



**NOTICE INVITING e-QUOTATION NO. WBUD&MA/SE/SLRDC/NIQ-14(e) OF 2023-24 of Executive Engineer/  
Salt Lake Reclamation Division**

**MEMO NO:** 8-173/2022/1357

**Dated:** 12/03/2024

e-Quotation is hereby invited for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department for and on behalf of the Governor of West Bengal, for the works as in the table below from eligible bonafide, reliable and resourceful bidders **having sufficient experience in execution of similar type of works. Intending bidders who desire to participate in the tender are requested to log on to the departmental website [www.wburbandev.gov.in](http://www.wburbandev.gov.in) & Govt. Tender website <https://wbtenders.gov.in> for information about the tender.**

**NAME OF WORK:** "Supply & installation of furniture to furnish the newly constructed vertical extension of ILGUS canteen, Salt Lake City under S.L. Reclamation Sub-Division-I of S. L. Reclamation Division.

**Earnest Money Deposit:** Rs. 18,000.00 (Rupees eighteen thousand) only.

**Time Submission of materials:** 45(Forty five) Days.

**Special Terms and condition:-**

Certification : **a)** India Design Mark certificate of Components and quality management standard ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 from (TUV) NABCB (central Govt) accredited organization will be preferred. Supplier should have local service centre.

**b) Supplied materials will be preferably of renowned brand like Godrej, Steelcase, Herman Miller etc. In view of longevity.**

**Scope of work:-**

- 1. Jack Din Table:-** Length : 150cm Width : 90cm Height : 75.7cm TABLE MATERIALS & SIZE : TOP: 19mm MDF board with okume veneer, Colour : Brown Black, LEGS: 720 x 103 x 20 solid wood  
The product must have in house test certificate . Manufacturer should have in house test certificates, Green Guard (By UL), Green Pro , GRIHA, Indoor Advantage certification along with products certifications of some products including AIOTA, INDIAN DESIGN MARK, BIFMA level 3 conforms to ANSI/BIFMA e3-2014e Furniture Sustainability Standard issued by BIFMA. Other certificates ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018 is mandatory. the ISO certificates should be obtained from NABCB (central Govt) accredited organization otherwise certificates will not be accepted. Sample and factory visit is mandatory to inspect as per the requisite. Supplier should have local service centre.
- 2. Rose Black Din Chair:-** Overall Size : Length : 43cm Width : 56.5cm Height : 93.3cm Seating Height : 48cm THREAD: NYLON , LEATHER/PVC/FABRIC: PVC MONTERRY , FRAME MATERIAL:  
The product must have in house test certificate. Manufacturer should have in house test certificates, Green Guard (By UL), Green Pro , GRIHA, Indoor Advantage certification along with products certifications of some products including AIOTA, INDIAN DESIGN MARK, BIFMA level 3 conforms to ANSI/BIFMA e3-2014e Furniture Sustainability Standard issued by BIFMA. Other certificates ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018 is mandatory. the ISO certificates should be obtained from NABCB (central Govt) accredited organization otherwise certificates will not be accepted. Sample and factory visit is mandatory to inspect as per the requisite. Supplier should have local service centre.
- 3. Petal 3Str sofa:-** Overall Size : Width : 189cm Depth : 82cm Height : 90cm Seating Height : 45cm seat: Understructure: Understructure is made up of combination of plywood & pinewood members. Plywood is 12+1mm thk. [moisture resistance & termite proof as per IS:303] & pinewood are of cross sections 22x64mm, 34x64mm & 16x35mm without having major knots & defects on the surface. Zigzag spring of dia. 3.8mm is mounted on the seat structure using plastic spring mounting clip for support & additional cushioning purpose. Non woven fabric is stapled on the seat structure frame above the spring asly. to avoid direct contact between the metal springs and the seat foam. This prevents seat foam from tearing. Powder coated MS support pipe is fitted with the wooden seat frame to give additional strength to the structure. Complete under structure is made by gluing, nailing & stapling.

Foam: Seat is made of PU foam with density 28 kg/m<sup>3</sup> with a top layer of supersoft PU foam with density 32 kg/m<sup>3</sup>. Seat front bottom is stapled with the PU foam with density 28 kg/m<sup>3</sup>. Upholstery: Seat upholstery is made in polyester fabric with partitions. Backrest :Under structure: Under structure is made up of combination of plywood & pinewood members. Plywood is 12+1mm thk. [moisture resistance & termite proof as per IS:303] & pinewood are of cross sections 16x35mm & 16x74mm without having major knots & defects on the surface. 3mm MDF is stapled on the back of the structure and manjarpat is stapled at the front bottom. Foam: Backrest is made of PU foam with density 28 kg/m<sup>3</sup> on the front lumber portion and the shoulder area has supersoft PU foam with density 32 kg/m<sup>3</sup>. This is covered with a top layer of super soft PU foam with density 32 kg/m<sup>3</sup>. The top surface has foam with density 32 kg/m<sup>3</sup>. Complete back surface & underarm of backrest is glued with the PU foam with density 28 kg/m<sup>3</sup>.

Upholstery: Backrest upholstery is made in polyester fabric and has a manjarpat cloth for pulling to accentuate the lumbar area. A throw cover is draped over the backrest, which can be dry cleaned. armrest: Under structure: Under structure is made of combination of plywood & pinewood members. Plywood is 12+1mm thk. [moisture resistance & termite proof as per IS:303] & pinewood are of cross section 16x35mm without having major knots & defects on the surface. 2mm cardboard and 3mm MDF is stapled on the structure to provide a surface for sticking foam. Foam: Armrest is made of PU foam with density 28 kg/m<sup>3</sup>.

Upholstery: Armrest upholstery is made in polyester fabric.

Legs: Rubber wood [Grade-A] legs with the M8 stud are fitted at the bottom surface of the Armrest LH & RH. Legs are coated with PU clear coat [matt finish]. Assembly: Upholstered seat, backrest, armrest-LH & armrest-RH are assembled together with the M8 bolts, nuts & washer. Then a non-woven is stapled on the bottom surface to cover the structure. Packet: Each packet contains one assembled sofa without legs and a separate hardware packet containing 4 nos. of plastic legs.

. Other certificates ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018 is mandatory. the ISO certificates should be obtained from NABCB (central Govt) accredited organization otherwise certificates will not be accepted. Sample and factory visit is mandatory to inspect as per the requisite.

Supplier should have local service centre.

4. **Alice Pro coffee table:-** Overall Size : Width : 100cm Depth : 65cm Height : 45cm TABLE LEGS  
MATERIALS: Colour :cherry, TABLE TOP MATERIALS & SIZE : (tempered Glass/ 10mm), L X W X T : 1000 x 650 x 10mm

#### **1.0 General Terms & Conditions :-**

1. The intending bidders will have to submit self-attested photo copy the following documents without which participation in the bid will be informal.
2. Permanent Account Number (PAN) of Income Tax Department.
3. GST Registration certificate.
4. Professional Tax registration certificate.
5. Trade licence Certificate
6. **Quoted rate should be included GST, IT, CESS and other applicable Taxes, if any.**
7. The bidder will not be entitled, if found not eligible in the technical bid, to participate in the financial bid.
8. Participation in this bid deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting e-Quotation.
9. The undersigned reserves the right to annul the whole process of e-Quotation without assigning any reason whatsoever.
10. The bidders are bound by the terms and condition of W.B.F No. 2911 along with the specification, notice of e-Quotation along with all enclosures, Special terms & condition, if any and schedule of works etc. Which forms part and parcel of the contract.
11. **BIDS/OFFERS SUBMITTED BY POST OR BY HAND SHALL NOT BE ACCEPTED.**
12. No conditional bid/offer/proposal shall be accepted and shall be deemed as 'informal'.
13. The accepting authority reserves the right to reject any or all the bids/offers/proposals received without assigning any reason whatsoever to the intending participants including lowest bid/offer/proposal received.

#### **14 Earnest money :**

The Earnest money submitted by the lowest bidder, whose bid/quotation is accepted, shall be converted into Security deposit and shall be refunded/returned at the end of contractual period after successful execution of work in the field. **If 2% of lowest bid is more than submitted amount( As mentioned in this notice), the balance amount to be deposited in the form of draft from any nationalised bank at the time of contract.**

10.1 The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e procurement.

10.2 *Mode of Payment :*

EMD of the bidders for quotation of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00 -103-001-07" through GRIPS along with the bank particulars of the bidders.

Payment in any other form, e.g. NSC, KVP, DD, BC, DD, etc. will not be accepted.

11. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ online.

12. Login by bidder:

a) A bidder desirous of taking part in a quotation invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRLs, etc shall login to the e-Procurement portal of the Government of West Bengal [https:// wbtenders.gov.in](https://wbtenders.gov.in) using his login ID and password.

b) He will select the quotation to bid and initiate payment of pre-defined EMD / Quotation Fees for that quotation by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

13.1 Return of Earnest Money of the unsuccessful Quotations(s):-

Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

13.2. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ online.

Validity of Bid is 120(One Two Zero) days.

**4.0 Eligibility to participate :-**

Contractors, Enlisted or outside bonafide, Registered Engineers Co-operative Societies, Consortiums and Partnership Firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate, depending on the criteria as detailed below. Joint venture firm are not eligible to participate.

A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.

**Credential**

- (i) Intending tenderer should produce credentials of similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,
- (ii) Intending tenderer should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- (iii) Intending tenderer should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above ;  
[This is as per Memo No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Government of West Bengal, Public Works Department, Accounts Branch, Nabanna, Howrah, for amended Rule under Rule 226 (1) of PWD Code, Volume-I.]
- (iv) Any agency having record with non satisfactory progress of work under this Salt Lake Reclamation and Development Circle may or may not be considered for work during Technical Evaluation.

**5.0 Special Terms and Conditions :-**

1. Any corrigendum regarding this NIQ will be uploaded in the website of Urban Development & M.A. Department i.e [www.wburbanservices.gov.in](http://www.wburbanservices.gov.in) along with publication through office notice board. The intending participants are requested to visit the website for any updates etc. in this regard.
2. **Payment terms and condition will be as mentioned in the Administrative Approval & Financial Sanction.**
3. **Payment will be given after availability of fund.**
4. The intending bidders are to quote their offer taking all the above points into consideration and no extra claim whatsoever shall be admissible afterwards.
5. **Bid Validity** The Bid will be valid for **120 days** from the date of opening of the financial bid.
6. All participants are requested to visit the site before submission of tender.
7. For any other information the applicants are requested to visit the office of the undersigned on any working day from 1.00 p.m. to 3.00 p.m. before last date of bid submission.

**SCHEDULE OF Dates for e-Quotation :**

Sl. No.	Activity.	Date & Time.
1.	<b>Publishing Date.</b>	14/03/2024 at 17.30 hrs.
2.	<b>Document Download Start date.</b>	14/03/2024 at 17.30 hrs.
3.	<b>Bid Submission start date.</b>	21/03/2024 at 13.00 hrs.
4.	<b>Document Download end date.</b>	28/03/2024 at 13.00 hrs.
5.	<b>Bid Submission end date.</b>	28/03/2024 at 13.00 hrs.
7.	<b>Technical Bid opening date</b>	01/04/2024 at 13.00 hrs.
8.	<b>Financial Bid opening date.</b>	<b>To be notified later.</b>

Additional Terms & Conditions Including Modifications of Clause No. 17 and Clause No. 25 of West Bengal Form No. 2911 (This bears concurrence of Group – T of Finance (Audit) Department vide their U.O. No. 614; Dated 06.07.2012)

**1) Clause – 17 of Contract of the Printed Tender From shall be substituted by the following:**

Clause 17. – If the contractor or his workmen or servants of authorized representatives shall break, deface, injure or destroy any part of the building in which they may be working or any building, road, road curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises on which the work or any part of it is being executed, or if any damaged shall happen to the work from any cause whatsoever or any imperfections become apparent in it any time whether during its execution or within a period of three years after issuance of a certificate of its completion issued by the Engineer –In-Charge shall mend good the same at his own expense, or in default, the Engineer-In- Charge may cause the same to be made good by other workmen and deduct the expense ( of which the certificate of the Engineer-In- Charge shall be final from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter became due to contractor by the Government or from his security deposit, or the proceeds of sale thereof or of a sufficient portion thereof and if the cost, in the opinion of the Engineer – In- Charge(Which opinion shall be final and conclusive against the contractor), or of making such damage or imperfections good shall exceed the amount of such security deposit and /or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

The security deposit of the contractor shall not be refunded before the expiry of three years after the issuance of the certificate, final or otherwise of completion of the work by the Engineer-In- Charge.

Provided that the work shall not be deemed to have been completed unless the “**Final Bill**” in respect thereof shall have been passed and certified for payment by the Engineer-In-Charge.

Provided further that the Engineer-In- Charge shall pass the “**Final Bill**” and certify thereon, within a period of forty five days with effect from the date of submission thereof by the contractor under this contract and shall also issue a separate certificate of completion of work to the contractor with the

said period of **forty five days**. The certificate of Engineer-In- Charge whether in respect of the amount payable to the contractor against the **“Final Bill”** or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the contractor held with the Government under the provision of **Clause-1** hereof shall be refundable to the contractor in the manner provided here under.

2) **“Modification of Clause Relating to Settlement of Disputes under Condition of Contracts”:**

Clause 25 for work value more than 100 Lacks of W.B.F. No. 2911 will be read as “Clause 25 – Except where otherwise provided in the Contract all question and disputes relating to the meaning of specifications, design, drawings and instrudtions therein before mentioned and as to quality of workmanship or materials used on the work or these conditions or otherwise concerning to the work, or after the completion or abandonment thereof shall be dealt with as mentioned hereinafter :

If the Contractor considers any work demanded of him to be outside the requirement of the contract, or disputes in any drawings, record or decision given in writing by the Engineer- in- Charge or any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, be shall promptly requested within 15 (fifteen) days to the Chairman of the “Dispute Redressal Committee” shall give its written instruction or decision. Thereupon, the “Dispute Redressal Committee” shall give it written instruction or decision within a period of Three (03) months from the date of receipt of the Contractor’s letter.

“ Dispute Redressal Committee in each of the works’ Department should be having the following officials as members :

1.	<b>Additional Chief Secretary / Principal Secretary / Secretary of the Concerned Department.</b>	<b>Chairman</b>
2.	<b>Engineer – in – Charge / Chief Engineer or any officer equivalent rank in the Department</b>	<b>Member</b>
3.	<b>One Designated Chief Engineer / Engineer of the Department to be nominate by the Department concerned</b>	<b>Member Secretary and Convener</b>
4.	<b>One Representative of the Finance Department of the Government not below the Rank of Joint Secretary or Finance Advisor in case of the Works’Department where FA System has been introduced</b>	<b>Member</b>

The Provision will be applicable irrespective of the value of the works to which the dispute may relate.

3) **After Clause 24’** In present printed **W.B. Form No. 2911**, of this office/ Division, in **page no. 9, Clause-25** as mentioned here will be included and from **Clause-25 to Clause-29of page 09 and 10** of this Form will have to read as **Clause – 26 to Clause- 30**, as per following table. As per Above, **Clause-17** to be read as in modified form, and applicable for the work.

<b>Sl No.</b>	<b>As mentioned in Presently supplied W.B. Form No. 2911, 2911(i), 2911(ii)</b>	<b>Actually to be read as</b>
1	<b>From Clause 1 to 24</b>	<b>Clause 17 only modified.</b>
2	<b>Within Clause 24 and Clause 25 of Existing / Supplied Form</b>	<b>Clause 25 will be Inserted/ Included</b>
3	<b>Clause-25</b>	<b>Clause- 26</b>
4	<b>Clause-26</b>	<b>Clause- 27</b>
5	<b>Clause-27</b>	<b>Clause- 28</b>
6	<b>Clause-28</b>	<b>Clause- 29</b>
7	<b>Clause-29</b>	<b>Clause- 30</b>

Sd/-  
EXECUTIVE ENGINEER  
SALT LAKE RECLAMATIONDIVISION

Copy forwarded for information & necessary action to:

1. The P.S. to Principal Secretary, to the Govt. of W.B., Department of Urban Development Department & Municipal Affairs, Nagarayan, Kolkata-64.
2. The Additional Director, SUDA, ILGUS BHAVAN, HC Block, Sector-III Bidhannagar, Kol-106, West Bengal.
3. The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
4. **The Additional Secretary to the Govt. of West Bengal (DB), IT/eGovcell, Nagarayan, Urban Development Department, DF-8, Sector - I of Salt Lake City with request to upload the Notice in the Departmental Website [www.wburbnservices.gov.in](http://www.wburbnservices.gov.in)**
5. The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 91.
6. The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
7. The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kolkata- 91.
8. The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
9. The SDO/ Salt Lake Reclamation Sub-Division-I & II/Salt Lake Survey Sub-Division.
10. Accounts branch / Office Notice Board.

12/3/24

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EXECUTIVE ENGINEER  
SALT LAKE RECLAMATION DIVISION