



WEST BENGAL VALUATION BOARD

(A STATUTORY BODY UNDER THE DEPTT. OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS)

GOVT. OF WEST BENGAL, "POURA PRASHASAN BHAVAN" (2nd Floor)

DD-1, Sector-1, Salt Lake, Kolkata - 700 064

Phone No.: 2337-4762, 2337-5998, 2358-5164, Fax No.: 2358-5720 & 2321-0924

E-mail : ms4wbvb@gmail.com, Website : www.westbengalvaluationboard.gov.in

No. 391 /WBVB/ 2P-10/2015

Dated, /11/2024

Notice Inviting Quotation

No: 01 /WBVB of 2024-25 (3rd call)

Sealed quotations are hereby invited from experienced reputed resourceful and bonafide agencies for 1 year Comprehensive Annual Maintenance Contract of FSMA against Photo copier machine XEROX WC5019, bearing SL No 3330984901

Intended bidders will have to submit their quoted rates only after physical inspection of printer from 12- 3 pm on all working days. The sealed quotation is to be addressed in favour of the **Officer-on-Special Duty**, West Bengal Valuation Board, under UD & MA Department, Govt. Of West Bengal , Poura Prasasan Bhaban , Salt Lake, Kolkata700064 and on the top of the envelop it is to be super scribed as "Quotation for Comprehensive Annual Maintenance of Photo copier machine XEROX WC5019" . Quotation can be submitted from the date of issue of this notice during office hours on all working days at the 'Receive Section' of this Office and the last date and time of submission of quotation is 29.11.2024 upto 4 pm. Bids will be opened on the same day at 5 Pm. Interested bidder may remain present at the time of opening of bids.

The rate is to be quoted under the letterhead of the agency and applicable GST is to be mentioned separately. The rate so quoted shall be inclusive of all charges and no amount can be claimed or paid over and above the quoted rate for such contract. The rate shall be submitted in separate sealed envelope.

Following self-attested documents must be submitted by the agencies along with quotation:-

- PAN Card
- Professional Tax clearance certificate or challan for the year 2024-25
- Trade License for the year 2024-25
- Permanent GST Registration Certificate

If a bidder fails to submit any of the above stated documents he/she may be declared technically disqualified by the tender inviting authority. Sealed Quotations shall contain self-attested documents as mentioned above and a sealed envelope containing the rate. in case of technical disqualification of a bidder sealed envelope containing the rate not will be opened. Sealed Quotations completed in all respects, must be submitted before the last date and time of submission of the Quotation. The Board reserves the right to reject any quotation or cancel the quotation process at any stage without assigning any reason thereto.

Officer-on-Special Duty

No. 391 (9)/1 /WBVB/ 2P-10/2015

Dated 25 /11/2024

Copy forwarded for information and necessary Action to:

- Member Secretary, WBVB.
- Joint Secretary (IT), UD & MA Department, Govt Of West Bengal , Nagaryan, SaltLake, Kolkata – 700064 with a request to furnish in website.
- Joint Director , D.L.B, "Poura Prasashan Bhavan" (3rd floor), DD-1, Sector-1, Salt Lake, Kolkata - 700064
- Chief Engineer, M.E Dte., Bikash Bhavan, Kolkata – 700 091.
- Joint Director ILGUS Office. ILGUS Bhavan, HC Block , Bidhannagar Kol 106
- Sub-Divisional Officer , Bidhannagar Sub Division
- Commissioner, Bidhannagar Municipal Corporation
- PA to Hon'ble Chairman , WBVB
- Notice Board, West Bengal Valuation Board.

Officer-on-Special Duty