

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT & M A DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
BIDHANNAGAR MUNICIPAL SERVICES DIVISION
NIRMAN BHAVAN, FIRST FLOOR,
SALT LAKE, KOLKATA- 700 091.

e-NOTICE INVITING QUOTATION

eNIQ No – WBUD&MA/SE/BMSD/NIQ-01(e)/2017-18 of EE, BMSD.

Name of Work: “Preparation of Environment Impact Assessment (EIA) report, Form-I and others in connection with issue of NOC (No Objection Certificate) for the work “Construction of RCC piled jetty including wooden ramp as approach to Jambu Island, South 24 Parganas, West Bengal”.

Time of completion: 15 (Fifteen) Days

Separate Quotations are invited for the acceptance of the *Special Engineer, Salt Lake Reclamation and Development Circle*, on behalf of the Governor of West Bengal for the works mentioned in the list given below, through electronic tendering (e-Tendering) from eligible and resourceful contractors having sufficient credential and financial capability for execution of works of similar nature.

Intending bidders desirous of participating in the Quotation are to log on to the website <https://wbtenders.gov.in> for the quotation and click on to the “e-procurement” link provided. They may also visit the website <https://wburbandev.gov.in> (the web portal of the Urban Development Department) for the tender. The tender can be searched by typing WBUD in the search engine provided in the website.

Bidders willing to take part in the process of e-Tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Government of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDBRT). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below under “General terms and conditions and information”.

Bidders willing to take part in the process of e-Bidding are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Government of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDBRT). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website. Bids are to be submitted separately for each work online and intending bidders are to download the bid documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of bid documents.

1.0 Scope of Activities

The Scope of services for Consultant under the Contract broadly covers the following but not Limited to:

- i. Filling Form-I (online filing of Form-I to MoEF&CC/SEIAA) as applicable along with approved PFR/PR (provided by client).
- ii. Presentation before constituted committee of MoEF&CC/SEIAA for obtaining ToR.
- iii. Receipt of Final ToR (for conducting EIA) from MoEF&CC/SEIAA.
- iv. Conducting EIA studies based on one (1) season (monsoon excluded) environmental data generation for baseline information as per approved ToR guidelines on various issues through monitoring of primary data and collection of secondary data as applicable. If any additional major requirement/ study is issued by Ministry in ToR for this project, that shall be included in the scope of work of Consultant after mutual agreement.

- v. Preparation of draft EIA-EMP Report as per Terms of Reference (ToR) of MoEF&CC / SEIAA & submitted to the office of the proponent for review.
- vi. Application to SPCB (State Pollution Control Board), all correspondence and presentation for public hearing (PH) as per schedule of PH by regulatory Authorities viz. SPCB.
- vii. Attending the Public Hearing Meeting for presentation if required along with proponent/client.
- viii. Preparation of Final EIA-EMP Report based on the outcome of the public hearing.
- ix. Submission of Final EIA-EMP Report to MoEF&CC/SEIAA for presentation before the duly constituted committee.
- x. Attending the EAC/SEAC meeting called by MoEF&CC/SEIAA as applicable for presentation before the duly constituted committee along with proponent/client for obtaining EC.
- xi. EC granted, Order released in favour of the proponent/client for onward action with SPCB for obtaining NOC and other certificates as applicable for the project.
- xii. Any other works as would be necessary for obtaining NOC for the above project.

In Abbreviation:

SEIAA	State Environmental Impact Assessment Authority
MoEF&CC	Ministry of Environment, Forest & Climate Change
EIA	Environment Impact Assessment
EMP	Environment Management Plan
EAC	Environment Appraisal Committee
SEAC	State Environment Appraisal Committee

2.0 General Terms & Conditions

Submission of Bids

1. General process of submission

Bids are to be submitted separately online through the website stated above. All the documents uploaded by the Bid Inviting Authority form an integral part of the contract. Bidders are required to upload all the bid documents along with the other documents, as asked for in the bid, through the above website within the stipulated date and time as given in the Bid. Bid is to be submitted in two folders at a time for the work, one is Technical Bid and the other is Financial Bid. The bidder shall carefully go through the documents and prepare the required documents, and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded must be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum and corrigendum related to the bid and upload the latest documents as part of the bid.

2. The undersigned reserves the right to disallow participation of any or all the applicants in the EOI, without assigning any reason whatsoever and no challenge against such refusal will be entertained. The applicants will also not be entitled to any compensation for rejection of their prayer for participation in the EOI.
3. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated hereinafter, will automatically be deferred to the next working day without further notice.
4. Participation in this NIQ deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting NIQ.
5. Any notice or instruction to be given to the participants under the terms of this NIQ shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his address as furnished.
6. The undersigned reserves the right to annul the whole process of NIQ without assigning any reason whatsoever.

The bidders are bound by the terms and conditions of W.B.F No. 2911 along with the specification, notice of NIQ along with all enclosures, Special Terms & Conditions, if any, and schedule of works etc. which forms part and parcel of this contract. Conditional offer will not be entertained and shall be deemed as 'informal'

8. No conditional bid/offer/proposal shall be accepted.
9. Any bid/offer containing over writing is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which bid/offer may be informal.

Technical Bid

The Technical Bid should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

A. Technical File (Statutory Cover) containing

- i. Application for Bid (Vide Form – 1) (to be submitted in "Forms" folder).
- ii. Tender Form No. 2911 (ii) (to be submitted in "2911" folder).
- iii. Notice Inviting Quotation (NIQ) (to be submitted in "NIQ" folder).

Earnest Money Deposit (EMD)

The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e procurement. Now, in cancellation of Memorandum No:1526-F(Y) Dated 18.03.2014, deposit of EMD / Bid Security related to e-procurement of the State Government Departments has to be followed Memo No: 3975-F(Y) Dated:28/07/2016 which is to be referred to Other Important Documents folder.

iv. Credential Certificate (to be submitted in "Forms" folder)

v. Declaration of not having common interest between the participating bidders (vide Form-2) (to be Submitted in "Forms" folder).

Note: Bids will be summarily rejected if any item in the Statutory Cover is missing.

B. Document (Non-Statutory Cover) containing

i. Certificates

- Trade license, Professional Tax (PT) submission challan, PAN card details, IT clearance certificate. Application for such addressed to the competent authority may also be considered.
- Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.

ii. Company Details

1. Registered Deed for Partnership Firm / Consortiums from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However, in cases where the applicant is yet to receive registration certificate from Todi Mansion, the applicant is to submit an affidavit in Non-Judicial Stamp Paper along with the application pledging that "the registration certificate of the Consortium / Partnership Firm" would be submitted to the Bid Inviting Authority before making agreement with the Bid Accepting Authority in case he is found lowest." In case of inordinate delay in submitting the document, his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the Consortium / Partnership Firm should also be registered from the Office at Todi Mansion, Kolkata, prior to the date of application of bid otherwise his application will be rejected.

Note : An affidavit regarding authorized user of DSC for Consortiums and a declaration regarding such authorization for Limited Companies is to be submitted.

2. Trade License for Proprietorship Firms.
3. Memorandum of Articles for Limited Companies.

iii. Credential/ Eligibility Criteria

The intending quotationers are to be NABET (National Accreditation Board for Education & Training) consultants who are authorized to do such work in respect of the project in Dist: South 24 Pgs, West Bengal.

Addenda / Corrigenda: If published.

Note : Bidders are to keep track of all the Addendum / Corrigendum issued with a particular bid and upload all the above digitally signed along with the NIT. Bids submitted without the Addendum / Corrigendum will be treated as informal and liable to be rejected.

Others: Any other documents found necessary.

Note: Failure of submission of any one of the above mentioned documents will render the bid liable to summary rejection.

Financial Bid

The Financial Bid should contain the following document in one cover (Folder)

i. Bill of Quantities (BOQ)

The contractor is to quote the rate online through computer in the space marked for quoting rate in the BoQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor).

Return of Earnest Money of the unsuccessful Tenders(s):-

Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

3.0 Selection/Acceptance of the successful Bid/Offer/Proposal

The selection/acceptance of the bid/offer/proposal shall be made on Cost Based Selection

The accepting authority reserves the right to reject any or all of the bid/offer/proposal received without assigning any reason whatsoever to the intending participants including lowest bid/offer/proposal received.

- 4.0 Mode of payment: A) 50% (Fifty percent) payment would be made on submission of all necessary documents of EIA, Form-I & others. B) 30 % (Thirty Percent) payment would be made during deliberation & presentation of EIA report to the competent authority for their evaluation on issue of NOC. C) Balance 20% (Twenty percent) payment would be made after completion of all compliance reports, deliberation, presentation etc till acceptance/rejection of NOC for the project.

Bid validity :-

- 5.0 The Bid will be valid for 120 days from the date of opening of the financial bid.

Special Terms and Conditions

1. Requisite copies of EIA in the form of soft copies and hard copies are to be submitted as per requirement for issue of NOC for the above work from the competent authority.
2. All power point presentations are to be made by the consultant in presence of the employer to such authority who needs the same for evaluation on issue of NOC in this regard.

The successful quotationer shall have to keep contact with the office of the West Bengal State Coastal Zone Management Authority to comply with their requirements in connection with preparation of EIA, Form-I & others and approval of NOC for the project.

4. Any corrigendum regarding this NIQ will be uploaded in the website of Urban Development Department i.e www.wburbandev.gov.in and W B Govt. bid website <https://wbenders.gov.in> along with publication through office notice board. The intending participants are requested to visit the websites for any updates etc. in this regard.
5. All N.O.Cs related to fire, environment etc. are to be arranged by the successful agency.
6. Payment shall be made on availability of fund.
7. The intending bidders are to quote their offer taking all the above points into consideration and no extra claim whatsoever shall be admissible afterwards.
8. The lowest quotationer have to submit the differential amount of EMD in the form of bank draft in favour of Executive Engineer, Bidhannagar Municipal Services Division.

SCHEDULE of Dates:

Sl. No.	Activity.	Date & Time.
1.	Publishing Date.	08/12/2017 at 17:00 hrs.
2.	Document Download Start date	09/12/2017 at 17:00 hrs.
3.	Bid Submission start date	09/12/2017 at 17:00 hrs.
4.	Document Download end date	22/12/2017 at 16:00 hrs
5.	Bid Submission end date	22/12/2017 at 17.00 hrs.
6.	Technical Bid opening date	27/12/2017 12:00 hrs. onwards.
7.	Financial Bid opening date.	To be notified later.


 EXECUTIVE ENGINEER
 BIDHANNAGAR MUNICIPAL SERVICES DIVISION

Memo No: 6/298/3139(10)

Dated: 08/12/2017

Copy forwarded for information & necessary action to:

- 1) The Chief Engineering Adviser, Urban Development & M A Department, Nirman Bhavan, Salt Lake, Kolkata.
- 2) The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- ✓ 3) "Computer cell", Nagarayan, Urban Development Department, DF-8, Sector – I of Salt Lake City with request to upload the Notice in the Departmental Website www.wburbandev.gov.in
- 4) The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 5) The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 6) The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 7-8) The SDO/ Salt Lake Roads Sub-Division/ Salt Lake Drainage Sub-Division.
- 9-10) Accounts branch / Office Notice Board.

EXECUTIVE ENGINEER

BIDHANNAGAR MUNICIPAL SERVICES DIVISION

Signature valid

Digitally signed by SISIR KUMAR ATA
Date: 2017.12.08 16:07:13 IST
Location: West Bengal