



Diary No. 4189 Date 18/11/13
 URBAN DEV. DEPT.
 T. & C.P. BR. GOVT. OF W.B.



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OFFICE OF THE CHIEF EXECUTIVE OFFICER
Haldia Development Authority (ISO 9001:2008 Certified)
 (A Statutory Authority under Government of West Bengal)

City Centre, P.O. Debhog, Haldia-721657, Dist: Purba Medinipur
 Ph.: (03224) 255926, Fax-255927, e-mail : ceo.hda@gmail.com Web : www.hda.gov.in , Toll Free No. 1800-345-3224

No. 1965 /HDA/III-44F

Date: 12 / 11 / 2013

NOTICE

Haldia Development Authority, a Statutory Authority under Government of West Bengal, invites applications in attached proforma from the retired employees of Central Government / State Government / PSUs / Statutory / Local Bodies of maximum age 64 yrs. (as on 01.12.2013) for engagement on contractual basis as per the terms and conditions detailed below :

Sl. No	Designation	No. of persons to be engaged	Qualification & Experience	Responsibilities	Tenure
1	Executive Engineer (Civil)	2 (two)	Retired as Executive Engineer (Civil) having BE (Civil) / AMIE or equivalent degree from any Government recognized University.	Management of all civil works like road, drainage, construction, building, culvert etc.	6 months, may be extended for 1 yr.
2	Assistant Engineer (Civil)	2 (two)	Retired as the Assistant Engineer (Civil) having B.C.E/ AMIE or D.C.E or equivalent degree.	Supervision of all civil works like road, drainage, construction, building, water treatment plant etc.	6 months, may be extended for 1 yr.
3	Surveyor	2 (two)	Retired as Surveyor / Head Surveyor etc. and having ITI / Diploma or equivalent degree in survey	All survey works	6 months, may be extended for 1 yr.

The applicants are requested to attach self-attested copy of different documents for verification of the following :

- (1) Age
- (2) Caste (issued by the competent authority)
- (3) Qualification
- (4) Experience
- (5) Photo Identification Document Issued by any Govt. Authority (eg. PAN Card, Electors Photo Identity Card etc.),
- (6) Date of Superannuation (eg. - PPO)

Terms & Conditions :

- (1) Age should be less than 64 yrs. as on 01.12.2013.
- (2) Remuneration will be given Rs. 12000/- for Group 'B' and Rs. 15000/- for Group 'A' per month.
- (3) The application is liable to be rejected if any of the compulsory enclosures are not attached or any column of the application left blank.
- (4) Interested eligible candidates will have to send their application in the prescribed format attached to this notice addressing to the undersigned by post or courier service or may be dropped in the box lying at the 1st floor of the Haldia Development Authority at City Centre, Debhog, Haldia during office hours on and from 13.11.2013 to 05.12.2013 upto 5.30 p.m.

- (5) Application should be sent in sealed envelope superscribing "Application for the Post of (name of the post)"
- (6) Application/advance application will not be accepted through e-mail or fax
- (7) Last date of application – . 05.12.2013 upto 5.30 p.m. after which no application will be entertained
- (8) Method of recruitment will be Personality Test, which will be intimated immediately after last date of application.
- (9) No TA / DA will be provided for appearing the interview board.



Chief Executive Officer
Haldia Development Authority

No. 1965/1(24)/HDA/III-44F

Date: 12/11/2013

Copy forwarded for information and wide publicity to :

- 1) Chairman, Haldia Development Authority
- 2) The MLA, 209 – Haldia (S.C) A.C
- 3) The Principal Secretary to the Government of West Bengal, Urban Development Department, Town & Country Planning Branch, Nagarayan, DF-8, Sector – I, Bidhannagar, Kolkata – 700064. This has a reference to the letter No. 2538-T&CP/C-2/1E-30/13 dated 24/09/2013 of the U. D. Department.
- 4) The District Magistrate, Purba Medinipur.
- 5) The Executive Director, IOC Ltd., Haldia Purba Medinipur.
- 6) The Manager (Admin), KoPT, Haldia Dock Complex, Haldia, Purba Medinipur.
- 7) The General Manager, KTPP, Kolaghat, Purba Medinipur.
- 8) The Additional District Magistrate & Additional Executive Officer, Purba Medinipur Zilla Parishad.
- 9) The Additional District Magistrate, Haldia
- 10) The Sub-Divisional Officer, Haldia
- 11) The Executive Engineer, PWD (Roads), Tamluk, Purba Medinipur.
- 12) The Executive Engineer, PWD, Tamluk, Purba Medinipur.
- 13) The Executive Engineer, Tamluk Irrigation Division, I&W Dte., Tamluk, Purba Medinipur.
- 14) The Executive Engineer, Contai Irrigation Division, I&W Dte., Contai, Purba Medinipur.
- 15) The Executive Engineer, Public Health Engineering , Haldia W/S Division.
- 16) The Executive Engineer, Public Health Engineering , Tamluk Division
- 17) The District Engineer, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur.
- 18) The Executive Engineer, WBSRDA, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur
- 19) The District Information & Cultural Officer, Purba Medinipur.
- 20) The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish in the official website of Purba Medinipur District.
- 21) The System Analyst, HDA with a request to arrange to publish it in the website of HDA and make arrangement to send the same to DIO, NIC by e-mail.
- 22) CA to CEO, HDA
- 23) Reception
- 24) Notice Board.



Chief Executive Officer
Haldia Development Authority

FORMAT OF APPLICATION

(Space for
photo duly
self attested)

To
The Chief Executive Officer,
Haldia Development Authority,
Haldia Unnayan Bhawan, City Centre, P.O. Debhog,
Haldia, Dist. Purba Medinipur,
West Bengal-721657.

Application for Contractual engagement for the post of

in Haldia Development Authority

1. Name of the Candidate (in block letter):
2. Father's name / Husband's name:
3. Date of Birth:
4. Age as on 01.12.2013 (DD/MM/YY):
5. Sex:
6. Caste (General/SC/ST/BC):
7. (a) Present postal address:

(b) Contact
(i) Mobile No.:
(ii) Land Line No. :
(iii) E-mail :
8. Permanent address:
9. Nationality:
10. Educational Qualification:

Sl. No.	Name of the Examination	Name of the Institute from which exam. passed	Name of Board / Council / University	Year of passing	(%) of Marks obtained	Grade / Division

11. Other qualification, if any:

12. Working Experience:

Sl. No.	Name of the office / organization with address	Post held	Field of experience	Period of work		Total Emoluments (mentioning Pay, Grade Pay, DA, HRA, MA etc.) Last drawn
				From	To	

13. List of enclosures:

- (i)
- (ii)
- (iii)

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect.

Place :

Date :

.....
(Full signature of the applicant)