



**NOTICE INVITING e-QUOTATION NO_ WBUD&MA/SE/SLRDC/NIQ-10(e) OF 2022-23 Of Executive Engineer/
Salt Lake Reclamation Division**

1.0 e-Quotation is hereby invited for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department for and on behalf of the Governor of West Bengal, for the works as in the table below from eligible bonafide, reliable and resourceful bidders **having sufficient experience in execution of similar type of works. Intending bidders who desire to participate in the tender are requested to log on to the departmental website www.wburbandev.gov.in & Govt. Tender website <https://wbtenders.gov.in> for information about the tender.**

NAME OF WORK: "Preparation of Detailed Project Report along with Architectural design for renovation of State Guest House (Indira Bhawan), Sec-III, Salt Lake under Salt lake Reclamation Division of S.L.R.D.C, Department of U D & M A."

Earnest Money Deposit: Rs. 10,000.00 (Rupees ten Thousand) only.

Time Submission of D.P.R.: 45(Forty five) Days.

2.0 SCOPE OF WORK

- A. Asthmatic improvement of the building "Indira Bhawan" which will keep the heritage as well as reflect the culture of this state and to culture it of this state for the very special heritage type building presently named "Indira Bhawan" at Salt Lake, DE Block, Sec - I to convert to a guest house.
- B. Landscape development of this building premises with detail planning of plantation of trees within the boundary.
- C. Preparation of four to five options of 3D views of design ideas.
- D. If any new structure induced to develop the new planning's, detail design of the new structure should be attached.
- E. The water supply system should be at par to maintain the guest house and a detail network layout including the certificate from local Authority to meet up the water demand for this proposal should be included.
- F. The proposal should be eco friendly & economical.
- G. Recirculation of used water and ground water recharge system including filtration unit are preferable.
- H. Detail inside plans for guest house without hampering the load bearing structure is to be developed with 4 (four) to 5(five) options.
- I. Sewerage system should be reviewed and a fit certificate should be provided.
- J. Car parking system (manual/mechanical) should be there for the guest. And a proper design and drawing should be given.
- K. There should be a reception area within the guest house and it should be marked in the newly proposed "inside plan".
- L. 3D views for all interior detail including 2D plan & elevation with detail measurement is to be prepared.
- M. Proposed outside view is to be chosen by higher authority among the submitted designs and then the other detailing for the guest house relating to the selected design is to be prepared.
- N. Assistance of the planner will be required during the construction for any structural or architectural purpose.
- O. Detail electrical work proposal supporting the views in proper way including economical estimate should be submitted.
- P. Preparation of Bill of Quantities (BOQ) for both civil & electrical parts as per existing S.O.R. (Preferably P.W.D.) including rate analyses of non-scheduled and derived schedule items.

3.0 General Terms & Conditions :-

1. The intending bidders will have to submit self-attested photo copy the following documents without which participation in the bid will be informal.
 - (a) Permanent Account Number (PAN) of Income Tax Department.
 - (b) GST Registration certificate.
 - (c) Professional Tax registration certificate.

(d) Trade licence Certificate

(e) Quoted rate should be included GST, IT, CESS and other applicable Taxes, if any.

2. The bidder will not be entitled, if found not eligible in the technical bid, to participate in the financial bid.

3. Participation in this bid deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting e-Quotation.

4. The undersigned reserves the right to annul the whole process of e-Quotation without assigning any reason whatsoever.

5. The bidders are bound by the terms and condition of W.B.F No. 2911 along with the specification, notice of e-Quotation along with all enclosures, Special terms & condition, if any and schedule of works etc. Which forms part and parcel of the contract.

6. BIDS/OFFERS SUBMITTED BY POST OR BY HAND SHALL NOT BE ACCEPTED.

7. No conditional bid/offer/proposal shall be accepted and shall be deemed as 'informal'.

8. The accepting authority reserves the right to reject any or all the bids/offers/proposals received without assigning any reason whatsoever to the intending participants including lowest bid/offer/proposal received.

9 Earnest money :

The Earnest money submitted by the lowest bidder, whose bid/quotation is accepted, shall be converted into Security deposit and shall be refunded/returned at the end of contractual period after successful execution of work in the field. **If 2% of lowest bid is more than submitted amount(As mentioned in this notice), the balance amount to be deposited in the form of draft from any nationalised bank at the time of contract.**

10.1 The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e procurement.

10.2 Mode of Payment :

EMD of the bidders for quotation of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00 -103-001-07" through GRIPS along with the bank particulars of the bidders.

Payment in any other form, e.g. NSC, KVP,DD,BC, DD, etc. will not be accepted.

11. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ online.

12. Login by bidder:

a) A bidder desirous of taking part in a quotation invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRLs, etc shall login to the e-Procurement portal of the Government of West Bengal [https:// wbtenders.gov.in](https://wbtenders.gov.in) using his login ID and password.

b) He will select the quotation to bid and initiate payment of pre-defined EMD / Quotation Fees for that quotation by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gat way;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

13.1 Return of Earnest Money of the unsuccessful Quotations(s):-

Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

13.2. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ online.

Validity of Bid is 120(One Two Zero) days.

4.0 Eligibility to participate :-

Registered bonafide, reliable and resourceful agencies/firms Intending tenderer should produce credentials of similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice;

or,

(i) Intending tenderer should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,

- (ii) Intending tenderer should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above ;
 [This is as per Memo No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Government of West Bengal, Public Works Department, Accounts Branch, Nabanna, Howrah, for amended Rule under Rule 226 (1) of PWD Code, Volume-I.]

5.0 Terms of Payment

The payment shall be milestone-based whose details are given below.

Sl No.	Description of item	% of payment of total quoted amount to be released
1.	Submission of Detailed Architectural Design and 3D colour Drawing . [Time allowed 10(Ten) days from the date of acceptance of Bid/Offer/Proposal.]	20%
2.	Acceptance of Architectural Design and Drawing by competent authority	10%
3.	Submission of Detailed architectural design, electrical design, structural design (If necessary), preparation of all detailed working drawings of the said building and preparation of D.P.R. for both civil & electrical as per PWD schedule in vogue including rate analyses of items not included in the PWD schedule. Preparation of BOQ for both civil & electrical. [Time allowed 10(ten) days after receiving Architectural Design and Drawing]	30%
4.	On completion of the whole project and on carrying out modifications, if any, successfully without any extra cost.	40%

6.0 Special Terms and Conditions :-

- Any corrigendum regarding this NIQ will be uploaded in the website of Urban Development & M.A. Department i.e www.wburbanservices.gov.in along with publication through office notice board. The intending participants are requested to visit the website for any updates etc. in this regard.
- Payment terms and condition will be as mentioned in the A.A.& F.S.**
- The intending bidders are to quote their offer taking all the above points into consideration and no extra claim whatsoever shall be admissible afterwards.
- All participants are requested to visit the site before submission of tender.
- For any other information the applicants are requested to visit the office of the undersigned on any working day from 1.00 p.m. to 3.00 p.m. before last date of bid submission.

SCHEDULE OF Dates for e-Quotation :

Sl. No.	Activity.	Date & Time.
1.	Publishing Date.	11/11/2022 at 17.30 hrs.
2.	Document Download Start date.	11/11/2022 at 17.30 hrs.
3.	Bid Submission start date.	18/11/2022 at 12.30 hrs.
4.	Document Download end date.	25/11/2022 at 12.30 hrs.
5.	Bid Submission end date.	25/11/2022 at 12.30 hrs..
7.	Technical Bid opening date	28/11/2022 at 12.30 hrs.
8.	Financial Bid opening date.	To be notified later.

Additional Terms & Conditions Including Modifications of Clause No. 17 and Clause No. 25 of West Bengal Form No. 2911/2911(i)/2911(ii)

(This bears concurrence of Group – T of Finance (Audit) Department vide their U.O. No. 614; Dated 06.07.2012)

This is in connection with NIT NO.WBUDD/SE/SLRD/NIT-02(e) of 2015-16 of Executive Engineer, Salt Lake Reclamation Division, circulated vide memo no.8-390/15/2052(21),dated 11/12/2015

1) Clause – 17 of Contract of the Printed Tender Form shall be substituted by the following:

Clause 17. – If the contractor or his workmen or servants of authorized representatives shall break, deface, injure or destroy any part of the building in which they may be working or any building, road, road curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises on which the work or any part of it is being executed, or if any damaged shall happen to the work from any cause whatsoever or any imperfections become apparent in it any time whether during its execution or within a period of three years after issuance of a certificate of its completion issued by the Engineer –In-Charge shall mend good the same at his own expense, or in default, the Engineer-In- Charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Engineer-In- Charge shall be final from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter became due to contractor by the Government or from his security deposit, or the proceeds of sale thereof or of a sufficient portion thereof and if the cost, in the opinion of the Engineer – In- Charge(Which opinion shall be final and conclusive against the contractor), or of making such damage or imperfections good shall exceed the amount of such security deposit and /or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

The security deposit of the contractor shall not be refunded before the expiry of three years after the issuance of the certificate, final or otherwise of completion of the work by the Engineer-In- Charge.

Provided that the work shall not be deemed to have been completed unless the “**Final Bill**” in respect thereof shall have been passed and certified for payment by the Engineer-In-Charge.

Provided further that the Engineer-In- Charge shall pass the “**Final Bill**” and certify thereon, within a period of forty five days with effect from the date of submission thereof by the contractor under this contract and shall also issue a separate certificate of completion of work to the contractor with the said period of **forty five days**. The certificate of Engineer-In- Charge whether in respect of the amount payable to the contractor against the “**Final Bill**” or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the contractor held with the Government under the provision of **Clause-1** hereof shall be refundable to the contractor in the manner provided here under.

2) “Modification of Clause Relating to Settlement of Disputes under Condition of Contracts”:

Clause 25 for work value more than 100 Lacks of W.B.F. No. 2911/2911(i)/2911(ii) will be read as “Clause 25 – Except where otherwise provided in the Contract all question and disputes relating to the meaning of specifications, design, drawings and instructions therein before mentioned and as to quality of workmanship or materials used on the work or these conditions or otherwise concerning to the work, or after the completion or abandonment thereof shall be dealt with as mentioned hereinafter :

If the Contractor considers any work demanded of him to be outside the requirement of the contract, or disputes in any drawings, record or decision given in writing by the Engineer- in- Charge or any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly requested within 15 (fifteen) days to the Chairman of the “Disput Redressal Committee” shall give its written instruction or decision. Thereupon, the “Disput Redressal Committee” shall give it written instruction or decision within a period of Three (03) months from the date of receipt of the Contractor’s letter.

“ Dispute Redressal Committee in each of the works’ Department should be having the following officials as members :

1.	Additional Chief Secretary / Principal Secretary / Secretary of the Concerned Department.	Chairman
2.	Engineer – in – Charge / Chief Engineer or any officer equivalent rank in the Department	Member
3.	One Designated Chief Engineer / Engineer of the Department to be nominate by the Department concerned	Member Secretary and Convener
4.	One Representative of the Finance Department of the Government	

not below the Rank of Joint Secretary or Finance Advisor in case of the Works' Department where FA System has been introduced	Member
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The Provision will be applicable irrespective of the value of the works to which the dispute may relate.

- 3) **After Clause 24'** In present printed W.B. Form No. 2911, 2911(i), 2911(ii) of this office/ Division, in page no. 9, Clause-25 as mentioned here will be included and from Clause-25 to Clause-29 of page 09 and 10 of this Form will have to read as Clause - 26 to Clause- 30, as per following table. As per Above, Clause-17 to be read as in modified form, and applicable for the work.

Sl No.	As mentioned in Presently supplied W.B. Form No. 2911, 2911(i), 2911(ii)	Actually to be read as
1	From Clause 1 to 24	Clause 17 only modified.
2	Within Clause 24 and Clause 25 of Existing / Supplied Form	Clause 25 will be Inserted/ Included
3	Clause-25	Clause- 26
4	Clause-26	Clause- 27
5	Clause-27	Clause- 28
6	Clause-28	Clause- 29
7	Clause-29	Clause- 30

Sdr
EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION

Memo No: 8-201/78/P-V/1381

Dated: 11/11/2022

Copy forwarded for information & necessary action to :

1. P.S. to Principal Secretary, to the Govt. of W.B., Department of Urban Development Department & Municipal Affairs, Nagarayan, Kolkata-64.
2. The Additional Director, SUDA, ILGUS BHAVAN, HC Block, Sector-III Bidhannagar, Kol-106, West Bengal.
3. The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
4. The Special Secretary IT/eGovcell, Nagarayan, Urban Development Department, DF-8, Sector - I of Salt Lake City with request to upload the Notice in the Departmental Website www.wburbnservices.gov.in
5. The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 91.
6. The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
7. The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kolkata- 91.
8. The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
9. The SDO/ Salt Lake Reclamation Sub-Division-I & II/Salt Lake Survey Sub-Division.
10. Accounts branch / Office Notice Board.

Sdr
w/m/22

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EXECUTIVE ENGINEER
SALT LAKE RECLAMATION DIVISION