



सत्यमेव जयते

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE EXECUTIVE ENGINEER  
EAST MIDNAPORE DIVISION**

**MUNICIPAL ENGINEERING DIRECTORATE,  
DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS  
Nimtala More, Salgachhia, Ward No.-17, Tamluk, Purba Medinipur, Pin - 721636  
Email id:-[medmideast@yahoo.com](mailto:medmideast@yahoo.com)**

Memo No. MED/MID(E)/ 456 / H.M/ U-HWC-1 / 2022

Dated: -09.12.2024

**NOTICE INVITING ELECTRONIC QUOTATION NO.-WBMAD/EE(EM)/NIQ-03/24-25 OF THE  
EXECUTIVE ENGINEER, EAST MIDNAPORE DIVISION, MUNICIPAL ENGINEERING  
DIRECTORATE, DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS,  
GOVT. OF WEST BENGAL**

**NOTICE INVITING e-QUOTATION-03/24-25**

The Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal on behalf of the Hon'ble Governor of West Bengal invite e-Quotation from bonafide and resourceful contractors /Companies /firms /Public Sector Undertakings /Government Companies having experience in Govt. Departments for execution of similar nature of works for the work as given in the table below (Submission of both technical and price Bid through online).

Sl. NO.	Name of the Works	Estimated Amount (Rs.)	Earnest Money (Rs.)	Period of Completion	Eligibility of Contractor
1	Detailed sub-soil investigation including boring, collection of samples, testing and submission of report for the construction of proposed Urban Health & Wellness Centre within Haldia Municipality at following sites:  1. JHIKURKHALI HANUMAN MANDIR , WARD NO-07  2. KUMARCHAK , WARD NO-08  3. GANDHINAGAR , WARD NO-26  4. MAHAPRABHUCHAK , WARD NO-29	Rate quoted by the agency including all taxes as per latest Govt. rules	Earnest Money @ 2% of the quoted amount subject to a minimum of Rs. 10,000 (Ten Thousand only)	30 (Thirty) days from the date of issuance of work order	Eligibility criteria of the participating bidders mentioned in pt. no.6

**1. SCOPE OF WORKS FOR SUB-SOIL INVESTIGATION (PER SITE):**

- (I) Mobilization of all tools and plants along with accessories, materials, labour, and supervision etc. at site of work required in connection with boring and testing work including setting up boring rig and shifting to different borehole points etc. and also

- including withdrawal of the same from the site after completion of work complete as per direction of Engineer-in Charge.
- (II) Minimum two nos. of bore hole of atleast 20 metre depth in each site is required.
  - (III) Performing laboratory tests on disturbed / undisturbed soil samples as per standard procedure and as per relevant IS Code including tabulation of test results in prescribed proforma as per direction of Engineer- in- Charge.
  - (IV) Preparation and submission of report in **3 (Three) copies** giving all relevant information data like site plan, bore log and water table test results, calculation, discussion, suggestion and recommendation in respect of suitable foundation etc. is bound and presentable form complete in all respect and duly authenticated from any Government Engineering College as per direction of Engineer-in – Charge.

2. In the event of e-filling, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate & necessary earnest money should be remitted through online process as per Finance Department Order No. 3975-F(Y) dated 28.07.2016

3. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Quotationer through the website <http://wbtenders.gov.in> . The documents submitted by the bidders should be properly indexed & digitally signed.

4. The Bid should be submitted online on or before the closing date and time given in this e-NIQ.

5. The FINANCIAL OFFER of the prospective quotationer will be considered only if the TECHNICAL Documents of the quotationer found qualified by the Quotation Inviting Authority.

## **6. Eligibility criteria for participation in the tender:**

**A. (i) Valid PAN issued by the IT. Dept, Govt. of India, Valid Professional Tax Receipt Challan, Trade Licence, Valid 15-digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017, are to be accompanied with the Technical Bid document. Income Tax Acknowledgement Receipt of last 3(Three) years needs to be submitted.**

(ii) All categories of intending Quotationers shall have satisfactorily completed as a prime agency during the last 5 (Five) years prior to the date of publication of this Notice Inviting Quotation at least one work of similar nature under the authority of Government Department, Zilla Parisad, Government Undertaking / Statutory Bodies constituted under the statute of the Government. (However it is not mandatory as per order no. 410-A/PW/O/10C-9/14, dt.01.12.2014 by Principal Secretary of Govt. of West Bengal, PWD)

(iii) Intending tenderer should have well equipped laboratory for conductive tests as per IS code.

(iv) Intending tenderer should have qualified and experience technical personnel of relevant field.

**B. Other terms and conditions of the credentials:**

(i) Payment certificate will not be treated as credential;

(ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, on the executed value of completed / running work will be

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taken as credential.(However it is not mandatory as per order no. 410-A/PW/O/10C-9/14, dt.01.12.2014 by Pricipal Secretary of Govt. of West Bengal, PWD)

The prospective bidder shall have in their full time engagement experienced technical personal. (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation)

[Non-statutory documents]

iii) Neither prospective bidder nor any of constituent partner(s) should have been debarred to participate in tender(s) by the any Department, Government of West Bengal during the last 2 (two) years prior to the date of this NIEQ. Such debarment will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).

iv) The payment will be made as and when fund is available from State Urban development Agency(SUDA) on recommendation of bill from the end of the E.I.C.

v) Successful bidders will be required to observe the following conditions strictly:

Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.

**No Mobilization Advance and Secured Advance will be allowed.**

vi) Bids shall remain valid for a period 120 days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited without assigning any reason thereof.

## 7.Date & Time Schedule:-

Sl. No.	Particulars	Date & Time
1	Date of publishing NIEQ documents (online) (Publishing Date)	09.12.2024 from 6:00 P.M onwards
2	Date of start of downloading NIEQ documents, etc. (online)	10.12.2024 from 9:00 A.M onwards
3	Date of start of submission of Technical Bid & Financial Bid (online)	10.12.2024 from 9:00 A.M onwards
4	Date of closing of downloading the NIEQ documents etc. (online)	20.12.2024 up to 5.00 P.M.
5	Date of closing of submission of Technical Bid & Financial Bid (online)	20.12.2024 up to 5.00 P.M
6	Date of opening of the Technical Bid (online)	23.12.2024 at 2.00 P.M
7	Date of uploading of list of Technically Qualified Bidders (online)	Will be notified later on.
8	Date and Place for opening of Financial Proposal (Online)	Will be notified later on. during uploading of Technical Evaluation Sheet of Bidders

9	Date of uploading of list of qualified bidders along with the offer rates through on line.	Will be notified later on.
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There shall be no provision of arbitration hence C.I. 25 of Form-‘2911’ is omitted vide notification no. 558/SPW dt. 13.12.2011 of Secretary to the government of West Bengal.

The Bidder, at the Bidder’s own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting e-quotation, the cost of visiting the site shall be at the Bidder’s own expense. Issuance of letter of acceptance / Work Order may be delayed and / or work may be financially restricted upto the limit of existing administrative approval until receipt of administrative approval / revised administrative approval from the competent authority (*in applicable cases*). Also issuance of letter of acceptance / work Order may be delayed and / or work may be restricted in some stretches till necessary land for the same is made available and / or encroachments are removed (*in applicable cases*). No claim, whatsoever, for such delay in issuance of Letter of Acceptance / Work Order and / or restriction of work will be entertained. Intending bidders may keep these criteria in mind while participating in tender and / or while quoting their rates.

**Acceptance of Bid:** The "Executive Engineer, East Midnapore Division, M.E.Dte" will accept the Bid. He / She does not bind himself / herself to accept otherwise the lowest Bid and reserves to himself / herself the right to reject any or all of the Bids received without assigning any reason thereof.

**Name & address of Engineer-In-Charge (EIC) of the Work :**Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal, Nimtala more, Salgachhia ,Ward No-17, Tamluk, Dist.- Purba Midnapore, PIN-721636.

## 8. Other terms & Condition:

- i) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.( Section – B, Form – III)
- ii) No conditional / Incomplete Quotation will be accepted under any circumstances.
- iii) All affidavits should be done by notary public or 1st class Magistrate and to be submitted accordingly with Quotation document.
- iv) Joint venture will not be allowed to participate in this e-NIQ
- v) In connection with the work, Arbitration will not be allowed.
- vi) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- vii) Prospective applicants are advised to note carefully the minimum qualification criteria.

- viii) During the scrutiny, if it come to the notice to quotation inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the quotation and that application will be out rightly rejected without any prejudice. The Quotation Inviting Authority reserves the right to cancel the **NI(e)Q**. without assigning any reason, whatsoever, to the bidders and no claim in this regard will be entertained.
- ix) The Quotation Inviting Authority reserves the right to cancel the **NI(e)Q** due to unavoidable circumstances and no claim in this respect will be entertained.
- x) The successful Quotationer will have to start the work as per work order to commence the work. Failing to do so will constitute a violation of the contract stimulation as regards progress and timely completion of the work and the contractor will thereby make himself liable action as per stimulation of this Notice Inviting e-Quotation.
- xi) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, Laboratory etc. at their own cost and responsibility.
- xii) Conditional and Incomplete tender will not be accepted under any circumstances.
- xiii) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:
  - West Bengal Form No. -2911
  - N.I(e)Q
  - Special terms &Condition
  - Technical Bid
  - Financial Bid
- xiv) All test as per requirement or as directed by Engineer- in – Charge.
- xv) The quoted rate inclusive of GST along with all taxes, duties, levies, royalties etc. as applicable as per Govt. norms.

**9 . Earnest Money:** The amount of Earnest Money as given in the List of Work to be submitted through online process as per Finance Department Order No. 3975-F(Y) dated 28.07.2016.

**10 . Security Deposit:** In respect of successful bidder, the Earnest Money after acceptance of bid shall be converted as a part of the Security Deposit. Beyond that @ 8% of the bill value will be deducted from bill/s.

**11. Refund of Security Deposit:** The Security Deposit will be refunded after 3(three) months from the date of completion of work i,e; submission of report.

**12. Bid Evaluation Committee (BEC):**

A Bid Evaluation Committee (BEC) has been constituted under the Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Government of West Bengal, who is the quotation inviting authority for all works.

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The members of Bid Evaluation Committee would be:-

1.	Executive Engineer ,East Midnapore Division, Municipal Engineering Directorate, Government of West Bengal	Chairperson & Convener
2.	Assistant Engineer , East Midnapore Division, MED, Govt. of WB	– Member
3.	Divisional Accountant, East Midnapore Division , MED.	– Member

**Sd/-**  
**Executive Engineer,**  
**East Midnapore Division, M.E.Dte.**

Memo No. MED/MID(E)/ 456(1-8) / H.M/ U-HWC-1 / 2022

Dated: -09.12.2024

Copy forwarded for information and with a request for wide publicity through the Notice Board to: -

1. The Addl. Secretary, UD&MA Department & Director, SUDA
2. The Chief Engineer, South Zone, M. E. Dte.
3. The Superintending Engineer, South Circle, M.E.Dte.
4. The District Magistrate, Purba Medinipur.
5. The Chief Medical Officer of Health, Purba Medinipur.
6. The Administrator, Haldia Municipality
7. Notice Board of this office.
8. Office File.

**Sd/-**  
**Executive Engineer,**  
**East Midnapore Division, M.E.Dte.**

SECTION – B  
FORM –I  
**PRE-QUALIFICATION APPLICATION**

To  
The Executive Engineer,  
East Midnapore Division,  
Municipal Engineering Directorate,  
Tamluk, Purba Medinipur

Ref: - Quotation

for \_\_\_\_\_  
\_\_\_\_\_ (Name of work) \_\_\_\_\_

**NI**

**eQ No.:**

Dear Sir,

Having examined the Statutory, Non statutory and NleQ documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of

\_\_\_\_\_ In the capacity  
\_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in quotation for the work(s) given in Enclosure to this letter.

We understand that:

(a) Quotation Inviting and Accepting Authority can amend the scope and value of the contract Tender under this project.

(b) Quotation Inviting and Accepting Authority reserves the right to reject any Application without assigning any reason.

**Enclose:- e-Filling:-**

1. Statutory Documents
2. Non Statutory Documents

Date: -

**Signature of applicant including title**  
and capacity in which application is made.

**Section-B**

**AFFIDAVIT "Y"**

**Declaration of the Tenderder**

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Tender documents which is required to be submitted in time duly)

I, ....., son of .....  
....., aged about ..... years by occupation  
..... do hereby solemnly affirm and confirm as follow:

1. That, I am the ..... Of ..... have duly authorized by and competent to affirm this affidavit on behalf of the said quotationer.
2. That, I have inspected the site of work covered under NleQ (NleQ No ..... ) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the quotation documents. Quotation of the above named quotationer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid quotationer, being lawfully and duly authorized, promise to a quotationer by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Quotation accepting Authority of the Work and a quotationer by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to a quotationer by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Quotation Inviting/Accepting authority.
3. That I declare that, no relevant information as required to be furnished by the quotationer has been suppressed in the Tender documents.
4. That the statement above made by me is true to my knowledge.

Deponent  
Solemnly affirmed by the said  
.....

before me.  
.....  
(1stclass Judicial Magistrate / Notary Public





**SECTION - B**  
**FORM- III**  
**STRUCTURE AND ORGANISATION**

**A.1** Name of applicant:

**A.2** Office Address:

Telephone No. and Cell Phone No. :

Fax No. :

E mail :

**A.3** Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title  
and capacity in which application is made.**