



**SECTOR-VI INDUSTRIAL TOWNSHIP AUTHORITY**  
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West Bengal, India.

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Memo No: 587/ SE(C) /Sec-VI/ITA/NIT(AMRUT2.0)/ 2023-24

Dated : 24/11/2023

**Detailed e-TENDERING NIT NO: SEC-VI/ITA/07 of 2023-2024 Dated: 24/11/2023**

Notice inviting e-Tender is invited by the **Superintending Engineer (Civil), Sector-VI Industrial Township Authority** on behalf of the Sector-VI Industrial Township Authority for the works mentioned in the list given below, through electronic tendering (e-tendering) from eligible and resourceful contactors with financial capability having credentials as per Eligibility Criteria Stated below.

Sl.No.	Name of Work	Estimated Amount Put to tender (in Rs.)	Earnest Money (in Rs.)	Time of Completion
1	2	3	4	5
1.	Supplying and laying of DI (K-9) pipe of diameter varying from 200 mm to 900 mm for treated water main including specials, valves and related structures along with road restoration, utility shifting, with all other associated works all complete for direct pumping to Eastern side of CLC area within Sector-VI ITA jurisdiction under AMRUT 2.0 scheme. Tender ID: 2023 UDMA 608510 1	11,42,96,196.00	10,00,000.00	12 (Twelve) Months
2	Supplying and laying of DI (K-9) pipe of diameter varying from 200 mm to 900 mm for treated water main including specials, valves and related structures along with road restoration, utility shifting, with all other associated works all complete for direct pumping to Western side of CLC area within Sector-VI ITA jurisdiction under AMRUT 2.0 scheme. Tender ID: 2023 UDMA 608510 2	9,78,59,836.00	10,00,000.00	12 (Twelve) Months

**Note:** The bidders should have no adverse report for execution of any project work during last 5(five) years from the date of NIT. This clause will lead for rejection of application even after fulfillment of other eligibility criteria.

**Additional Terms and Conditions:**

- An affidavit to be submitted in support of a full-fledged technically supported spot decision making Corporate Office existing in West Bengal which may be verified in due course.
- Security period for the work will be 5 years from the date of completion of the project.
- Since the work will be executed within the specified working site/location within Sector-VI ITA area, the successful bidder will take every precaution while execution to safeguard the installations within the working site/location and will make good for the damages if any occur during execution of work within working site/location.

**Eligibility Criteria:**

- i) Intending Tenderer should produce credentials of a similar nature of completed work in a single tender, of at least 200 mm diameter DI K9 pipe, with the minimum value of 40% (forty percent) of the estimated

amount put to this tender during 5 (five) years prior to the date of issue of this e-NIT tender notice where at least in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,

- ii) Intending Tenderer should produce credentials of 2 (two) similar nature of completed works in a single tender, of at least 200 mm diameter DI K9 pipe, with the minimum value of 30% (thirty percent) of the estimated amount put to this tender during 5 (five) years prior to the date of issue of this e-NIT tender notice where at least in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; or,
- iii) Intending Tenderer should produce credentials of one single running work of credentials of similar nature of treated water carrying pipeline work which has been completed to the extent of 80% or more, which is not less than the desired length at i) above. In case of running works in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those Tenderer who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender. In the required certificate. It should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the Tenderer
- Intending tenderer must produce completion certificate of physically completed work(s) as per above eligibility criteria within the qualifying period i.e. during last 5(five) years as on the date of NIT. In case of Composite/Package work, completion certificate should clearly indicate item wise actual diameter, make (DI and MS as applicable) and length involved (Completion certificate for composite/package work without mentioning item wise breakup for execution of the item(s) will not be entertained. Copy of completion certificate, work order and schedule of work to be uploaded).
- Payment certificate will not be treated as credential.
- Completion Certificate produced as credential should clearly indicate the description of work (diameter, make and length of pipe), value of contract, executed work value, date of work order, actual date of completion etc. and name, address and telephone number of the client.

**Documents to be produced in support of Credential:**

A successful performance and completion certificate supplemented with work order along with payment certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (**Eligibility to participate in the tender**). Besides this, the following documents shall have to be furnished:

- a) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm
- b) Copies of valid PAN Card, Trade License, GST, P.F & E.S.I Registration Certificate, Professional Tax clearance Certificate.
- c) Bank solvency Certificate not less than Rs.230.00 Lakh for SI No-01, Rs.200.00 Lakh for SI No-02 for work, under this e-NIT, under this e-NIT to be issued from any Scheduled Bank and it should have been issued by the concerned bank not more than one year before issuance of the NIT.
- d) Corresponding address should be within West Bengal together with Fax, Telephone nos., Contact mobile no. & Email no. of the tenderer.
- e) The average annual turnover of last three financial years, of the intending bidder, shall have to be at least Rs 3.00 Crore for SI.No.01, Rs 2.50 Crore for SI no 02, of the proposed work under this e-NIT.
- f) Audited Balance Sheets and I.T. Return (SaraI) of last three financial years regarding annual turnover from contracting business in each year.

**All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority**

**The Rate is to be quoted considering GST and all other taxes as applicable Govt. Norms.**

Intending bidders desirous of participating in the tender are to log on to the website <https://www.wburbanservices.gov.in> (the web portal of the UDMA) and click on to the "e-procurement" link provided. They may also visit the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing Sector-VI ITA in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCa, Govt. of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below under "General terms and conditions and information".

**Last date & time of submission of bids online is 02/01/2024 at 17:00 Hrs.**

The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

All information posted on the website consisting of NIT and related documents, Form No I, BOQ, Corrigendum etc. and Drawings if any, shall form part of the tender document.

### **General Terms and Conditions and Information**

#### **1. Eligibility for participation:**

Bonafide Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government are eligible to participate, depending on the criteria as detailed below.

#### **2. Submission of Tenders**

##### **2.1 General process of submission**

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum / corrigendum related to the tender and upload the latest documents as part of the tender.

## 2.2 Technical Proposal

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

### A Technical File (Statutory Cover) containing:

- i. Application for Tender (Vide Form-1) (to be submitted in 'Forms' folder)
- ii. Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)
- iii. Earnest Money Deposit (EMD) – Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.

**In case, 2% of quoted rate is higher than amount mentioned for Earnest Money in the NIT, then the balance amount shall have to be submitted within 20 (Twenty) working days After Issuance of LOI in the form of Demand Draft /Pay Order from Any Nationalized Bank during Submission of formal Agreement Prior to issuance of work order.**

**In case, 2% of quoted rate is less than amount mentioned for Earnest Money in the NIT then the balance amount will be adjusted during progressive R/A bills and will be converted into Security Deposit.**

**If the L1 bidder does not agree to execute the job after opening of Bid, the Earnest Money will be forfeited without any further intimation and may be construed as an attempt to disturb the tendering process and be dealt with accordingly legally including debarment up to 3(three) years of the Bidder.**

- iv. Scanned Copy of One affidavit before Notary will have to be submitted for each serial mentioning the correctness of the documents and a declaration in forming thereby penalty debarment etc. as faced by him under any Govt. /Semi- Govt./Autonomous body/Institution (as per Format Attached Form-1)
- v. Drawings if any (to be submitted in 'Drawings' folder)

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

### B. **Tenderer should upload following Documents in "All Other Important Documents" Folder in Statutory Cover**

#### **i. Certificates:**

1) Valid Trade License, Professional Tax (PT) Clearance Certificate, and PAN Card details. Application for such addressed to the competent authority may also be considered.

2) GST Registration Certificate.

3) Bank solvency Certificate not less than Rs.230.00 Lakh for SI No-01, Rs.200.00 Lakh for SI No-02 for work, under this e-NIT, under this e-NIT to be issued from any Scheduled Bank and it should have been issued by the concerned bank not more than one year before issuance of the NIT.

4) P.F. and ESI Registration Certificate.

5) Corresponding address should be within West Bengal together with Fax, Telephone nos., Contact

Mobile no. & Email no. of the tenderer.

- 6) Audited Balance Sheets and I.T. Return (Saral) of last three financial years regarding annual turnover from contracting business in each year.
- 7) The average annual turnover of last three financial years, of the intending bidder, shall have to be at least Rs 3.00 Crore for Sl.No.01, Rs 2.50 Crore for Sl no 02, of the proposed work under this e-NIT.

**ii. Company Details**

1. Registered Deed for Partnership Firm from Registrar of Assurances will have to be submitted. Mere application for registration will not be considered. However, in cases where the applicant is yet to receive registration certificate from the concerned Authority then he/she has to submit, an affidavit in non-judicial stamp paper along with the application pledging that "*the registration certificate of the Partnership firm would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest*". In case of inordinate delay in submitting the documents, his bid is liable to be rejected and his EMD deposit will stand forfeited to the Government. Any change in the constituents of the partnership firm should also be registered at the office of the concerned Authority, prior to the date of application of tender, otherwise his application will be rejected.

*Note: An affidavit regarding authorized user of DSC a declaration regarding such authorization for Limited companies is to be submitted.*

2. Trade License for Proprietorship Firms.
3. **Memorandum of Articles for Limited Companies**
4. Society Registration and Bye-Laws for Cooperative Societies.

**iii. Credential:**

Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations along with Work Order and Payment Certificate.

**iv. Balance Sheet:**

Audited Balance Sheets and I.T. Return (Saral) of last three financial years regarding annual turnover from contracting business in each year.

*(If the company was set up less than three years ago, Audited balance sheet for the no of years since inception is to be submitted)*

**v. Addenda / Corrigendum: if published.**

*Note: Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.*

**vi. Others: Any other documents found necessary**

*Note: Failure of submission of any one of the above-mentioned documents will render the tender liable to summary rejection. These above-mentioned documents should be uploaded in "All Other Important Documents" folder in Technical Cover.*

- vi. The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT unless specifically revoked. Such abandonment or punishment will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders as per Format -IV **without which the Technical Bid shall be treated as non responsive.** The affidavits and declarations should be uploaded along with other documents.

### 2.2.1 Financial Proposal

The financial proposal should contain the following documents in one cover (folder).

- i) Bill of Quantities (BOQ): The contractor is to quote the percentage above/below online through computer in the space marked for quoting percentage rate in the BOQ (*only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor*).

### 3. Completion Certificate:

- i. Completion Certificates for fully completed works during the current year and last five financial years will only be accepted. Certificates issued for partly completed works will not be considered.
- ii. Completion Certificate of work executed in KMDA and other Departments of State Government or organizations, like Public Works & Public Works (Roads) Department, Irrigation & Waterways Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations.

#### 3.1 Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation in the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Tender inviting Authority immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of Sector-VI ITA as per approval of the Chief Executive Officer for a maximum period

3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to Sector-VI ITA. The competent Authority, Sector-VI ITA will issue necessary orders to the effect with circulations in the Departmental website.

**3.2 Taxes & duties to be borne by the Contractor**

Income Tax, Labour Cess, GST and Other Taxes as per Govt. Rule to be borne by the contractor and the rate should be quoted accordingly after consideration of all these charges.

**3.3 Site inspection before submission of tender**

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties like to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the Sector-VI ITA, with the work between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.

3.4 Agency shall have to arrange required land for installation of Plant & machineries, storing materials, labour shade etc. at their own cost and responsibility nearest to the work site.

**3.5 Conditional and incomplete tender**

Conditional and incomplete tenders are liable to summary rejection.

**4. Opening and evaluation of tender**

**4.1 Opening of Technical Proposal**

- a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- b) Intending tenderers may remain present at the time of opening if they so desire.
- c) Cover (Folder) for Statutory Documents (vide Clause 2.2A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 2.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- d) Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be evaluated to finalize eligible tenderers.

**4.2 Works and Tender Evaluation Committee**

Committee already constituted for issuance of tender papers for high value tenders, etc., vide order of the competent Authority, will continue to function as Works and Tender Evaluation Committee, for evaluation of Technical Proposals of the tenders, until further order.

**4.3 Uploading summary list of technically qualified Tenderers (1<sup>st</sup> round)**

- i. Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC), the summary list of eligible tenderers for the work whose Financial Proposals will be considered will be uploaded in the web portals.

- ii. While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

#### **4.4 Opening and evaluation of Financial Proposal**

- i. Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. After opening of the financial proposal, the preliminary summary result containing, inter-alia, names of contractors and the rates quoted by them will be uploaded
- iii. If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may, after having the comparative statement checked, upload the final summary result, containing the names of contractors and the rates quoted by them against each work after acceptance of the rate.
- iv. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

5. **Bid Validity:** The Bid will be valid for **120 days** from the date of opening of the financial bid

#### **6. Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

##### **6.1 Tender Accepting Authority**

Tender will be accepted by the CEO Sector-VI ITA/ Works and the Tender Committee.

##### **6.2 Execution of Formal agreement after acceptance of tender**

The tenderers, whose tender is approved for acceptance, shall within 20days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in seven/ten copies and one original copy of Sector-VI ITA Form No. I which may be purchased through Demand Draft/Pay order from the office of Sector-VI Industrial Township Authority concerned with the work.

6.3 The NIT shall form a part of the contract agreement. On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BoQ, Drawing, Rate quoted, LoA and Tender Form I.

#### **7. Payment**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.

#### **8. Security Deposit:**



- i) The Earnest money deposited by the lowest bidder (hereinafter shall be called the contractor) shall be converted into security deposit.
- ii) The authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to 10% of the value of works executed at the material point of time and paid during the progressive running accounts bills, so that total deduction against Security deposit together with Earnest Money constitute 10% of the tendered value of work actually done. No interest will be paid on Security Deposit. **(However, the latest order of Finance Department, Govt. of W.B, relevant at the time of deduction of security deposit from the R/A Bill, shall be followed in this regard).**
- iii) After successful commissioning of the work, the Contractor may opt for refund of the Security Deposit by replacing equal amount of Bank Guarantee of scheduled Bank valid up to 3 months beyond the defect liability period.
- iv) For this work **Security Deposit and Defect Liability Period** both will be **05 (five) years**.
  - a) No security deposit shall be refunded to the contractor for 1st (first) 3 years from the actual date of completion of the work;
  - b) **30% of the security deposit** shall be refunded to the contractor on expiry of **four years** from the actual date of completion of the work;
  - c) The balance **70% of the security deposit** shall be refunded to the contractor on expiry of **five years** from the actual date of completion of the work.

9. **Defect Liability:**

- i) The contract will have the Defect liability for a period of 5 (five) years from the date of successful completion of the work
- ii) Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the work under improvement is to be maintained during progress of the work and during Defect Liability Period from the date of successful completion of the work up to the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make good the same at his own expense to the satisfaction of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor.

10. The various documents comprising the full set of tender documents are complementary to one another and are to be taken as parts of a complete whole and mutually explanatory. These are subject to the provisions of Clause 5 (2) of the General Conditions of Contract and to the following condition.

If the stipulations in the various tender documents be found to be at variance in any respect, one will override others, only to the extent as those are at variance, in the order of precedence as given in the list below:

- I. Letter of Acceptance (LOA),
- II. Corrigendum, addendum, minutes etc. before opening of Tender

- III. Minutes of Pre-Bid meeting
- IV. Special provisions/ terms and conditions,
- V. BOQ/Price-schedule,
- VI. General terms and conditions,
- VII. Scope of Work
- VIII. Technical specification
- IX. Abridged and detailed NIT,
- X. The printed tender Form (Sector-VI ITA Form No.1)

The willing bidders are requested to go through this NIT carefully. If they find any discrepancy or ambiguity in any Clause/Clauses of this NIT or any Clause/Clauses is/are not clear to them, they should bring it to the notice of the Tender Inviting Authority in the Pre-Bid Meeting itself and the Authority or his representative shall rectify or adjust or explain the meaning of the said Clause. Any discrepancy or ambiguity found by the contractor in any Clause of the NIT after opening the financial bid, the explanation of this Authority is final and binding to the Contractor. No extra payment shall be payable to the Contractor in this regard under any circumstances.

#### 11. Withdrawal of Tender

As per NIC Rules.

#### 12. Schedule of Dates for e-Tendering

Sl. No	Activity	Date & Time
1.	Publishing Date (Date of uploading of N.I.T. and Tender Documents)	08/12/2023 at 18.00 Hrs
2.	Documents download/sell start date (online)	08/12/2023 at 18.10 Hrs
3.	Bid submission start date (online)	08/12/2023 at 18.30 Hrs.
4.	Date of pre bid meeting with the intending tenderers in the office of the Chief Engineer (Sector-VI ITA)	13/12/2023 at 12.30 Hrs.
5.	Last date of submission of online pre bid queries	13/12/2023 at 18.10 Hrs.
6.	Online Uploading of reply to pre-bid queries	15/12/2023 at 17.30 Hrs.
7.	Documents download end date (online)	02/01/2024 at 15.00 Hrs.
8.	Bid submission closing date (online)	02/01/2024 at 17.00 Hrs.
9	Bid opening date for technical proposals (Online)	04/01/2024 at 17.15 Hrs
10.	Date of uploading list for technically qualified Tenderers (Online)	To be notified later on
11.	Date and place for opening of financial proposal (Online)	To be notified later on

- The intending bidders are requested to visit the sites of their own arrangement.

#### 13. Pre-Bid Queries:

The intending bidders has to submit their queries in online through the specified e-mail ID ([i.e secviita@gmail.com](mailto:secviita@gmail.com)) to the Tender Inviting Authority before the date of Pre Bid-Queries meeting and which will be held at Nabadiganta Bhavan(4<sup>th</sup> Floor) in the office of the Chief Engineer, Sector-VI ITA,GN-20, Street No-21,Sector-V, Kolkata- 700 091.

#### 14. REJECTION OF BID:

**The Tender inviting/accepting Authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Employer's (tender accepting authority) action.**

**Additional Terms & Conditions**

1. The Superintending Engineer Sector-VI will be the authorized Officer in respect of the contract and all correspondence concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the TIA. If any correspondence of above tender is made with Officers other than the Engineer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. The instruction given by the Assistant Engineer and the Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorized to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Engineer-in-Charge shall be final and binding.
2. The acceptance of the tender will rest with the Tender Accepting Authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.
3. There shall be no provision for arbitration.
4. The Bidder shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970(b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
5. Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.
6. The Government shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.
7. Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the bidder. Original challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
8. No mobilization / secured advance will be allowed unless specified otherwise.
9. Income Tax, GST and other Taxes if any are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
10. All working tools and plants, scaffolding, construction of vats & platforms will have to be arranged by the contractor at his own cost.
11. The contractor shall supply mazdoors, bamboos, ropes, pegs, flags etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.
12. The contractor should see the site of works and tender documents, drawings etc. before submitting tender and satisfy himself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site work, availability of drinking water and other human requirements and security etc. The Engineer-in-Charge may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account. The contractor will not be entitled to any claim or extra rate on any accounts.

13. A machine page numbered Site Order book (with triplicate copy) will have to be maintained at site by the contractor and the same has got to be issued from the Engineer-in-Charge before commencement of the work. Instructions given by inspecting officers will be recorded in this book and the contractor must note down the action taken by him in this connection as quickly as possible.
14. The work will have to be completed within the time mentioned in the tender notice. A suitable work program is to be submitted by the contractor within 7(seven) days from the date of receipt of work order which should satisfy the time limit of completion. The contractor should inform in writing the name of his authorized representative at site within 7 (seven) days from the date of receipt of work order who will receive instruction of the work, sign measurement book, bills and other Govt. papers etc.
15. No compensation for idle labour, establishment charge or on other reasons such as variation of price index etc. will be entertained.
16. All possible precautions should be taken for the safety of the people and work force deployed at worksite as per safety rule in force Contractor will remain responsible for his labour in respect of his liabilities under the Workmen's Compensation Act etc. He must deal with such cases as promptly as possible. Proper road signs as per P.W.D. practice will have to be made by the contractor at his own costs while operating a republic thoroughfare.
17. The contractor will have to maintain qualified technical employees and/or Apprentices at site as per prevailing Apprentice Act or other Department Rules & Orders circulated from time to time.
18. The contractor will have to accept the work program and priority of work fixed by the Engineer-in-Charge so that most vulnerable reach and / or vulnerable items be completed before the date needed by the Department due to impending monsoon or rise of water level or for other reasons.
19. The quantities of different items of work mentioned in the tender schedule or in work order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items. For execution of quantitative excess of any item beyond 10% or supplementary works, approval of the Superintending Engineer / Chief Engineer would be required depending on whoever be the Tender Accepting Authority, before making payment.
20. Any materials brought to site by contractor must be subject to approval of the Engineer-in-Charge. The rejected materials must be removed by the contractor from the site at his own cost within 24 hrs. of issue of the order to that effect. The rates in the schedule are inclusive of cost and carriage of all materials to worksite. The materials will have to be supplied in phases with due intimation to the Engineer-in-charge concerned in conformity with the progress of the work. For special type of materials, relevant Data Sheet containing the name of the Manufacturers. Test Report etc. will also be submitted in each occasion. Engineer-in-Charge may conduct independent test on the samples drawn randomly before according approval for using the materials at site. In this regard decision of Engineer-in-Charge is final and binding.

24/11/2023  
**SUPERINTENDING ENGINEER (Civil)**  
**Sector-VI Industrial Township Authority**

Superintending Engineer  
Sector - VI  
Industrial Township Authority

Dated : 24/11/2023

Copy forwarded for information to:

1. The State Mission Director, AMRUT, West Bengal.
2. The Director of Local Bodies, Govt. of West Bengal
3. The Chief Executive Officer, Sector-VI Industrial Township Authority
4. The Chief Engineer, Sector-VI Industrial Township Authority
5. The Joint Secretary, IT Cell, UD & MA, GoWB- with the request to upload the same in departmental Website.
6. The Chief Engineer, E&M Sector, KMDA
7. The Superintending Engineer (Civil), Sector-VI Industrial Township Authority
8. The Superintending Engineer, (E/M) Sector-VI Industrial Township Authority
9. The Finance Officer, Sector-VI Industrial Township Authority
10. The Executive Engineer, Sector-VI Industrial Township Authority
11. Notice Board, Sector-VI Industrial Township Authority
12. Publication in daily newspaper

*Must. 24/11/2023*

**SUPERINTENDING ENGINEER (Civil)**  
**Sector-VI Industrial Township Authority**  
Superintending Engineer  
Sector - VI  
Industrial Township Authority

**FORMAT - I**

**APPLICATION FOR TENDER**

**To**  
**The Superintending Engineer (Civil)**  
**Sector-VI Industrial Township Authority**

**Tender No. ....**

**Serial No. of Work applied for : .....**

**Amount put to tender: .....**

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/We hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of : \_\_\_\_\_

Duly authorized to sign bids  
For & on behalf of (Name of Firm): \_\_\_\_\_  
(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_

### **Affidavit Format - IV**

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt / Semi- Govt / Autonomous body / Institution / local body in hard copy along with serial no (d ) above within stipulated date & time.

#### **Points/Declaration to be furnished in the AFFIDAVIT**

- i) I (Name), Son of (Father's Name), residing at (Residential Address) having office at
- ii) (Business Address) do hereby solemnly affirm and declare as follows :
- iii) Partnership Details:
- iv) Reference NIT No, SI. No.
- v) All Documents submitted by me are genuine, authentic, true and valid.
- vi) All information furnished are true to the best of my knowledge & behalf. Department has got full right to cancel the same with penal measure, if any, in case any of the statements is proved to be false.
- vii) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body /Institution as on the date of submission of bid."
  - a) If the Suspension/Debarment Order is issued prior to the date of issue of " Letter of Acceptance", "Letter of Acceptance cum work order" , "work order" , Notice to Proceed", "Award of Contract", etc for any bid, the suspended/debarred bidder shall not be qualified for award for the said bid and such procurement process will be dealt with as per existing norms by simply excluding the erring bidder.

b) If the suspension / Debarment Order is issued after award of a Government project/ contract to the debarred bidder, the awarded project/contract shall not be prejudiced by the said order provided that the said offense (s) committed by the debarred bidder is not connected with the awarded project/contract.

viii) That I am a citizen of India.

All above statements are true to the best of my Knowledge and belief.

## **FORMAT - II**

### **Sample Undertaking for non-deviation from tender document format**

"Undertaking for non-deviation from tender document (Technical & Financial)

It is certified that our offer is strictly based on stipulations made in the tender document (Technical & Financial) and as per subsequent clarifications, if any, to be made by Sector-VI ITA from time to time. Even then, if there is any deviation in our offer from the tender document (Technical & Financial) and also deviations from the subsequent clarifications to be made by Sector-VI ITA, if is confirmed that, all deviations as mentioned above are hereby withdrawn and stands cancelled. It is certified that the incorporation of above certificates will have no financial implications on the price bid (Financial Bid) to be certified by the Respective Tenderer."

### **Sample Bank Solvency Format - III**

**TO WHOM IT MAY CONCERN**

On the basis of the records of firm available with us, certified that M/s. ....  
..... is one of our constituents and that they  
are solvent to the tune of Rs.....

This certificate is issued without any risk and responsibility on the part of the bank or any of its Officials.

MANAGER

Date \_\_\_\_\_