

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF URBAN DEVELOPMENT & M A
OFFICE OF THE EXECUTIVE ENGINEER
BIDHANNAGAR MUNICIPAL SERVICES DIVISION
NIRMAN BHAVAN, FIRST FLOOR,
SALT LAKE, KOLKATA- 700 091.

NOTICE INVITING QUOTATION

NIO No -04 of 2018-2019 of Executive Engineer, BMS Division.

- 1.0 Name of Work: Preparation of DPR for the work "RC Bridge on Eastern Drainage Channel opposite ^{to} J.U. 2nd campus at Chingrighata EM Bypass area, under Salt Lake Drainage Sub-Division of BMS Division, Salt Lake, Kolkata."

Time of completion: 10 (Ten) days

Price of each Schedule: Rs. Nil

Separate sealed quotation are invited for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development & Municipal Affairs Department for and on behalf of the Governor of West Bengal for the works mentioned below as per schedule attached herewith, from eligible bonafide, reliable and resourceful quotationers having sufficient experience in execution of similar type of works.

2.0 Scope of Activities

- (a) Preparation of Detailed Project Report.
- (b) Preparation of Plan Layout, Architectural & working drawings.
- (c) Preparation of design, Bill of Quantities, Specification of material usage and Cost Estimates.
- (d) To carry out soil exploration at site.
- (e) Submission of DPR in requisite no of hard copies and soft copies along with plan & layout drawing.

3.0 General Terms & Conditions

Submission of Bids

- Prayer for issue of quotation papers may be addressed to the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department and to be submitted in the office of the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department, Nirman Bhavan, Saltlake, Kolkata – 700091.
- Last Date and Time of application with all papers for permission of submitting quotation is on 27/07/2018 up to 14-00 hours.
- Last Date and Time of issue of quotation papers is 30/07/2018 up to 14-00 hours.
- Last Date of dropping of quotation papers is on 31/07/2018 up to 14-00 hours in the office of the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department, Nirman Bhavan, Saltlake, Kolkata – 700091.
- Date and time of opening of quotation in presence of the participants or his/her/their authorized representatives is on 31/07/2018 at 15-00 hours in the office chamber of the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department, Nirman Bhawan, 1st Floor, Salt Lake, Kolkata – 700091.
- The quotation documents and other relevant particulars may be seen by the intending quotationers or by their duly authorized representatives during office hours between 11.00 A.M and 2.00 P.M on every working day, till 26/07/2018 in the office of the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development & Municipal Affairs Department, Nirman Bhavan, Saltlake, Kolkata – 700091.
- Intending Quotationers should apply for submitting quotation papers in their respective Letter Heads enclosing self attested copies of the following documents, originals of which and other documents are to be produced on demand.
 - (a) GSTIN, (b) PAN, (c) P Tax registration certificate. (d) Income Tax Return. (e) Trade License.

- **Earnest Money, in the form other than those mentioned below, will not be accepted.**
 - a. Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Bidhannagar Municipal Services Division.
 - b. Government Security duly pledged to the Executive Engineer, Bidhannagar Municipal Services Division.
 - c. Crossed Bank Draft/Deposit at call Receipt, Banker's Cheque of any Bank in the locality in favour of The Executive Engineer, Bidhannagar Municipal Services Division.
 - d. No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.
- **Earnest Money for the work, will have to be deposited @ 2% of the quoted amount by the contractors, Unemployed Engineers' Cooperatives & Labour Cooperatives with the tender. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his Tender, self attested copy of document that entitles him for exemption from depositing Earnest Money for the tender.**

4.0 Credential/ Eligibility Criteria :-

- (i) Intending tenderer should produce credentials of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or,
- (ii) Intending tenderer should produce credentials of 2(two) work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- (iii) Intending tenderer should produce credentials of one single running work of which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above
- (iv) In case of running works, only those tenderes who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency. i.e. the quotationers.

[This is as per Memo No. 03-A/PW/O/10C-02/14 , Dated: 12.03.2015 of Government of West Bengal, Public Works Department, Accounts Branch, Nabanna, Howrah, for amended Rule under Rule 226 (1) of PWD Code, Volume-I.]

- 5.0 (a) Tender paper can be had by the shortlisted intending quotationers or by their duly authorized representatives on cash payment of requisite amount (non refundable) from the office of the Executive Engineer, Bidhannagar Municipal Services Division, Urban Development Department, Nirman Bhavan, Saltlake, Kolkata – 700091 as shown in the broad sheet published by the tender issue authority against the name of each intending quotationers, within the specified date and time.
- (b) No tender paper will be supplied by Post.
- (c) No tender paper will be issued after expiry of date and time mentioned in the Notice.

6.0 The quotationer should quote the rate both in figure and in words on the basis of percentage fees on the Project Cost.

7.0 The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different handwriting shall be treated as informal.

8.0 Any quotation containing over writing is liable to be rejected.

9.0 All corrections are to be self attested under the dated signature of the Quotationers without which tender may be informal.

10.0 When a quotationer signs his/her quotation in a an Indian language, the total amount tendered should also be written in the same language. In the case of illiterate Quotationers, the rates tendered should be attested by a witness.

11.0 The Quotationers who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the quotation) in support of his competency to enter into an agreement on behalf of the Company or the firm under Indian Partnership Act, failing which the quotation will not be considered.

12.0 Any letter or other instrument submitted separately, in modification of the sealed tender may not be entertained.

13.0 Conditional Tender, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be rejected.

14.0 The quotation accepting authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationers.

- 15.0 The quotationer will have to, if so desired by the Quotation Accepting Authority submit his/her/their analysis to justify the rate quoted by him.
- 16.0 The quotations will be opened, as specified in the list of works, in presence of the participating quotationers or their duly authorized representatives, who may be present at the time of opening and who may also put their signature in the Tender Opening register.
- 17.0 The successful Quotationer will have to execute the duplicate copies of his/her tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, Bidhannagar Municipal Services Division within 7 (seven) days from the date of receipt of the intimation of acceptance of the quotation, failing which the communication of acceptance of the tender shall automatically stand cancelled.
If any Quotationers withdraws his/her tender before its acceptance or refuse/fails to convert it into a contract within a reasonable time without giving a satisfactory explanation for such withdrawal/ refusal/ failure, he/she/they shall be disqualified for submitting any tender in this Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 18.0 In the following cases a tender may be declared informal and unacceptable.
- (a) Corrections, alterations, additions etc. if not attested by the tenderer.
 - (b) If the tender form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. of Tender forms as are required to be filled in.
 - (c) If the specified pages of the Tender Document are not signed by the tenderer.
 - (d) If a tender is not submitted in a cover properly sealed and the name of the work is not indicated on the cover.
- 19.0 As per Finance Departments, Audit Branch (Memo No 8182 – F9Y) dated 26.09.2012 clause 25 of 'arbitration' will be treated as deleted for these works.
- 20.0 If in any reason any date as mentioned herewith and related with this quotation falls or declares as holidays then the next day will be treated as the working day for this purpose.
- 21.0 For Corrigendum, if any, Office Notice Board may please be followed which will be the part of the agreement of the contract.
- 22.0 Total rate should be quoted both in figures and words inclusive of all taxes.

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EXECUTIVE ENGINEER
BIDHANNAGAR MUNICIPAL SERVICES DIVISION

Memo No: 6-29B-2052(09)

Dated:18.07.2018

Copy forwarded for information to the:-

1. Chief Engineering Adviser, Salt Lake Project, Nirman Bhawan, Salt Lake, Kolkata-91.
2. Special Engineer, Salt Lake Reclamation and Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91.
3. Executive Engineer, Salt Lake Construction Division,, Nirman Bhawan, Salt Lake, Kolkata-91.
4. Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kolkata-91.
5. Executive Engineer, Salt Lake Reclamation Division, Nirman Bhawan, Salt Lake, Kolkata-91.
6. Sub-Divisional Officer, Salt Lake Drainage Sub-Division., Nirman Bhawan, Salt Lake, Kolkata-91.
- ✓ 7. The Computer Cell, Urban Development Department, Govt. of West Bengal, Nagarayan, Salt Lake, Kolkata-64 with a request to upload the 'Notice Inviting Quotation' in Departmental website www.wburbandev.gov.in for wide circulation.
8. Accounts Branch/BMS Division
9. Notice Board of this Office.

J 18/07/18
EXECUTIVE ENGINEER
BIDHANNAGAR MUNICIPAL SERVICES DIVISION

R 18/07/18