

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE EXECUTIVE ENGINEER
MUNICIPAL ENGINEERING DIRECTORATE
ASANSOL DIVISION
PHE HOUSING COMPLEX, VIVEKANANDA PALLY
ASANSOL, BURDWAN**

MEMO NO : MED/ASAN/ / 1V-2/

Dated: 20.04.2015

QUOTATION
No. of 2014-15

Sub:-Hiring of vehicle for the Govt. duties under the office of the Executive Engineer Asansol Division M.E.Dte. for Kulti Water supply Scheme.

Sealed quotations are hereby invited for supplying an Ambassador car having contract carriage permit or license as Luxury Taxi throughout West Bengal on hire for office of the Executive Engineer, Asansol Division M.E.Dte as particulars laid down below.

The owner of the vehicle who intends to quote his rate will furnish the following particulars in the sealed quotation.

- 1) Rate of hire charges per day:-
- 2) Type, make of the vehicle:-
- 3) Year of Manufacture (Model):-
- 4) Average run in K.M.per litre of diesel & mobil:-
- 5) General condition of the vehicle:-
- 6) Registration No of the vehicle:-
- 7) PAN no of the owner:-
- 8) Contract no of the owner & Driver:-
- 9) Distance of garage:-
- 10) Attested copy of Blue Book :-
- 11) Attested Xerox copy of Road tax :-
- 12) Attested Xerox copy of 1st party Insurance coverage of the vehicle:-

For the present the car will be hired for a period of four months but this may be extended for further period if needed. Payment of hire charges and cost of diesel and mobil will be made by the undersigned to the owner of the vehicle on basis of monthly bill (in triplicate) and to be submitted the office of the undersigned by the owner of the vehicle.

Normal hours of duty of the vehicle will be generally 8-00A.M to 8-00P.M. Unless otherwise instructed which day be exceeded occasionally. During haltage of the vehicle out side Head Quarter no haltage charges will be allowed and the owner /driver is to make his own arrangement for garage of the vehicle and fooding-lodging of the driver. No extra payment what so ever other than this shall be made .

The owner of the vehicle will be supply the vehicle with the driver . The driver will report with the vehicle for duty at the appointment place at 8-00 AM. every morning unless and otherwise instructed.

The driver on arrival with the vehicle in running condition shall arrange to sign the log book (which may be issued to him after obtaining his signature)as at token of his reporting for duty with vehicle.

The pay and wages of the driver will be borne by the owner of the vehicle . The hire charges will be paid on the basis of daily attendance of the vehicle in running condition at schedule hour. if or any particular

day, the driver is unable to arrive with the vehicle in running condition at the appointed time, no hire charges will be paid for that day. The vehicle will be required to report for duty normally every working day unless special instruction is given for using the car in holidays. The car shall have to be placed on duty on all days including holidays, if instructed, for journeys outside or within the town of Asansol and notice of half an hour shall be given.

The owner of the vehicle will be responsible for all type of repairs and maintenance of the vehicle including periodical servicing. The owner will supply necessary lubricants required or servicing and keeping the vehicle in perfect running condition.

The owner will supply the Diesel and Mobil oil for all official journeys done by the vehicle and cost for the same will be reimbursed to the owner of the vehicle on submission of bill as per consumption in Log Book.

The owner of the vehicle shall remain responsible for commercial license, 1st party insurance charges and such other relevant matters pertaining to the car as per rules for supplying the vehicle on hire and department will not be held responsible for any sorts of accident, damage etc. What-so-ever. In case the car is out of order or fails to report within half an hours notice for tour outside Asansol, the owner shall have to arrange substitute car immediately, failing which a deduction shall be made Rs.500/- par day excluding the cost of fuel.

The vehicle will be tested before hiring and only the vehicle in perfect running condition with good condition of body.

The owner of the vehicle whose quotation is accepted will be required to execute agreement with the undersigned.

Hiring the vehicle may be discontinued at any time within fifteen days prior written notice from either side.

The undersigned reserves the right to reject any or all the quotations without assigning any reasons thereof.

The last date and time limit of receipt of the quotation is on 05.05.15 up to 2.00 P.M. and will be opened by the undersigned on the same day at 3.00 P.M. in presence of the intending quotationers or their authorize representatives.

Sd.

Executive Engineer,
M.E.Directorate,
Asansol Division.

MEMO NO : MED/ASAN/68(1)/ 1V-2 /94

Dated:20.04.2015

Copy forwarded for favour of kind information & circulation to :-

- ✓ 1) The Chief Engineer, M.E.Directorate, Bikash Bhaban, Kolkata-91.
- 2) The Superintending Engineer, M.E.Directorate, West circle, Burdwan.
- 3) The Project Director,CMU- to upload in the website of the department.
- 4) Sri Animesh Ray, A.E., M.E.Directorate, Asansol Division.
- 4) Divisional Accountant, M.E.Directorate, Asansol Division.
- 5) Office Notice Board of this office.

Executive Engineer,
M.E.Directorate,
Asansol Division