

# **NABADIGANTA INDUSTRIAL TOWNSHIP AUTHORITY**

UNNYAN BHAVAN, 1<sup>ST</sup> FLOOR, BLOCK-A, SEC-II, SALLAKE CITY, KOLKATA-700091

Memo No. 1308/NDITA/2018

Dated: 03.12.2018

## **NOTICE INVITING EXPRESSION OF INTEREST**

### **NIQ NO. 01/NDITA/2018-19**

An EXPRESSION OF INTEREST is hereby invited by the undersigned on behalf of NDITA from different architectural firm/architects etc. for competition for the work of '**PREPARATION OF CONCEPTUAL PLAN OF LANDSCAPING FOR NABADIGANTA INDUSTRIAL TOWNSHIP AREA THAT SYMBOLISE THAT N.D.I.T.A. IS A HUB OF TECHNOLOGY**'.

#### **A BRIEF REQUIREMENT OF THE PROJECTS:**

- A. Location of the Project: - Nabadiganta Industrial Township (NDIT) Area
  - B. Soft & hard landscaped work for Nabadiganta Industrial Township Area.
    - a. Landscaping of the entire Area along with lighting, fountain, walk way etc.
    - b. Additional provision of toilets, if required.
    - c. All landscaping work and face lifting work are to be matched with the aesthetic view of the existing buildings of Nabadiganta Industrial Township Area.
  - C. The selected bidder will have to submit detailed drawing in hard & soft copy for landscaping and face lifting work for execution of the project within 45 days from the date of issue of the award.
1. QUALIFICATION CRITERIA FOR THE BIDDERS:
    - a. The bidder must be a practicing Architect/Architectural Firms registered with Council of Architecture and having minimum Professional Experience of at least 5 (five) years in the relevant field.
    - b. The Architects/ Architectural Firm should have a registered office within the country and one local office at Kolkata.
  2. DOCUMENTS TO BE SUBMITTED AS TECHNICAL BID:
    - a. A brief profile of the bidder architect/firm - *Annexure - I*
    - b. List of work experience - *Annexure - II* (Enclose copies of experience certificate)
    - c. Copies of balance sheets of the bidder for the last 3 (three) assessment year.
    - d. One sealed envelope containing a concept proposal of the project which will include -

- o Hard Copy on opaque sheet of – Key Plan of all Architectural Planning (Landscape) and Face lifting, at least on colour 3D perspective drawing of minimum A3 size sheet.
- o One concept note on the design.
- o One soft copy (in DVD) containing all the above documents for Power Point Presentation.

3. SUBMISSION PROCEDURE:

Technical Bid with all the relevant and required documents as mentioned under Technical Bid will have to be submitted in a sealed envelope indicating Technical Bid along with hard copy drawings in a sealed roll/ packet, mentioning 'TECHNICAL BID' for the work.

Note: Submitted drawings not to be folded.

4. One Pre-bid meeting will be held on the 11<sup>th</sup> December, 2018, at 02.00 p.m. at NDITA Conference Room, Unnayan Bhavan, Salt Lake, Kol-91

5. LAST DATE, TIME AND PLACE OF SUBMISSION:

All the Technical and Financial bid is to be submitted to the Executive Officer, NDITA, Block-A, 1<sup>st</sup> Floo.; Unnayan Bhavan, Salt Lake, Kolkata – 700 091 on or before the 24<sup>th</sup> December, 2018 before 02.00 p.m.

Any submission after stipulated date and time will summarily be rejected.

6. SELECTION/ EVALUATION PROCEDURE:

Technical Evaluation Committee will evaluate the submitted Bid documents.

Selection will be made as below for the Schemes.

Technical Evaluation will be based on the following marking:

- |                                               |           |
|-----------------------------------------------|-----------|
| 1. Concept Design -----                       | 70 marks  |
| 2. Credential of similar nature of work ----- | 30 marks  |
| Total                                         | 100 marks |

To qualify in Technical evaluation, the bidders will have to get minimum 80 marks. If no bidder qualifies in technical evaluation in the first call, second call of the Request For Proposal may be floated as the description of the Department. The bidders will be called upon to make presentations their design before the Technical Evaluation Committee, after opening of the technical bids. During presentation, the bidders will have to present their concept designs with three dimensional drawings from different angles.

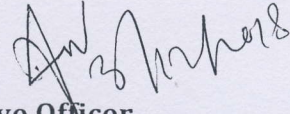
Upon final selection, the highest ranked bidder based on Technical evaluation will be given one time consolidated award of Rs. 4,90,000/- (Rupees Four lakh ninety thousand only) for the project and statutory deductions will be made as per norms. The selected bidder will also have to execute an agreement during the award of work in specific agreement format with the department, failing which his award will be rejected summarily without showing any reason.

7. Mode of payment: 80% on submission of the detailed drawing, 5 (five) nos. hard copy and 2 (two) soft copy & the remaining 20% after 60 days from the submission of the hard & soft copies, after making necessary changes if any.

Site plan in the form of AutoCAD Drawing may be available from the office of the Executive Officer NDITA on any working days.

Contact Person: Chief Engineer, NDITA.

CANVASING IN ANY FORM WILL BE EXPELLED FROM THE COMPETITION.



**Executive Officer**

**Nabadiganta industrial Township Authority**

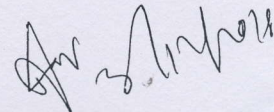
*03/12/18*

**Memo No: 1308/1(15)/NDITA/18**

**Date: 03.12.2018**

**Copy forwarded for kind information and with request for publicity to:-**

1. The Director of Local Bodies, West Bengal.
2. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Bidhannagar, Kolkata- 700091.
3. Secretary KMDA, Unnayan Bhavan, Bidhannagar.
4. Project Director, Sundarban Development Board, Mayukh Bhavan.
5. The Special Engineer, Urban Development Department, Nirman Bhaban. Bidhannagar, Kolkata- 700091.
6. The Executive Engineer 24 Parganas, Divn-II, MED.
7. Sub- Divisional Officer, Bidhannagar.
8. Municipal Commissioner, Bidhannagar Municipal Corporation.
9. Executive Engineer (PWD) Division-I, Purta Bhavan.
10. The Chief Engineer, NDITA.
11. The Executive Engineer, NDITA.
12. The Finance Officer, NDITA.
13. The Notice Board, NDITA.
14. Publication in our official website ([www.ndita.org](http://www.ndita.org)) & website of the Deptt. of M.A. ([www.wbdma.gov.in](http://www.wbdma.gov.in)).
15. Publication in daily news paper(s).



**Executive Officer**

**Nabadiganta Industrial Township Authority**

*03/12/18*

ANNEXURE – I

(Furnish enclosure/ separate sheer where required)

A BRIEF DETAIL ALL ABOUT ARCHITECT/ ARCHITECTURAL FIRM:

1. Name of Architect/ Architectural Firm:  
(in case of consortium .....indemnity bond, duly notarized)
2. Name of Architect/s /Partners:
3. Status of Firm : Proprietorship/ Limited Company:
4. Year of Establishment:
5. Registered office address:
6. Address of Communication/ Local office address:
7. Area of Specialization:
8. Registration No. of C.O.A. of Architect:  
(Enc'lose copy of valid Registration Certificate)
9. GST No.  
(Enclose copy of valid Registration Certificate)
10. Whether Court cases / Any Debarment  
Pending against any of the signatories: - Yes/No.
11. Annual turnover of Last 3 Assessment year (in Lakh Rs.):
  - 1) 2015-16 =
  - 2) 2014-15 =
  - 3) 2013-14 =

(Signature of Bidder)

ANNEXURE – II

(Furnish enclosure/ separate sheer where required)

A Brief DETAIL OF WORK EXPERIENCE:

1. Completed Architectural / Interior works during last 5 years						
Sl. No.	Completed Project	Client	Project Value (Rs.)	Project Area	Year of Completion	Remarks if any

2. Similar nature project during last 5 years							
Sl. No.	Name of Project	Client	Project Value (Rs.)	Project Area (Sq.m)	Year of Completion	If not completed Present status	Remarks if any

3. Ongoing Projects:							
Sl. No.	Name of Project	Client	Project Value (Rs.)	Project Area (Sq.m)	Year of Completion	Present status	Remarks if any

(Signature of Bidder)

Note: Furnish copies of supporting documents for work experience.