



Government of West Bengal  
Urban Development & Municipal Affairs Departments  
Office of the Executive Engineer  
Central Mechanical Division  
Nirman Bhawan, Salt Lake, Kolkata-700091

Memo No. 29-269/22/1283

Dated: 29.10.2024

**NOTICE INVITING EXPRESSION OF INTEREST (EOI-01 OF 2024-25/EE,CMD, NIRMAN BHAVAN,)**  
**(For Budgetary Purpose)**

Expression of interest for obtaining budgetary quotes at competitive current market prices is being invited by Executive Engineer, Central Mechanical Division, 1st floor , Nirman Bhawan, Salt lake , Kol-91 .agencies/manufacturer in connection with determination of estimated cost for **“Procurement of Desktop computer set, printer, scanner etc. for the offices under Salt Lake Reclamation and Development circle to be executed by Central Mechanical Division under UD&MA Department.”**

**Issue of EOI documents:-**

The EOI documents can be downloaded from the Departmental website: [www.wburbanservices.gov.in](http://www.wburbanservices.gov.in) as well as can be seen from the Office of the Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kolkata-700091 during Office hours on all working days up to 20.11.2024 up to 3.00 P.M.

**Submission of EOI:-**

The intending agencies should submit their most competitive

budgetary quote based on their proposal as per current market price in the prescribed BOQ Format (Annexed to this notice) in a sealed envelope supers cribbing on the top **“Procurement of Desktop computer set, printer, scanner etc. for the offices under Salt Lake Reclamation and Development circle to be executed by Central Mechanical Division under UD&MA Department.”**

The intending agencies / manufacturer should submit their EOI as per Items to be framed by themselves based on their technical proposal.

**The quoted rate should be exclusive of all taxes and duties.**

Agencies (Or their authorised representatives) Participating in the EOI may remain present during opening of the sealed covers quoting EOI.

Selection of appropriate EOI entirely rests upon the competent authority. The authority reserves the right to accept or reject any or all EOI's without assigning any reason thereof.

**As the notice inviting EOI is made for estimation purpose, no work order will be issued and no expenditure and / or payment whatsoever would be borne by UD&MA Department for submission of EOI.**

**Eligibility criteria:**

1. Applicant or at least one member of the Consortium (in case applicant is a consortium) should have experience of successfully setting up at least one same nature work.
2. Applicant shall have a sound knowledge of above mentioned work and have executed similar work.

**Pre-qualification / Credential:-**

The intending agencies will have to submit self-attested copies of completion certificates in support of his experience of executed similar work including all other related documents in any State Government /Central Government during last 5 (Five) years along with the EOI (Only completed works are to be considered).

**Schedules of Dates for EOI:-**

1. Publishing date: - 05.11.2024
2. EOI Submission date: - 20.11.2024 up to 3.00P.M
3. EOI Opening date: - 20.11.2024 at 3.30 P.M.

***Encl: Blank BOQ Format***

*sd/-*

***Executive Engineer,  
Central Mechanical Division,***

**Memo No. 29-269/22/1283 (3)**

**Dated: 29.10.2024**

**Copy for information and necessary action to the:-**

01. Special Engineer, SLRDC, Nirman Bhawan, Salt lake, Kol-91.
02. Assistant Engineer, Salt Lake Mechanical/Electrical Sub division, Nirman Bhawan, Salt Lake, Kol-91.
03. Notice Board.

*sd/-*

***Executive Engineer,  
Central Mechanical Division,***

## BOQ

Name of work :- “

SI No	Description of Item	Description of Item (To be entered by the bidder as per standard.) if any	Quantity	Unit	Rate Rs (Excluding all taxes)	GST@18 % (Rs)	Cess @1%(Rs)	Rate including GST & Cess Rs.	Amount
1	Supply of Desktop Computer Set i3, 12/11 Generation, 512GB SSD, 8GB RAM.		05	NOS					
2	UPS 750VA		05	NOS					
3	Supply of Printer cum copier (B & W) and flatbed colour or black and white scanning network enable (Maximum A3 page size) with Duplex Technology. Make Canon 2425nd/Equivalent		01	No					
4	Supply of Printer Only Print without Duplex Technology (Maximum A4/Legal page size)		07	Nos					
5	Supply of Printer with Scanner Colour Inkjet Technology with Duplex Technology (Maximum A4/Legal page size) Make HP ST 670 series/ Equivalent		03	Nos					

Total Rs:

(In Words:

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Dated Signature of Contractor/Agency with seal