



KALNA MUNICIPALITY

Danga Para, Kalna, Purba Bardhaman, Pin-713409
E-Mail: - ckm.kalna@gmail.com, Website: - www.kalnamunicipality.org

Memo No- 917

DATE – 14/12/2021

QUOTATION NOTICE WBMAD/KALNA/NIQ-18/21-22

Quotations are invited by undersigned from the reputed local firms/agencies/individuals those who are capable to complete the following work.

1	Name of the work	Rate invited for the following Work: 01. Supply 01 nos of LaserJet Printer at Water works department under Kalna Municipality. Make – HP Laser Jet Pro M126a
2	Name of the authority who Will accept the quotation	Chairperson, Board of Administrators, Kalna Municipality as per recommendation of Quotation Selection committee
3	Last date and time limit for submission of quotation documents	22/12/2021 up to 05.00 PM (Quotations to be submitted at Kalna Municipality office)
4	Date and time for opening Sealed quotation.	23/12/2021 at 11.00 AM

Terms & Conditions: -

- The Sealed quotation must be drop in the Tender/ Quotation Drop Box at the office of the Kalna Municipality.
- The rate should be quoted as per as specified format in mentioned below.
- If any changes find as mentioned above, Quotation will be treated as cancelled.
- Quotation Selection committee has every right to accept /Cancel any Quotation without assigning Any reason thereof.



Ananda Datta
Chairperson
Board of Administrators
Kalna Municipality
Chairperson
Board of Administrators
Kalna Municipality

ANNEXURE-I

Financial Bid Rate

(To be proved on letter head of the reputed local firms/agencies/individuals)

To
The Chairperson
Board of Administrators
Kalna Municipality
Kalna, Purba Bardhaman

Sub: - Submission of Quotation

Ref: - NIQ NO- WBMAD/KALNA/NIQ-18/21-22

Dated: - 14/12/2021

Sir

As per Your Notice I/we are interested to complete the following work & our Quotation amount given below.

Sl No	Item Name	Qty	Unit	Rate	Total Amount
01	Supply 01 nos of LaserJet Printer at Water works Department under Kalna Municipality. Make – HP Laser Jet Pro MFP M126a	01	Nos		

Place: -

Date:-

Authorized Signature