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Dept. of Urban Dev. & Municipal Affairs  
Office of the Sub-Divisional Officer  
Salt Lake Water Supply Sub-Division  
Nirman Bhavan (Second Floor)  
Salt Lake, Kolkata- 700091

Notice Inviting Quotation No- 03/SDO of Salt Lake Water Supply Sub- Division of 2018-2019.

Separate sealed Quotations are invited for acceptance of the Executive Engineer, Salt Lake Construction Division, Urban Development Department on behalf of the Governor of West Bengal, for the work as per format mentioned below from Suppliers, Dealers, and from bona fide Owners, in the Interest of Public Works:-

NAME OF WORK.	QUOTED AMOUNT.	TIME OF COMPLETION.	ACCEPTING /APPROVAL AUTHORITY OF QUOTATION.
Supply of a Diesel Driven Inspection Vehicle (Luxury Ambassador Car) on Daily Hire Basis, for office use of the Sub-Divisional Officer Dept. of U.D. & M.A., Salt Lake Water Supply Sub- Division, Nirman Bhavan. Bidhannagar, Kolkata- 700091 .	RATE WILL BE QUOTED BY THE AGENCY	1 (one) YEAR (As and When Required by the Department, Normally in Office Days and Urgent Inspection, if any, in Holidays).	Executive Engineer, Salt Lake Construction Division, Nirman Bhawan.

**The interested agencies to submit their rates in the column below and the schedule attached herewith :-**

Sl. No.	Description of Item	No. of Vehicles	Rate per day/Vehicle
1	Supplying of a diesel driven inspection vehicle (Luxury Ambassador Car) along with a driver on daily hire basis. The rate should be inclusive of all expenses for maintenance and repairs of the vehicle, pay & allowances of drivers, cleaner, servicing charges & all taxes & incidental charges but exclusive of fuel & lubricant which will be supplied by the Department (as per terms & conditions laid down in the NIQ).	01 (one)	Rs. ( Rupees..... .....) only

**Copy of blue book/smartcard, tax token, insurance paper, certificate of pollution test, certificate of fitness and road permit valid on the date of dropping of quotation must be enclosed with the quotation paper otherwise the quotation will be treated as invalid.**

**Cost of Quotation Paper- Rs. 50.00 (Fifty only)**

**Last Date of application & purchase of quotation: 09/08/2018 (up to 2 P.M.),**

**Date of dropping: 10/08/2018 (up to 2 P.M.),**

**Date of Opening: 10/08/2018 (after 2 P.M.)**

Terms and Conditions:-

- The Vehicle should be Ambassador (Luxury Taxi) with WB Registration equivalent to Euro-II, Euro-III, as Bharat Stage-II or Bharat Stage-III, Model purchased preferably on and after 01/05/2005, of Diesel Engine (Non-AC).
- Fuel and Lubricant will be supplied by the Department as per scale specified below: -  
**DIESEL: - For each 12(Twelve) km, 1(one) Litre , MOBIL:-For each 2500 km, 5(five) Litre.**
- The Rate should be quoted on PER DAY basis considering 10 (TEN) Hours of engagement of Vehicle per day. (With an additional allowance/O.T. @ Rs.20/= per hour after initial Ten Hours).
- Pay of Driver, Cost of Repair, Maintenance, Servicing and other allied cost should be borne by the owner of Vehicle in all cases.

5. The Vehicle should be in Tip-Top Roadworthy Condition.
6. The Owner should have his Garage preferably with Telephone Connections
7. Intimation for placement of Substitute Vehicle should be given well in advance in case of major/minor Repair Works after due discussion with the Engineer-in-Charge.
8. In case of breakdown of the vehicle the owner has to place a suitable vehicle so that in no case Government works are hampered.
9. The Driver of the Vehicle should be sufficiently experienced and well known with Traffic Rules Gentle in Nature, possesses his own Driving Licence, Blue Book, Tax Token Certificate and all other Documents related to the Vehicle and should be kept along with the Vehicle.
10. The vehicle will generally be required to ply in Kolkata/Salt Lake area. However if required the vehicle have to move within any district of West Bengal.
11. Cost of Penalty, if imposed by the Police/Traffic Authority, for violating Traffic Rules should be borne by the owner.
12. The owner is always bound to obey the instructions of the Concerning Officer and the Vehicle should be placed on Demand on any Weekdays or in Holidays at the time specified by the user of the Vehicle.
13. The Speedo-metre, Odometer and Fuel-metre should be always in active condition.
14. The undersigned reserves the right to reject any or all Quotations without assigning any reason what so ever, in specific situation.
15. Payment will be made on Monthly Basis after Expiry of the month, subject to the condition no dispute arises, Fund Available etc. and no payment for hire charge during maintenance or un-used day will be made from this end. Department will be truly try to meet up his genuine liabilities as early as possible, if no Conflict arises.
16. Office of the Executive Engineer and his Sub-Ordinate Officers will have no responsibility for causing any accident of the Vehicle and no Insurance or Monitory coverage will be paid from this end for this.
17. The Vehicle will have to be placed on the date as mentioned in the Work Order.
18. Valid Documents in connections with the first Registrations of the Vehicle should be produced to this office by the successful Quotationer. Two Nos. Small Board of size around 275mm x 175 mm to be displayed in front and back of the car mentioning 'On Duty' and 'Government of West Bengal' and without violating any rules of Transport Deptt.
19. The Vehicle should have Valid Road Tax Token, Valid Insurance Coverage, and Pollution Clearance Certificate.
20. A maximum of 5(five) km will be allowed for TO and FRO Journey from Garage to reporting place.
21. The Agreement will be cancelled by one month Notice from the Engineer-in-Charge and by one month Notice by the Owner of the Vehicle, if accepted by the Engineer-in-Charge. Also, the undersigned reserves the right of cancellation of the contract without assigning any reason.
22. For Corrigendum, if any Office Notice Board may please be followed.
23. Owner of the vehicle has to maintain two nos. LOG books (as per proforma given by the Department).
24. Please note that the vehicle should have compliance with Transport Department's notification no. 3564-WT/3M-81/98 dated 24.11.2008.

  
 01/08/18  
 Sub-Divisional Officer  
 Salt Lake Water Supply Sub- Division

Memo No. 769 (16)

Dated : 01/08/2018

Copy forwarded for information:

- 1) The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 2) The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 3) The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 4) The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- 5-14) The SDO/ Salt Lake Roads Sub-Division/ Salt Lake Drainage Sub-Division/ Salt Lake Reclamation Sub-Division- II/ Salt Lake Survey Sub-Division/Salt Lake Sewerage Sub-Division/ Salt Lake Electrical Sub-Division/ Salt Lake Mechanical Sub-Division.
- 15-16) Office Notice Board.
- ✓ 17) Computer Cell, Nagarayan, Dept. of U.D. & M.A., with a request to upload the notice in the departmental website.

  
Sub-Divisional Officer  
Salt Lake Water Supply Sub- Division