

ASHOKENAGAR-KALYANGARH MUNICIPALITY
ASHOKENAGAR, DIST.- NORTH 24-PARGANAS

Pin-743222

Memo No.-AKM/ 1029 / Gen.Estb.Emp. /2017

Date- 12 /06/2017

TENDER NOTICE




Sealed tender are invited from the Agency / Agencies having expertise for holding of written examination and preparation of result sheets after scrutinising & processing of thousands of applications received for filling up of 02(two) vacant posts of Group 'B' category and 13(thirteen) vacant posts of Group 'C' category as already circulated vide our earlier Employment Notice No. AKM/2373/ Gen.Estb.Emp/ 2016-17 dt.- 03/01/2017.

The sealed tender should reach the Chairman of the U.L.B. within 10(ten) days from the date of publication of the "Tender Notice". Tender will be opened at the office of the U.L.B. for consideration & acceptance on the next day of the scheduled last date of receipt thereof.

For details please visit the following websites :-

- 1) www.akmweb.in
- 2) www.wbdma.gov.in and
- 3) Municipal Notice Board.


Prabodh Sarkar
Chairman
Ashokenagar-Kalyangarh Municipality

Ashokenagar-Kalyangarh Municipality

ASHOKENAGAR-KALYANGARH MUNICIPALITY
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Annexure-to Memo No.-AKM/ 1029 /Gen.Estb.Emp. /2017

Date- 12 /06/2017

DETAILS OF PROCEDURES / INSTRUCTIONS

The Agency / Agencies having expertise for scrutinising and processing of applications, holding of examinations and preparation of result sheets will be engaged towards filling up of 02 (two) vacant posts belonging to Group 'B' category and 13 (thirteen) vacant posts belonging to Group 'C' category, as already circulated vide our earlier Notification No.- AKM/2373/ Gen.Estb.Emp/ 2016-17 dt.- 03/01/2017 alongwith the instructions annexed thereto.

- 1) The applications for the post of Group 'B' and Group 'C' category should be shorted out of the total applications received in this U.L.B.
- 2) The applications so received for each category should be scrutinised for holding of examination of the eligible candidates of each category after rejection of applications, if any. A statement showing the reason/reasons for rejection/cancellation of applications for each category should be prepared for future cause of action, if any.
- 3) The Agency / Agencies will thereafter set up separate question papers (MCQ and objective) of full marks of 80 (eighty) for each category for the written examination.
- 4) After holding of the written examination the Agency / Agencies concerned will prepare the result sheets of each category and submit it to the U.L.B. for further course of action.

As to holding up of the written examination the Agency / Agencies who will be engaged for the purpose should also comply with the instructions already detailed, interalia, at Sl. No. 12 to 15 of the instructions to the candidates (examinees) annexed to the earlier Notification dated-03/01/2017.

- 5) The time for processing the entire matter pertaining to preparation of result sheets, as aforesaid, by the Agency / Agencies is one month from the date of acceptance of the Tender for the purpose.
- 6) Before, however, issue of Admit Card to the candidates of each category the venue of the written examination will be intimated by this U.L.B. to the Agency / Agencies concerned for necessary action accordingly.

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- 7) Selection Committee constituted, as per rule, will however, conduct the VIVA-VOCE test towards preparation of Panel of eligible candidates of each category.
- 8) The applications received for filling up of 07(seven) vacant posts of Mazdoor and 03 (three) vacant post of Helper belonging to Group 'D' category will, however, be segregated from the total applications received and will be processed separately by the U.L.B. itself for the preparation of the list of eligible candidates by the Selection Committee constituted, as per rule, for the purpose.



Prabodh Sarkar
(Prabodh Sarkar) Chairman
Ashokenagar-Kalyangarh Municipality

Ashokenagar-Kalyangarh Municipality