



सत्यमेव जयते

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE EXECUTIVE ENGINEER  
EAST MIDNAPORE DIVISION  
MUNICIPAL ENGINEERING DIRECTORATE,  
DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS  
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Memo No. MED/MID(E)/ 650 / Genl./ U-HWC-1 / 2022

Dated: -27.02.2025

**NOTICE INVITING ELECTRONIC TENDER NO.- WBMAD/EE(EM)/NIeT-09/24-25  
OF THE EXECUTIVE ENGINEER, EAST MIDNAPORE DIVISION, MUNICIPAL  
ENGINEERING DIRECTORATE, DEPARTMENT OF URBAN DEVELOPMENT &  
MUNICIPAL AFFAIRS, GOVT. OF WEST BENGAL**

**NOTICE INVITING e-TENDER**

The Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal on behalf of the Hon'ble Governor of West Bengal invites e-Tender from bonafide and resourceful contractors / Companies / firms / Public Sector Undertakings / Government Companies having experience in Govt. Departments for execution of similar nature of works for the work as given in the table below (Submission of both technical and price Bid through online).

Sl. NO.	Name of the Works	Estimated Amount put to Tender	Earnest Money	Period of Completion	Eligibility of Contractor
1	DETAILED SUB-SOIL INVESTIGATION INCLUDING BORING, COLLECTION OF SAMPLES, TESTING AND SUBMISSION OF REPORT FOR THE CONSTRUCTION OF PROPOSED URBAN HEALTH & WELLNESS CENTRE WITHIN AT BRAJANATHCHAK, WARD NO.-22 WITHIN HALDIA MUNICIPALITY	Rs.38,710.00	Rs.774.00	30 (Thirty) days from the date of issuance of work order	Eligibility criteria of the participating bidders mentioned in pt. no.5
2	DETAILED SUB-SOIL INVESTIGATION INCLUDING BORING, COLLECTION OF SAMPLES, TESTING AND SUBMISSION OF REPORT FOR THE CONSTRUCTION OF PROPOSED URBAN HEALTH &	Rs.38,710.00	Rs.774.00	30 (Thirty) days from the date of issuance of work order	Eligibility criteria of the participating bidders mentioned in pt. no.5

	WELLNESS CENTRE WITHIN AT HATIBERIA, WARD NO.-25 WITHIN HALDIA MUNICIPALITY				
3	DETAILED SUB-SOIL INVESTIGATION INCLUDING BORING, COLLECTION OF SAMPLES, TESTING AND SUBMISSION OF REPORT FOR THE CONSTRUCTION OF PROPOSED URBAN HEALTH & WELLNESS CENTRE WITHIN AT KANAKPUR, WARD NO.-01 WITHIN PANSKURA MUNICIPALITY	Rs.38,710.00	Rs.774.00	30 (Thirty) days from the date of issuance of work order	Eligibility criteria of the participating bidders mentioned in pt. no.5
4	DETAILED SUB-SOIL INVESTIGATION INCLUDING BORING, COLLECTION OF SAMPLES, TESTING AND SUBMISSION OF REPORT FOR THE CONSTRUCTION OF PROPOSED URBAN HEALTH & WELLNESS CENTRE WITHIN AT DAKSHIN GOPALPUR, WARD NO.-03 WITHIN PANSKURA MUNICIPALITY	Rs.38,710.00	Rs.774.00	30 (Thirty) days from the date of issuance of work order	Eligibility criteria of the participating bidders mentioned in pt. no.5

1. In the event of e-filing, intending bidder may download the tender documents consisting of this N.I.e.T, different forms & affidavits (Section-B), Schedule of works (BOQ), Form-'2911' and Corrigenda & Addenda (if any) from the web site <http://wbtenders.gov.in> directly with the help of digital signature certificate. Necessary cost of earnest money may be remitted through online by net Banking through ICICI Bank Payment Gateway issued in favour of "Executive Engineer, East Midnapore Division, M.E.Dte.", payable at Tamluk and also to be documented through e-filing the original online by net banking against Earnest Money Deposit (EMD). Intending bidder will not have to pay the cost of tender documents for the purpose of participating in e-tendering as per notification no. 199-CRC/2M-10/2012, dated 21.12.2012 of the Secretary, Public Works Department, CRC Branch, Government of West Bengal. However, the successful L1 (Lowest) bidder will have to pay the cost of Tender Documents of 2 (two) sets @ price mentioned in the list prescribed in

Notification no. 452-A/PW/O/10C-35/10, dated 26.07.2011 of Secretary, Public Works Department (Accounts Branch), Government of West Bengal.

- a) Payment to the contractor for the work shall be made through the Director, SUDA, West Bengal. Engineer-in-Charge (Executive Engineer, East Midnapore Division, MED) of the work will submit the 'passed for payment' Bill to the Director, SUDA, West Bengal.
  - b) Sites of work as mentioned in the above table may change, if necessary, within the area of ULB concerned.
  - c) A bidder desirous of taking part in a tender shall login to the e-Procurement Portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and Password and thereafter may download the tender document consisting of this N.I.T., different Forms & Affidavits (Section - B)& Schedule of Works (BOQ), W.B. Form No. 2911 and Addenda & Corrigenda (*if any*) from the website directly with the help of Digital Signature Certificate.
2. Both Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the Website <http://wbtenders.gov.in>
  3. Tender documents may be downloaded from website and submission of Technical Bid & Financial Bid will be done as per time schedule.
  4. The FINANCIAL OFFER of the prospective bidder will be consider only if the TECHNICAL BID of the bidder is found qualified after Technical Evaluation by the Executive Engineer, East Midnapore Division, M.E.Dte. The decision of the Executive Engineer will be final and absolute in this respect. The list of qualified bidder will be displayed in the website.
  5. **Eligibility criteria for participation in the tender:**
    - i. Bidder has to submit GST return for the last 4(four) quarters of the latest financial year.  
AND
    - ii. Income Tax Return Receipt for the latest Assessment years, copy of up-to-date P.T. Deposited Challan, GST Registration Certificate, up to date P. Tax clearance Certificates, PAN Card, Valid Trade License etc.

**Other terms and conditions of the credentials:**

6. The prospective bidders or any of their constituent partner (s) shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment of rescission will be considered as disqualification towards eligibility.
7. No Mobilisation Advance and Secured Advance will be allowed. Agencies shall have to arrange required land for installation of Machineries, (specified for each awarded work, storing of materials, labour shed etc. at their own cost and responsibility nearest to the work site. Bids shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited without assigning any reason thereof. In case of inadvertent typographical mistake found in the specified schedule of rates / BOQ, the same will be treated to be so corrected as to conform with the relevant schedule of rates prevailing at the time of floating of tender and / or technically sanctioned estimate. No claim whatsoever for such inadvertent typographical mistake will be entertained.

Adjustment of Price (increase or decrease) Vide Notification No.23-CRC/2M-61/2008, Dated:13.03.2009 & Notification No. 38-CRC/2M-61/2008 Dated 20.04.2009 shall not be

applicable. Since B.O.Q for the works under this N.I.T. the bidder shall quote their rate (percentage above / below / at per) accordingly considering that no escalation and / or price adjustment will be allowed by the department there to under any circumstances.

**8. Date & Time schedule:-**

Sl. No.	Particulars	Date & Time
1	Date of publishing NIT documents (online) (Publishing Date)	28.02.2025 from 6:00 P.M onwards (I.S.T)
2	Date of start of downloading tender documents, etc. (online)	01.03.2025 from 9:00 A.M onwards (I.S.T)
3	Date of submission of Technical Bid & Financial Bid (online)	01.03.2025 from 9:00 A.M onwards (I.S.T)
4	Date of closing of downloading the tender documents etc. (online)	10.03.2025 up to 5.00 P.M. (I.S.T)
5	Date of closing of submission of Technical Bid & Financial Bid (online)	10.03.2025 up to 5.00 P.M. (I.S.T)
6	Date of opening of the Technical Bid (online)	12.03.2025 at 5.00 P.M (I.S.T)
7	Date of uploading of list of Technically Qualified Bidders (online)	Will be notified later on.
8	Date of opening of Financial Proposal (Online)	Will be notified later on. during uploading of Technical Evaluation Sheet of Bidders
9	Date of uploading of list of qualified bidders along with the offer rates through on line.	Will be notified later on.

There shall be no provision of arbitration (vide notification no. 558/SPW dt. 13.12.2011 of Secretary, to the government of West Bengal).

**Acceptance of Bid:** The "Executive Engineer, East Midnapore Division, M.E.Dte" will accept the Bid. He / She does not bind himself / herself to accept otherwise the lowest Bid and reserves to himself / herself the right to reject any or all of the Bids received without assigning any reason thereof.

**Escalation of Cost:** There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the contract, and other obligation, if any.

**Name & address of Engineer-In-Charge (EIC) of the Work :** Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal, Nimtala more, Salgachhia, Tamluk, Dist.- Purba Midnapore, PIN-721636.

**Execution of Work:** The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, East Midnapore Division, M.E.Dte.

**Influence:** Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

**Earnest Money:** The amount of earnest money mentioned in Annexure A in the shape of online by net Banking through ICICI Bank Payment Gateway drawn in favour of "Executive Engineer, East Midnapore Division, M.E.Dte." payable at Tamluk against the work. This clause is also applicable for all categories of applicants except those are exempted as per

prevailing Government Order. Total EMD to be paid through online (any of the banks listed in the ICICI bank payment Gateway) In case of payment through ICICI bank payment Gateway, ICICI bank through online will also be valid as per Memorandum No.3975-F(Y) dated-28/07/2016 of Finance Department, Govt. of WB. Retention money towards performance security amounting to 8% of the value of work shall be deducted from the running account bill.

The bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.

**9. Other terms & Condition:**

- i) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.( Section – B, Form – III)
- ii) No conditional / Incomplete Tender will be accepted under any circumstances.
- iii) All affidavits should be done by notary public or 1st class Magistrate and to be submitted accordingly with Tender document.
- iv) Joint venture will not be allowed to participate in this e-NIT
- v) In connection with the work, Arbitration will not be allowed.
- vi) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- vii) Prospective applicants are advised to note carefully the minimum qualification criteria.
- viii) During the scrutiny, if it come to the notice to Tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the Tender and that application will be out rightly rejected without any prejudice. The Tender Inviting Authority reserves the right to cancel the **NI(e)T**. without assigning any reason, whatsoever, to the bidders and no claim in this regard will be entertained.
- ix) The Tender Inviting Authority reserves the right to cancel the **NI(e)T** due to unavoidable circumstances and no claim in this respect will be entertained.
- x) The successful Tenderer will have to start the work as per work order to commence the work. Failing to do so will constitute a violation of the contract stimulation as regards progress and timely completion of the work and the contractor will thereby make himself liable action as per stimulation of this Notice Inviting e-Tender.
- xi) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, Laboratory etc. at their own cost and responsibility.
- xii) Conditional and Incomplete tender will not be accepted under any circumstances.
- xiii) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:

West Bengal Form No. -2911  
N.I(e)T  
Special terms & Condition  
Technical Bid  
Financial Bid

xiv) All test as per requirement or as directed by Engineer- in – Charge.

10. Earnest Money: The amount of Earnest Money as given in the List of Work to be submitted through online process as per Finance Department Order No. 3975-F(Y) dated 28.07.2016.
11. Security Deposit: In respect of successful bidder, the Earnest Money after acceptance of bid shall be converted as a part of the Security Deposit. Beyond that @ 8% of the bill value will be deducted from bill/s.
12. Refund of Security Deposit: The Security Deposit will be refunded after 3(three) months from the date of completion of work i,e; submission of report.
13. Bid Evaluation Committee (BEC):  
A Bid Evaluation Committee (BEC) has been constituted under the Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Government of West Bengal, who is the Tender inviting authority for all works.

The members of Bid Evaluation Committee would be:-

1.	Executive Engineer ,East Midnapore Division, Municipal Engineering Directorate, Government of West Bengal	Chairperson & Convener
2.	Assistant Engineer , East Midnapore Division, MED, Govt. of WB	– Member
3.	Divisional Accountant, East Midnapore Division , MED.	– Member

Sd/-  
**Executive Engineer,  
East Midnapore Division, M.E.Dte.**

Memo No. MED/MID(E)/ 650 / Genl./ U-HWC-1 / 2022

Dated: -27.02.2025

Copy forwarded for information and with a request for wide publicity through the Notice Board to: -

1. The Chirperson, BOA, Panskura Municipality
2. The Addl. Secretary, UD&MA Department & Director, SUDA

3. The Chief Engineer, South Zone, M. E. Dte.
4. The Superintending Engineer, South Circle, M.E.Dte.
5. The District Magistrate, Purba Medinipur.
6. The Chief Medical Officer of Health, Purba Medinipur.
7. The Administrator, Haldia Municipality
8. Notice Board of this office.
9. Office File.

Sd/-  
**Executive Engineer,**  
**East Midnapore Division, M.E.Dte.**

**SECTION – B**

**FORM –I**

**PRE-QUALIFICATION APPLICATION**

To  
**The Executive Engineer**  
**East Midnapore Divn. M.E.Dte.**

Ref: -

Tender  
for \_\_\_\_\_

\_\_\_\_\_ (Name of work) \_\_\_\_\_

**N.I.eT.No.: WBMAD/EE(EM)/NIeT-09/24-25**

Dear Sir,

Having examined the Statutory, Non statutory and NIeT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in tendering for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract tender under this project.

(b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

**Enclo:- e-Filling:-**

1. Statutory Documents
2. Non Statutory Documents

Date: -

**Signature of applicant including title**  
and capacity in which application is made.



**SECTION – B**

**AFFIDAVIT “Y”**

**Declaration of the Bidder**

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Appropriate Value And Duly Notarized)

I, ....., son of

.....

....., aged about .....

years by occupation ..... do hereby solemnly affirm and confirm as follow:

1. That, I am the ..... Of ..... have duly authorized by and competent to affirm this affidavit on behalf of the said bidder.

2. That, I have inspected the site of work covered under NIEt (NIEt No-**WBMAD/EE(EM)/NIEt-09/24-25** ) circulated through Office memo bearing No ----- dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Tender documents. Tender of the above named bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid bidder, being lawfully and duly authorized, promise to tender by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and tender by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to tender by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, GST Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Tender Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the tender has been suppressed in the tender documents.

4. That the statement above made by me is true to my knowledge.

Deponent

Solemnly affirmed by the said

.....

before me.

.....

(1st class Judicial Magistrate / Notary Public)

**SECTION - B**  
**FORM- II**  
**STRUCTURE AND ORGANISATION**

**A.1** Name of applicant:

**A.2** Office Address:

Telephone No. and Cell Phone No. :

Fax No. :

E mail :

**A.3** Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title  
and capacity in which application is made.**