

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT AND MUNICIPAL AFFAIRS DEPARTMENT
AMRUT, WEST BENGAL
ILGUS BHAVAN, HC – BLOCK, SECTOR - III, SALT LAKE, KOLKATA 700106

Memo No. 134/MA/AMRUT/R-31/2019

Date.15.07.2020

NOTICE INVITING e- TENDER

Tender No.MA/AMRUT/2020/002

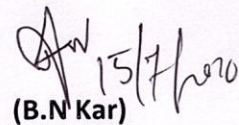
Online quotations are hereby invited from reputed and reliable Company/Agencies/authorised Dealer/PSU for Supply and installation of Fabrication, Modular Workstation and Other Furniture Work in Bundle at ILGUS BHAVAN.

The quoted rate shall be inclusive of all taxes & duties, delivery, fitting and installation charges. The warranty period of the equipment should be mentioned in the e-tender.

For distributors, letter of authorization from the manufactures will have to be produced along with the e-Tender.

The undersigned reserves the right to accept or reject any or all the Tenders without assigning any reasons there for.

Enclo. As stated.


(B.N Kar)

State Mission Director AMRUT

SECTION I: INVITATION FOR BIDS (IFB)

Project Name	Atal Mission for Rejuvenation and Urban Transformation
Procurement of Work	Supply and installation of Fabrication, Modular Workstation and Other Furniture at ILGUS BHAVAN
Procurement Authority	State Mission Director, AMRUT, West Bengal

The State Mission Director, AMRUT, West Bengal now invites sealed bids from eligible bidders for supply of Equipment and Services listed below:

Interested eligible Bidders may obtain further information from and inspect the bidding documents at the office of The State Mission Director, AMRUT; ILGUS Bhawan, HC-Block, Sector-III, Bidhannagar, Kol-700106. A complete set of bidding documents may be downloaded from <http://wbtenders.gov.in>

Sl. No.	Short Description of work and Schedule of requirements	Min. Qty.
1	MODULAR WORKSTATION TABLE WITH OFFICE CHAIR	1x5+1x3 module

Interested eligible Bidders may obtain further information from and inspect the bidding documents at the office of The State Mission Director, AMRUT; ILGUS Bhawan, HC-Block, Sector-III, Bidhannagar, Kol-700106. A complete set of bidding documents may be downloaded from <http://wbtenders.gov.in>

Important dates:-

- | | |
|---------------------------------|---|
| 1. Publishing Date | DATE: 15.07.2020; TIME: 14.00 hrs |
| 2. Document Download start date | DATE: 15.07.2020; TIME: 14.30 hrs |
| 3. Bid submission start date | DATE: 15.07.2020; TIME: 14.30 hrs |
| 4. Bid submission end date | DATE: 22.07.2020; TIME: 15.00 noon |
| 5. Technical Bid opening date | DATE 24.07.2020; TIME: 15.30 noon |
| 6. Financial Bid opening date | <i>To be notified later</i> |
| 7. Place of opening of bids | The State Mission Director, AMRUT
ILGUS Bhawan, HC-Block, Sector-III,
Bidhannagar, Kolkata -700106. |

Address for communication The State Mission Director, AMRUT
ILGUS Bhawan, HC-Block, Sector-III,
Bidhannagar, Kolkata -700106.

All bids must be accompanied by a bid security as specified in the bid document and must be delivered to the above office at the date and time indicated above.

In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

Please Note:-

- a. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

REQUIREMENTS OF MATERIALS AND SERVICE

Sl. No.	Short Description of work and Schedule of requirements	Min. Qty.
1	MODULAR WORKSTATION TABLE WITH OFFICE CHAIR	1x5+1x3 module

* Eligible Bidder have to complete the work as Turnkey Basis. Sub-contractor will not be allowed Partial bid will not be considered. The cable length is indicative only for quotation evaluation purpose. The actual length will be ascertained on final laying. The length will have to be certified by AMRUT. The certified length will be taken for final computation, factored by unit price.

Interested eligible Bidders may obtain further information from and inspect the bidding documents at the office of The State Mission Director, AMRUT; ILGUS Bhawan, HC-Block, Sector-III, Bidhannagar, Kol-106.

A complete set of bidding documents may be downloaded from <http://wbtenders.gov.in>

The provisions in the Instructions to Bidders and in the General Conditions of contract (GCC) are based on the provisions of the World Bank Standard Bidding Document - Procurement of Goods.

Place of Installation & Address for communication –

ILGUS BHAWAN
Bidhannagar, Kolkata.

Bidder Eligibility Criteria:

1. Any Company/Agencies/Consultancies/PSU/Individuals may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Purchaser.
2. The Bidder should produce Tender Specified Authorisation Certificate in Original from the OEM/ OEM's of all majored component/s or hardwire will be use as per attached format.
3. The Bidder should not have been Black-listed in any Govt./Semi-govt./PSU. An Undertaking on Letter head in the name of Bidder and duly stamp and signed by bidder should be submitted.
4. The Bidder has to submit Last three years audited Balance Sheet and Profit & Loss Account showing profit. Minimum Turnover of the Company under same PAN No should be not less than **50 Lacs INR** for last three years.
5. The bidder should have on his rolls, adequate number of trained technical Personnel trained
6. The Bid EMD Submission is compulsory, The Bidder should submit EMD of Rs. 12000/- (Twelve Thousand Only). The amount of earnest money is to be submitted through e –procurement system as per F.D. G.O. No. 3975-F(Y) Dt. -28 July 2016. Necessary Earnest money will be deposited by the bidder electronically; online through his net banking enabled bank account, maintained at any bank.
7. Bidder should also produce the Self- attested Copies of (i) PAN, (ii) Last Five years Income Tax Return Acknowledgement, (iv) Valid Trade License, (v) GST Registration Certificate. (vi) Last 3 Years P.Tax Clearance Certificate. (vii) Acknowledgement/ Receipt of GSTR1 and GSTR 3 of last month and quarter successively.
8. Bidder must have credentials of similar type of works.
9. Bidder must have office in Kolkata since from last 5 years.

TERMS AND CONDITIONS

Submission of Tender:

- 1 All documentations in the tender should be in English
- 2 Tender should be submitted with your covering letter in the enclosed form duly signed. It must be submitted in two envelopes Technical Bid(Part-A) and Commercial Bid(Part-B) super scribing on both the envelopes the tender no. and the due date and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed with the Tender No & Due Date
- 3 The SEALED COVER super scripting Tender number / due date & should reach the under signed on or before due date mentioned in the tender notice. In case due date happens to be holiday the tender will be accepted and opened on the next working day (If the quotation cover is not sealed, it will be rejected).
- 4 All communications are to be addressed to the undersigned only
- 5 Quoting of Price (s) : Price quoted should be in Indian Rupees,
- 6 Excise Duty (ED)/ GST/ other taxes, levies, like Service Tax (ST), Education Cess, etc., are to be indicated separately. BIDDER should mention GST and PAN in the tender.

7 If Price is not quoted in Commercial Bid as provided in Tender document then, the bid is liable to be rejected after forfeiting Earnest Money Deposit.

Cancellation of Tender:

Notwithstanding anything specified in this tender document, AMRUT Kolkata, in its sole discretion, unconditionally and without having to assign any reason, reserves the rights:

- a. To accept OR reject lowest tender or any other tender or all the tenders.
- b. To accept any tender in full or in part.
- c. To reject the tender offer not confirming to the tender terms.

Validity of The Offer: 180 Days from the date of opening of the technical bid.

Evaluation of Offer:

- 1 The technical bid (Part A) will be opened first and evaluated.
- 2 Bidders meeting the required criteria as stated in Section 2 of this document shall only be considered for Commercial Bid (Part B) opening. Further, agencies not furnishing the documentary evidence as required are liable to be rejected
- 3 Pre-qualification of the bidders shall not imply final acceptance of the Commercial Bid. The agency may be rejected at any point during Technical evaluation or during Commercial evaluation. The decision in regard to acceptance and / or rejection of any offer in part or full shall be the sole discretion of AMRUT, and decision in this regard shall be binding on the bidders.
- 4 The award of contract will be subject to acceptance of the terms and conditions stated in this tender.
- 5 Offer which deviates from the vital conditions (as illustrated below) of the tender is liable to be rejected:
 - a. Non-submission of complete offers.
 - b. Receipt of bids after due date and time and or by email / fax (unless specified otherwise).
 - c. Receipt of bids in open conditions.
- 6 In case any BIDDER is silent on any clauses mentioned in this tender document, ----- shall construe that the BIDDER had accepted the clauses as of the tender and no further claim will be entertained.
- 7 No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.
- 8 The date and time of Commercial Bid opening shall be intimated to technically qualifying bidders only.
- 9 The firms short listed, after the evaluation of Technical bid, may be required to bring in samples of the items quoted to AMRUT.
- 10 Lowest bids will be calculated based on the total price of all items tendered.

Warranty:

If the goods, are found defective due to bad design or workmanship, the same should be repaired or replaced free of charge if reported within 24 months of their receipt at site. Bidder will be responsible for the proper functioning of the materials for the warranty period. EMD amount should be deposited or, towards performance guarantee in the form of bank guarantee immediately on award of contract, and this be valid till the end of warranty period.

Purchase Order:

- 1 The order will be placed on the bidder whose bid is accepted by AMRUT based on the terms & conditions mentioned in the tender.
- 2 The quantity of the items in tender is only indicative. AMRUT reserves the right to increase/decrease the quantity of the items depending on the requirement

Earnest Money Deposit:

- 1 EMD of unsuccessful bidders will be returned within 30 days after the award of the contract.
- 2 EMD of a bidder will be forfeited, if the bidder withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful bidder fails to furnish the required performance security within the specified period, its EMD will be forfeited.
- 3 If the quality of product and service provided is not found satisfactory, AMRUT, Kolkata reserves the right to cancel or amend the contract.

Delivery Schedule:

Delivery and Installation at AMRUT, Kolkata within 30 days from the date of issue of purchase order.

Penalty:

Timely delivery is the essence of the contract and hence if the completion of work is delayed, liquidated damages at the rate 0.5% of the price of the delayed part, for each week or part whereof shall be levied and recovered subject to maximum of 5% of total purchase order value.

Payment Terms:

No advance payment shall be made. Bills along with supporting documents showing each, items executed with its quantity & rate shall be submitted by the supplier on completion of the task in duplicate quoting GST/ Tin No. and other supporting documents.

Statutory Variation:

Any statutory increase in the taxes and duties subsequent to suppliers offer if it takes place within the original contractual delivery date will be to AMRUT account subject to the claim being supported by documentary evidence. However, if any decrease takes place the advantage will have to be passed on to AMRUT.

Disputes and Jurisdiction:

Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Kolkata.

General:

- 1 All amendments, time extension, clarifications etc, within the period of submission of the tender, will be uploaded on the AMRUT website only and will not be published in newspapers. Bidder Should regularly visit the above website to keep themselves updated. No extension in the bid due date/time shall be considered on account of delay in receipt of any document by mail.
- 2 The Bidder should ensure that the necessary facility required for fabricating the tendered products is available in - house. AMRUT reserves the right to inspect, supplier's factory/Work Place at any time during the prevalence of the contract and also to inspect each manufactured item before dispatch.

- 3 The bidder may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. It is however, advised not to furnish superfluous information.
- 4 The bidder may visit the site before submission of tender, with prior intimation
- 5 Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in AMRUT Kolkata.

TECHNICAL SPECIFICATIONS (Technical Specifications Details of all works)

** Any additional specifications and details to be executed as directed by Officer-in- Charge.

1. Godrej make Mid Back Chair: The cushioned seat is made of injection molded plastic outer & inner. Plastic inner is upholstered with leatherette and moulded high resilience (HR) polyurethane foam of density 45 ± 2 kg/m³, and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression. Seat Size: 47.0 cm. (W) x 48.0 cm. (D). The cushioned back is made of PU foam with insitu molded MS E.R.W round tube of size 1.9 ± 0.03 cm x 0.16 ± 0.0128 cm. It upholstered with leatherette. Mid Bck Size: 47.7 cm (W) x 60.1 cm (D). The armrest top is moulded from polyurethane (PU) and mounted on to a drop lift adjustable type tubular armrest support made of $\varnothing 3.81 \pm 0.03$ cm x 0.2 ± 0.01 cm thk M.S. E.R.W. tube having chrome plated finish. The armrest height adjustable up to 6.5 ± 0.5 cm in 5 steps. The adjustable tilting mechanism is designed with the following features: 360° revolving type. Front-pivot for tilt with feet resting on ground and continuous lumbar support ensuring more comfort. Tilt tension adjustment can be operated in seating position. 5-position tilt limiter giving option of variable tilt angle to the chair. Seat/back tilting ratio of 1:2. The mechanism housing is made up of HPDC aluminium black powder coated. Seat depth adjustment is integrated in the seat through a sliding mechanism. Seat depth adjustment range is of 6.0 ± 0.5 cm. Back frame is connected to the UP/DN mechanism housed in plastic T spine. It can be adjusted in the range of 7.42 ± 0.5 cm for the comfortable back support to suit individual need. The pneumatic ht adjustment has an adjustment stroke of 10.0 ± 0.3 cm. The pedestal is high pressure die cast polished aluminium and fitted with 5 nos. twin wheel castors. The pedestal is 65.0 ± 0.5 cm. pitch-center dia. 5 nos. twin wheel castors are injection moulded in plastic having 6.0 ± 0.1 cm wheel diameter and assembled to pedestal. Manufacturer should have. ISO 9001-2015, ISO 14001-2015, BS OSHAS 18001-2007, EN ISO 50001:2011, AIOTA, GREEN CO PLATINIUM, All ISO Certificates should be approved by NABCB (Central Govt.). BIFMA. Test Report certificates
2. Godrej make Steel Top Storage: Stackability: The add-on units can be stacked width wise to main unit to form bank of storage having common side panel. For corner unit, add-on units can be stacked on the outer sides. Installation: The store-up should be installed on concrete or solid brick wall only. Construction & Material: Aesthetically appealing completely knock-down construction made from 0.6 mm thk CRCA as per IS-513. Horizontal stiffener is made from 1.2 mm thk. CRCA as per IS-513. Doors: Doors are made from 18 mm thk. interior grade pre-laminated particle board as per IS-12823. OR 18 mm thk. Plain particle board as per IS-3087 with 0.6 thk decorative laminate and 0.6 thk backing laminate as per IS 2046 on either side. All edges of the door are duly sealed with 2 mm thk. PVC edge banding. 300 W and 450 W units have single door with lock. 600 W, 800 W and 900 W units have two door with single lock on RH door. Corner unit have two separate door with individual lock. Only 300 W and 450 W door have option of LH locking or RH locking door. Locking: 10 lever cam lock with lock level at the bottom of the door. Shelving: Height wise adjustable shelf-01 no. Load capacity of the shelf/bottom shelf = 25 kg UDL Max. Two rows of box file A4 size can be stored vertically on shelf/bottom. Finish: Epoxy powder coated to the top thickness of 50 microns. Manufacturer Should have ISO 9001-2015, ISO 14001-2015, BS OSHAS 18001-2007, EN ISO 50001:2011, AIOTA, GREEN CO PLATINIUM, All ISO Certificates should be approved by NABCB (Central Govt.). BIFMA. Test Report certificates
3. Godrej make modular workstation: Worksurfaces: Dimensions and shapes are chosen depending upon -The nature of Work Profile. Size: 1500 w x 750 D X 750 H mm. & 1200 W x 750 D x 750 H mm. Panels: The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. The numbers of these horizontal extrusions vary as per panel height. Panel Ht. 1200 mm. 1 number of fabricated bottom frame as a welded structure of steel components. 2 nos. of bottom tiles. 2 nos. of top tiles. 1 no. of top trim made of aluminium extrusion. Single side workstation with 750 mm depth offered with top support pedestal. Bottom Frame Assembly: Fabricated

bottom frame for 52.4mm panel comprises of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Panel Leg Assembly: Panel legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Single Side Leg Assembly: Single side legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Verticals and Horizontals: Verticals and horizontals are made of aluminium extrusion having material AL96063-T6 and have average wall thickness of 1.2 mm. Cover Trims: Top trims and end trims are made of aluminium extrusion having material AL96063-T6 and have average wall thickness of 1.2 mm. Panel Joinery Post: Panel joinery / post are made of aluminium extrusion having material AL96063-T6 & have average wall thickness of 1.2 mm. Die Cast Caps: Die cast caps are made of aluminium alloy having material AL96063-T6 & have average wall thickness of 1.2 mm. Blocks: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Manufacturer should have ISO 9001-2015, ISO 14001-2015, BS OSHAS 18001-2007, EN ISO 50001:2011, AIOTA, GREEN CO PLATINIUM, All ISO Certificates should be approved by NABCB (Central Govt.). BIFMA. Test Report certificates.

4. Godrej make modular workstation: Worksurfaces: Dimensions and shapes are chosen depending upon -The nature of Work Profile. Size: 1200 W x 750 D x 750 H mm. Panels: The 52.4 mm panel comprises of -2 nos. of vertical extrusions made of aluminium. Horizontal extrusions made of aluminium at every division of tile/block. The numbers of these horizontal extrusions vary as per panel height. Panel Ht. 1200 mm. 1 number of fabricated bottom frame as a welded structure of steel components. 2 nos. of bottom tiles. 2 nos. of top tiles. 1 no. of top trim made of aluminium extrusion. Single side workstation with 750 mm depth offered with top support pedestal. Bottom Frame Assembly: Fabricated bottom frame for 52.4mm panel comprises of L-channels made of 2mm thick CRCA steel (IS: 513), formed plates of 3mm thick HR steel (IS: 2062) & ERW steel tube of size 35x15x1.6mm thick in oval cross section (IS: 7138) welded together. Panel Leg Assembly: Panel legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Single Side Leg Assembly: Single side legs are fabricated by CO2 welded MS Tube of section 38 mm x 25 mm (IS: 7138 ERW Tube, 38 mm x 25 mm x 16bg) with the base plate of the MS plate of 35x22x5mm (IS: 2062, 5 mm HR) over which an M8 Leveler is fitted. Verticals and Horizontals: Verticals and horizontals are made of aluminium extrusion having material AL96063-T6 and have average wall thickness of 1.2 mm. Cover Trims: Top trims and end trims are made of aluminium extrusion having material AL96063-T6 and have average wall thickness of 1.2 mm. Panel Joinery Post: Panel joinery / post are made of aluminium extrusion having material AL96063-T6 & have average wall thickness of 1.2 mm. Die Cast Caps: Die cast caps are made of aluminium alloy having material AL96063-T6 & have average wall thickness of 1.2 mm. Blocks: A block for 52.4 mm panel's thickness comprises of 38mm thick paper honeycomb, plus 3mm MDF on each sides and 0.6mm decorative laminate or fabric on both sides. Manufacturer should have ISO 9001-2015, ISO 14001-2015, BS OSHAS 18001-2007, EN ISO 50001:2011, AIOTA, GREEN CO PLATINIUM, All ISO Certificates should be approved by NABCB (Central Govt.). BIFMA. Test Report certificates

5. Godrej make 3 dr. Pedestal: Construction & Material: Welded Assembled. 0.8 thk CRCA for Body Shell, Drawer Front & tray, Front Side Stiffener, Rear Side Stiffener & Bottom. 1.2 thk CRCA Top Stiffener & Bottom stiffener. Drawer Fronts: Metal Front Straight Edge. 18 thk Wooden (PLB) Front Straight Edge / PVC Lipping on all Edges. Drawer Specification: All Drawers with Double extension precision ball slide. 390 wide Pedestals File drawer - suitable for storing Fullscape Godrej Ezee & Visa files in Depth wise manner. A4 files in width wise manner. In 585 deep units, 1 no of File hanger provided in File Drawer. For Drawer pulling, side wise tapered recess provided in shell behind Drawer Fronts. Locking: 10 lever Cam Lock & Central RH locking with actuator & lock channel mechanism for 'Box-File' & '3 Box' Pedestals. 10 lever Cam Lock with individual RH locking for '3 Box' Pedestals. Castors: Swiveling lockable Castors mounted below the body shell. Anti-tipping: Fifth roller arrangement mounted below File drawer to avoid toppling of unit when file drawer is pulled out. Partition in Drawer: 1 no. Partition in Box Drawers with lock mounted. Plastic Pencil tray: Optional Accessory. Finish: Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10). Packing: Assembled unit packed in Corrugated carton with thermocol edge fitments. Manufacturer should have ISO 9001-2015, ISO 14001-2015, BS OSHAS 18001-2007, EN ISO 50001:2011, AIOTA, GREEN CO PLATINIUM, All ISO Certificates should be approved by NABCB (Central Govt.). BIFMA. Test Report certificates

(Undertaking for non-blacklisted)
(To be printed on Bidders letterhead)

Date:

To

The State Mission Director, AMRUT

ILGUS BHAVAN

HC-Block, Sector-III,

Bidhannagar, Kolkata – 700 106.

Ref: Tender No

Date

Dear Sir,

The undersigned,(name with designation) duly authorised to sign on behalf of(name of the Bidder with address) hereby undertake that(name of the Bidder) in any form have not been blacklisted and barred to participate in tender, by any Government/Semi-Government/PSU/ Banks/Corporates in India till the date of submission of this Offer.

In case this undertaking proves to be false, you may reject our bid at any stage

Thanking you

Yours sincerely

(Name of the Bidder)

Signature

Name & Designation

Company Seal

Date:

Kolkata

Note : this should be done on Bidders letterhead and signed by the authorised person.