

Government of West Bengal
Urban Development & Municipal Affairs Department
"NAGARAYAN", DF-8, Sector-I,
Bidhannagar, Kolkata - 700064.

NOTICE INVITING QUOTATION

Sealed quotation are invited from suitable and experienced organizations for dealing with the following wastage "As is and where is basis" of Urban Development & Municipal Affairs Department, Government of West Bengal.

- | | |
|-----------|--|
| | i) Broken wooden/steel table
: 03 nos. |
| | ii) Broken wooden/steel chair
: 14 nos. |
| | iii) Broken rack(made of wood/ply)
: 05 nos. |
| wood/ply) | iv) Broken Book shelves (made of
: 05 nos. |
| Small | v) Broken steel almirah Big &
: 28 nos. |
| | vi) Unserviceable Big Wall clock
: 03 nos. |
| | vii) Unserviceable Type Writer
: 04 nos. |
| machine | viii) Unserviceable Photocopier
: 03 nos. |
| machine | ix) Unserviceable Duplicating
: 01 no. |
| | x) Other broken office equipment
: uncountable |
| materials | xi) Old books & periodicals/used packing
: As to be weighed |

Interested bidder are to submit the following documents :-

1. Profile of the Company/its owners/Promoters/Chief Executives.
2. Trade Licence.
3. PAN & TAN.
4. GST Registration
5. The rates(financial quote) in INR to be charged for the services as stated above inclusive of all charges, should be clearly mentioned, with break-up where necessary.
6. The bidder shall sign all papers of the bid including the pamphlets, drawings, client list, company profile etc.

Other Important Information :

19/2023

1. The Department reserves the right to accept/reject any quotation, to modify the stipulations or to cancel the process, without assigning any reason thereof.
2. Prospective bidders may submit their Quotation in a sealed cover superscribed as 'Quotation for dealing with the wastage on as is and where is basis' on or before 17th February, 2023 by 2.00 p.m. in the tender box kept at the following address:
Deputy Secretary, T & CP Branch, Urban Development & Municipal Affairs Department, 2nd Floor, Nagarayan, DF-8, Sector-I, Bidhannagar, Kolkata - 700064.
3. The quotation submitted by prospective bidders will be opened by the Deputy Secretary of this Department on **20th February, 2023**, at 3.00 p.m.
4. Highest bidder/agency on the basis of their Quotation will be subsequently selected for the said assignment.

Sd/-

Assistant Secretary to the
Government of West Bengal

Copy forwarded for information and necessary
action to:-

1. The Finance(Audit) Department, Govt. of West Bengal, Nabanna, Howrah;
2. OSD to Hon'ble MIC of UD&MA Department;
3. Sr. P.S. to the Principal Secretary of this Department;
4. NOTICE BOARD of this Department;
- ✓ 5. E-Governance Cell of this Department (for display in Departmental Website);

19/02/23
Assistant Secretary to the

Government of West Bengal