3 (three) years from the date of publishing of this NleT. Such abandonment or rescission will be considered as disqualification towards eligibility (a declaration in this respect through Affidavit will have to be furnished by the prospective bidders without which the technical bid will be treated as non-responsive. Neither prospective bidder nor any of constituent partner(s) should have been debarred to participate in tender(s) by the any Department, Government of West Bengal during the last 3 (three) years prior to the date of this NleT. Such debarment will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).

7.10: Requirement of Machineries:

As per requirement of work at the site, necessary Plant Machineries and Equipment should be arranged through own/lease/hire for successful execution of work.

7.11: Joint Ventures will not be allowed.

7.12: The labour Cess, IT, GST and SD will be deducted from the bills as per Prevailing G.O.'s.

7.13: Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.

7.14: Minimum wages to the workers shall be paid according to the rates notified and / or revised by the State Government from time-to-time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

7.15: Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.

7.16: All liabilities arising out of engagement of workers are duly met before submission of bills for payment. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

7.17: Adjustment of Price (increase or decrease) Vide Notification No.23-CRC/2M-61/2008 dated 13/03/2009 & Notification No. 38-CRC/2M-61/2008 dated 20/04/2009 shall not be applicable. Since BOQ for the works under this NleT is based upon the schedule of rates of Public Works Directorate, Government of West Bengal with Addendum & Corrigendum as mentioned hereinafter, the bidders shall quote their rate (percentage above / below / at par) accordingly considering that no escalation and / or price adjustment will be allowed by the Department thereto under any circumstances.

7.18: No Mobilization Advance and Secured Advance will be allowed. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.

7.19: All materials required for the proposed scheme as mentioned including bitumen (all grade), bitumen emulsion, cement & steel (**which ever applicable**) will have to be of specified grade & approved brand in conformity with relevant code of practice (latest revision) & manufactured accordingly & will have to be procured & supplied by the agency at his / their own cost including all taxes. Authenticated evidence for purchase of bitumen, bitumen emulsion, cement, steel or any other material which is purchased are to be submitted along with **challan** and test certificate. In the event of further testing opted by the Engineer-in-Charge, such testing from any Government approved / Government Testing Laboratory will have to be conducted by the agency at his/their own cost.

7.20: Any legal matter will be settled within the jurisdiction of Hon'ble District Judges Court at Suri, Birbhum, West Bengal.

7.21: Rejection of Bid :-

The Employer (Bid accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Bid accepting authority) action. The Bidder whose Bid has been accepted will be notified by the Bid Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Contract. The Agreement in Printed Bid Form will incorporate all necessary documents, e.g. Nle-B., all addenda corrigendum, different filled-up forms (Section -B), Price Schedule and the same will be executed between the Bid Accepting Authority and the successful Bidder.

7.22: The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.

Superintending Engineer
West Circle
M. E. Dte.

APPLICATION FORM FOR TENDER

To,
The Superintending Engineer,
West Circle,
Municipal Engineering Directorate,
Patal Bazar, Tinkonia Bus stand,
Purba Bardhaman, Pin-713101

NIT No:-

Serial No of Work applied for:-.....

Amount put lo tender:-.....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 20____

Full name of applicant: _____

Signature: _____

In the capacity of: _____
Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:
Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E-mail ID: _____

Copy Forwarded for information and for of wide circulation to:

1. The Director, SUDA Building, ILGUS Bhawan, Sector-III, Bidhannagar, Kol.-106
2. The Secretary, MED, Bikash Bhavan, Salt Lake, Kol.-91
3. The Chief Engineer, MED, Bikash Bhavan, Salt Lake, Kol.-91
4. The Additional Chief Engineer, South, MED, Bikash Bhavan, Salt Lake, Kol.-91
5. The Chairman, Nalhati Municipality
6. The Chairman, Rampurhat Municipality.
7. Executive Engineer, Birbhum Division, MED
8. Office Notice Board.

Superintending Engineer
West Circle
M. E. Dte.